

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

April 24, 2019

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, April 24, 2019, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:15 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson was present, Brian Binney, Secretary and William Beier, Treasurer were present. Thomas Miles, Assistant Secretary/Treasurer was present. Mike Levin, Authority Solicitor was present, Vanessa Nedrick, Authority Engineer, present, Timothy Hartman, Executive Director, John Ryba, Operations Manager were present, Megan O’Neill, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that Executive Session consisted of administrative and legal matters.

Approve Meeting Minutes for March 27, 2019 Meeting – Mr. Rosso made a motion to approve March 27, 2019 meeting minutes. Mr. Goodwin seconded the motion.

Poll of the Board:

Mr. Miles Yes

Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – Mr. Stine representing the Delaware River Keeper Network, a local environmental advocacy group, addressed the Board. He requested that the Board consider attending a public meeting being convened by the Falls Township Supervisors on the evening of April 30th at the Pennsbury High School regarding the proposed Elcon hazardous waste treatment facility. He indicated that the Township of Falls Authority Board should be concerned because of the potential for the facility's operations to contaminate the Delaware River from which TOFA's water supply is drawn.

The Authority Solicitor explained to Mr. Stine that the Authority has no project review, approval or advisory role with regard to the Elcon facility. The Board advised Mr. Stine that the Elcon project is not in the Authority's service district and that it purchases its water from other municipal authorities and does not directly draw water from the Delaware River. The Board thanked Mr. Stine for his comments.

Solicitor's Report – Mr. Levin is requesting the Board's approval on the water and sewer agreement for the Outback Steak House.

Mr. Rosso made a motion to approve the water and sewer agreement for the Outback Steakhouse. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Levin informed the Board that he had received good faith proposal options from Neptune/Rio to rectify the Authority's dissatisfaction with the significant number of nonconforming meter registers provided by the companies during 2009-2010 meter change-out project contract. He advised the Board that Rio/Neptune was willing to provide replacement registers for the nonconforming registers remaining in the system or it would provide \$100,000 credit towards a fixed network meter reading system. Staff requested authority to negotiate with Rio/Neptune for a credit towards obtaining a significant number of data loggable registers, ultrasonic meters and/or meter repair parts.

Mr. Beier made a motion to authorize staff to negotiate a settlement with Rio/Neptune. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes

Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Engineer's Report -

TOFA Building Center Space - Ms. Nedrick provided the Board with a proposal for the center space lighting in the amount of \$27,500.00. The Board is requesting Ms. Nedrick, Mr. Hartman and Mr. Ryba review what the overall plan is for the space and report back to the Board what direction they wish to go.

Penns Place PS Upgrade - Ms. Nedrick stated that there was a bid opening on April 17th and Blooming Glen was the lowest bidder at \$138,620.00. She is requesting the Board to approve Blooming Glen with the Notice of Intent to Award contingent upon working out a few of the task items.

Mr. Rosso made a motion to approve the Notice of Intent to Award the bid to Blooming Glen in the amount of \$138,620.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Mr. Rosso Yes

Motion Carried 5-0

Tyburn Road Pump Station Bypass – Ms. Nedrick reported that there was a bid opening on April 17th and the lowest bid was K.E. Seifert in the amount of \$32,678.00. Ms. Nedrick is requesting the Boards approval to award the Notice of Intent to K.E. Seifert.

Mr. Rosso made a motion to approve the Notice of Intent to Award to KC Seifert in the amount of \$32,678.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Fallsington Interconnection – Ms. Nedrick reported that the Board had previously approved K.E. Seifert to do the work; however, when she had a field meeting with them, they indicated that they could not do the work at the unit price cost. Ms. Nedrick is requesting approval to have Lower Bucks County Joint Municipal Authority do the work, if possible, otherwise she would like to put it back out to bid.

Mr. Rosso made a motion to have Lower Bucks Joint Municipal do the work; and, if they cannot, to put the work back out to bid. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Nottingham Village I/I Project – Ms. Nedrick is requesting the Board’s approval to award SAK Construction the contract in the amount of \$227,100.00.

Mr. Beier made a motion to award the contract to SAK Construction in the amount of \$227,100.00. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Executive Director's Report -

Center Space Renovations - Mr. Hartman reported that all of the planned and approved work in the office building center space including the sprinkler system and HVAC adjustments, added fireproofing and the fume exhaust system had been completed and inspected by the Township. He noted that door sweeps required by the Township had also been installed and were yet to be inspected.

Authority Website Design - Mr. Hartman informed the Board that Oxford Communications had been selected as the firm to design, test, inaugurate and maintain the Authority's new website at a base price of \$7,980. He advised the Board members that he previously distributed a project schedule to them and that staff was currently reviewing a site map produced by Oxford.

Authority Employee Handbook - Mr. Hartman advised the Board that he had solicited a proposal from Labor Counsel for the production of an updated Employee Handbook. He reported that Labor Counsel estimated the handbook project would take approximately 15 hours at \$165.00 per hour or \$2,475.00 to complete working with Authority staff. Mr. Hartman requested Board approval to move forward with the project.

Mr. Beier made a motion to allow Labor Counsel to update employee handbook at an approximate cost of \$2,475.00. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Energy Supply Contract – Mr. Hartman advised the Board that the Authority’s energy agreement with Constellation will expire in January of 2019 and that he has begun working with the Pennsylvania Municipal League’s broker to solicit pricing for a new contract.

Quarterly Authority Operations Requisition RF-1 – Mr. Hartman requested Board approval for the Authority’s quarterly operations funding requisition from the Authority’s trustee bank, U.S. Bank, in the amount of \$3,223,629.

Mr. Beier made a motion to approve the quarterly operations funding requisition in the amount of \$3,223,629.00 to U.S. Bank. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$868,623.43. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles Yes
Mr. Binney Yes
Mr. Beier Yes
Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0

Board Comment –

Mr. Miles – Mr. Miles stated that there seems to be a lot more traffic out there so he wants to ensure our staff is wearing the proper safety gear.

Mr. Rosso also asked about Flagger Training and Mr. Ryba stated that all staff have taken take the course as well as confined space training.

Mr. Beier – Mr. Beier thanked everyone for all their efforts. He also thanked Mr. Ryba for keeping up with the preventative maintenance at the

stations to help avoid sewer back-ups. He also stated safety is a priority. He wants to ensure all staff is safe.

Mr. Binney – Mr. Binney stated that he sees that Ms. Nedrick lists the 2018 I/I Project as \$30,000 over budget on her spreadsheet and wants to know if it is done. Ms. Nedrick stated that they still have a small amount of work left in their contract and they were just out televising a line for Mr. Ryba in connection with a sink hole.

Mr. Binney asked Ms. Nedrick if the Turnpike issue has been resolved. Ms. Nedrick stated that everything has been processed and approved, but payment has not been received.

Mr. Binney asked what the 220 Bridge is under general billing. Mr. Ryba stated that it is Martins Creek. Ms. Nedrick noted that we have a 12” water main out there and they are driving piles for the new bridge there so RVE went out to inspect to make sure everything was okay.

Mr. Goodwin – No comment

Mr. Rosso – No comment

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 8:05 pm. Next meeting will be held on Wednesday, May 22, 2019 at 7:00 p.m. The Board was unanimously in favor.