

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

January 23, 2019

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, January 23, 2019, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson absent, James Goodwin, Vice Chairperson was present, Brian Binney, Secretary and William Beier, Treasurer were present. Thomas Miles, Assistant Secretary/Treasurer was absent. Michael Levin, Authority Solicitor was present, Vanessa Nedrick, Authority Engineer, present, Timothy Hartman, Executive Director, John Ryba, Operations Manager were present, Megan O’Neill, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that Executive Session consisted of legal and potential litigation matters.

Approve Meeting Minutes for December 19, 2018 Meeting – Mr. Beier made a motion to approve December 19, 2018 meeting minutes. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin reported that the matter with the 2009 meter contract is still ongoing. He stated that he is still waiting on the proposal from Neptune/Rio Supply. Mr. Levin feels that before any litigation procedures are started they should await the proposal.

Mr. Levin stated that there is pending litigation with 140 Andover Road who is looking for TOFA to connect his lateral from the curb to the main. Mr. Levin has advised Mr. Ramos's council that it is the customer's responsibility. Mr. Levin will keep the Board posted on the matter. Mr. Hartman added that he had advised the customer he may wish to consider sewer line or lateral coverage with HomeServe, if the work on his sewer lateral could be deferred for the 30-day wait period.

Engineer's Report –

TOFA Building Center Space – Ms. Nedrick reported that general

construction has begun.

SCADA Design – Ms. Nedrick reported that installation and training are complete. She is requesting payment for Payment Certificate #2 in the amount of \$85,861.62.

Mr. Beier made a motion to approve payment for Payment Certificate #2 in the amount of \$85,861.62. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Penns Place PS Upgrade – Ms. Nedrick stated that the plans are being finalized.

2018 I/I Project – Ms. Nedrick requested payment to be approved for Payment Certificate #2 in the amount of \$12,103.00 to Mobile Dredging Video Pipe, Inc.

Mr. Beier made a motion to pay Payment Certificate #2 in the amount of \$12, 103.00 to Mobile Dredging Video Pipe, Inc. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Valleyview Pump Station Improvements – Ms. Nedrick requested payment for Payment Certificate #2 in the amount of \$2,116.00 to Blooming Glenn Contractors.

Mr. Beier made a motion to pay Payment Certificate #1 in the amount of \$2,116.00 to Blooming Glenn Contractors. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Modeling of Water System – Ms. Nedrick requested approval of proposal for design and services in the amount not to exceed \$26,000.00.

Mr. Beier made a motion to approval RVE's proposal for design and services in the amount not to exceed \$26,000.00. Mr. Binney seconded the

motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Nottingham Village I/I Project – Ms. Nedrick requested approval of proposal for design and construction services in the amount not to exceed \$46,478.00.

Mr. Beier made a motion to approve RVE's proposal for design and construction services in the amount not to exceed \$46,478.00. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Ms. Nedrick requested the Board's approval for Patient First which will be located at 100 Lincoln Highway to enter into a water and sewer agreement.

Mr. Beier made a motion to approve plans to enter into a water and sewer agreement for Patient First to be located at 100 Lincoln Highway. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Ms. Nedrick requested approval on the final invoice for the 2017 lining project in the amount of \$3,221.50.

Mr. Beier made a motion to pay the final invoice for the 2017 lining project in the amount of \$3,221.50. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Ms. Nedrick requested payment for the final invoice for the 2018 lining

project in the amount of \$1,717.53.

Mr. Beier made a motion to approve the final payment of \$1,717.53 for the 2018 lining project. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Executive Director's Report -

Mr. Hartman informed the Board that the Lower Bucks County Joint Municipal Authority has confirmed its participation in the Fallsington Interconnect project and has committed to purchasing and installing the interconnect vault. He then confirmed with the Engineer and the Board that staff were clear to proceed with the Fallsington Interconnection project.

Ms. Nedrick added that the Board had also approved the engineering and construction components of the Tyburn Rd. Lift Station Bypass project that had recently received an Erosion and Sedimentation permit from the Bucks County Conservation District.

Mr. Hartman said staff would coordinate with Bucks County Water and Sewer Authority to move ahead with these projects.

Statement of Financial Interests Forms –Mr. Hartman advised the Board that he had received and distributed to the Board members and appropriate staff the annual Statement of Financial Interests Forms to be completed and submitted by May 1, 2019, in compliance with Pennsylvania’s Public Official and Employee Ethics Act. He requested that the Board and staff complete and return the forms to him at their earliest convenience.

Travelers Insurance Company Meeting – Mr. Hartman advised the Board that Ms. O’Neill, Ms. McAnulty, Mr. Ryba and he were introduced to representatives of Travelers Indemnity Company, the Authority’s new carrier, by the Authority’s broker, Vaughn Insurance Managers, at a meeting in the Authority’s offices earlier in the month. He related that staff was very impressed with Travelers’ emphasis on safety and on the resources it has available to the Authority to enhance safety and reduce claims. Mr. Hartman noted Travelers’ web-based risk management portal would be particularly useful.

2019 Chevrolet Tahoe Delivery – Mr. Hartman advised the Board that the Authority expected to take delivery of the Operations Manager’s 2019 Chevrolet Tahoe on Monday, January 28. He added that once the Tahoe is received the Operations Manager’s current pickup truck would be made available for field operations.

Nottingham Inflow and infiltration Inspections – Mr. Hartman and Mr. Ryba updated the Board on efforts to reduce the inflow and infiltration of extraneous water into the sewer system serving the Nottingham Village area of the Authority’s sewer service district. They noted that the upcoming sewer main lining project should address most of the infiltration into the sewer main. Mr.

Ryba reported that water main video did capture possible sump pump inflow from some laterals and that staff would be following up.

Auditing Services Agreement – Mr. Hartman reported that following the Board's appointment of Brinker Simpson as the Authority's 2019 auditor for the 2018 Audit, he had received engagement agreements from the firm which were before the Vice Chair for signature.

Phoenixville Federal Bank & Trust (PFB&T) Loan Drawdown –Mr. Hartman advised the Board that the mechanism for the drawdown of the PFB&T loan balance has been established. He explained that upon drawdown the loan balance would be transferred to a Construction Fund with the Authority's trustee, U.S. Bank. Mr. Hartman added that requisitions would then be required to be submitted to U.S. Bank for it to pay vendors for work on eligible Authority capital improvement projects. He noted that the balance drawdown was necessary because, under the loan agreement provisions, the loan funds would only be available until May 4, 2019. Mr. Hartman noted that the Authority would begin paying interest on the loan balance once it is drawn down.

Mr. Ryba reported that the 2019 1st quarter TTHM samples came back with levels within the regulatory levels and that staff we will continue to monitor the contminant levels between regulatory samples.

Mr. Ryba reported that there was a water main break earlier in the day which was handled in-house by the TOFA field crew. He stated that this has saved the Authority a lot of money and he plans to handle more projects like this in-house.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$1,709,862.06. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Binney Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 3-0

Board Comment –

Mr. Beier – Mr. Beier thanked everyone for the efforts. He asked Mr. Ryba that with the cold weather upon us, is there any gear the guys need. Mr. Ryba reported that Carhart jackets have been ordered and that most of the field crew now have them. Mr. Ryba also stated that the field crew all has new boots and all the necessary safety equipment.

Mr. Binney – Mr. Binney asked Ms. Nedrick for an update us on the Turnpike payment. Ms. Nedrick stated that she was working with a NJ colleague on this matter and it appears they have exhausted all the resources. Mr. Binney stated he will reach out to someone he knows on the Turnpike Commission for assistance. Mr. Binney also asked where we are with payment for the Lincoln Highway project. Ms. Nedrick stated that she will follow-up.

Mr. Goodwin – Mr. Goodwin welcomed Rachel Jardine to the team.

Adjournment – Mr. Goodwin made the motion to adjourn the meeting at 7:20 p.m. Next meeting will be held on Wednesday, February 27, 2019 at 7:00 p.m. The Board was unanimously in favor.

