

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

December 19, 2007

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, December 19, 2007, in the main meeting room of the Township Building, 188 Lincoln Highway, Fairless Hills, Pa, at 7:42 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, William Renson, Treasurer, Anthony Rosso, Assistant Secretary /Treasurer and Lisa Walsh, Secretary were present. Edward Zanine, Authority Solicitor, Richard Czekanski, Authority Engineer, David Wiman, Executive Director, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

#1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of various administrative actions and discussion of the collective bargaining agreement.

Item #2 - Approval of Meeting Minutes for November 28, 2007 – Anthony Rosso made the motion to approve the minutes of the November 28, 2007 meeting. William Renson seconded the motion which carried 5-0.

Item #3 - Public Comment – There was no one signed up for public comment.

Item #4 - Approval of Insurance Proposal – David indicated that three different proposals that covered all of our insurance needs except workers comp. and health insurance were received:

- Brown & Brown Ins. submitted a proposal from Praetorian and National Casualty Co. submitted a proposal for \$ 24,352.00
- N. American Ins. Management Co. from Travelers for approximately \$ 32,000.00
- N. American also submitted a proposal from our existing Ins. carrier, Glatfelter Ins. Group for \$ 41,479.00

Paul Pugielli, from Brown & Brown, stated that their proposal pretty much matched the specifications; there were a few minor differences with the savings of \$10,000 less than the next offer. Debbie indicated that there were some major differences in the coverage, and proceeded to elaborate.

Lisa Walsh made a motion to approve Travelers for no more that \$ 35,000.00. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Walsh	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion carried 5-0.

Item #5 – Review of Bill List – John Palmer wanted to know what the Flager and Yockey bill for the CVS was for. Dave indicated that it is for the CVS project on Queen Anne Drive and that we have money in escrow for the project from which the bill was paid.

Lisa Walsh questioned the bill for Simple Man Computer Service. Dave indicated that this was the bill for software and installation.

Anthony Rosso made a motion that no other computer work can be done with any of our machines unless it is an emergency with a work stoppage without approval from the board. John Palmer seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	No
Lisa Walsh	No
John Palmer	No
Debra DeBlasio	No

Motion Fails 1 -4.

Lisa Walsh would like Dave to look into what we get for the monthly fee of \$ 500 from Simple Man Computer Services.

Lisa Walsh made a motion to approve the bill list for \$ 54,343.83. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
---------------	-----

William Renson	Yes
Lisa Walsh	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion carried 5-0.

Item #6 – Approval of the 2008 Budget – Lisa Walsh made a motion to approve the bill budget for 2008. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Walsh	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion carried 5-0.

Item #7 – Engineer’s Report – Richard Czekanski reported that the Austin tank project still has a couple of items that need to be finished:

1. The painting of the logo
2. Procuring a five gallon can of touch up paint
3. Welding the last rung on the access ladder
4. Soil testing around the tank

Wawa was looking to divert piping around the Wawa project. They have submitted a plan that appears acceptable to Remington Vernick & Beach

There is some documentation that Remington Vernick & Beach is waiting for from US Steel before they can proceed with the feasibility study.

Tom Beach is finishing the report on the Rock Run water quality issue which will ultimately be sent to the Homeowners Association.

Item #8 – Executive Director’s Report –

Key Performance Indicators for the Current Month:

1. Health & Safety:
 - a. Zero injuries resulting in zero lost-time hours
 - b. Zero at-fault vehicle accidents

2. Environmental Compliance:
 - a. Zero water quality violations
 - b. Met all monitoring, reporting & treatment requirements.

Following up on Last Month’s Issues and Other Items of Note:

- 1) Web page update
 - We’re approximately 90 % complete.

- 2) Four commercial meters appeared to read incorrectly this month. Letters were mailed advising the customers to have them calibrated, repaired or replaced by a certified technician.
- 3) There were two blockages this month. Both were cleared promptly with out incident.

Item #9 – Board Comment –

Lisa Walsh made a motion to send our agreement with the Labor Union back without any revisions. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Walsh	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion carried 5-0.

John Palmer asked Dave if the board would receive in there monthly packets the budget for the month. Dave indicated that the report for the month would be in the packets. Also where we are at with ongoing projects, in percent complete.

Debbie would like Dave to find out when the Auditor will be in. She also indicated that there will be a reorganization meeting on January 2, 2008 in addition to our regular meeting January 23, 2008.

William Renson would like Dave to look into having a separate unmetered connection inside the fire house, if it is not already available.

The Board members and all the employees wished everyone Happy Holidays.

Adjournment – Lisa Walsh made the motion to adjourn the meeting at 8:11 P.M. Anthony Rosso seconded the motion which carried 5-0.



TOFEA