

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

January 28, 2009

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, January 28, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:42 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, William Renson, Treasurer and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Thomas Beach and Vanessa Nedrick, Authority Engineers, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of various administrative actions and the potential purchase of real estate.

Item #2 - Approve Meeting Minutes for December 10, 2008 – William Renson made a motion to accept the minutes for December 10, 2008. Lisa Mangone seconded the motion. All in favor. Motion carries 5-0.

Approve Meeting Minutes for January 7, 2009 – William Renson made a motion to accept the minutes for January 7, 2009. Lisa Mangone seconded the motion. All in favor. Motion carries 5-0.

Approve Meeting Minutes for January 13, 2009 – Lisa Mangone made a motion to accept the minutes for January 13, 2009. William Renson seconded the motion. All in favor. Motion carries 5-0.

Item #3 – Public Comment – There was no one signed up for Public Comment.

Item #4 – Review of Bill List – John Palmer questioned the difference in the amount of money and the time spent to repair the two water main breaks.

Eddi Miller indicated that the six inch water main break that Jingoli & Sons repaired took place on a Friday during working hours and the twelve inch water main break that K.E. Seifert repaired was located back in the woods.

John Palmer questioned whether a TOFA employee is at the site when these repairs are being done. David Busch indicated that an employee is at the site the entire time when the repairs are being done and that the employee is taking notes on what is being done.

David Busch indicated that the twelve inch water main break was back in the woods and trees had to be removed to get to it and the six inch was located in the roadway.

Lisa Mangone made a motion to approve the bill list of December 6, 2008 through January 28, 2009 in the amount of \$ 1,353,114.75. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #5 – Solicitor Comment- Edward Zanine indicated that he is still negotiating with Sears and the agreement of sale for the property at 557 Lincoln Highway should be ready for Debra DeBlasio's signature either Thursday, January 29, 2009 or Friday, January 30, 2009.

Item #6 – Engineer Report- Engineer's Report attached.

Vanessa Nedrick made a recommendation to the Board to award the Telemetry project to Accu-Grade Contractors, Inc.

Lisa Mangone made a motion to award the Telemetry project to Accu-Grade Contractors, Inc. in the amount \$ 40,800.00. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
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William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Tom Beach indicated that there is a grant program called the H2O PA Grant that is for improvement to the water and wastewater systems. Tom Beach indicated that the applications have to be submitted before February 13th and that he would be filling out the application and submitting it for TOFA before February 13th.

Item #7 – Executive Director Report – Executive Director’s Report attached.

The Board directed David Busch to do the financing for the Water Meter Replacement Program.

David Busch indicated that there are a few commercial accounts that would like to have their meters sub-metered. The Board was agreeable to this, however, they would have to sub-meter each property at their own expense and that TOFA would read the meters for them at a cost.

David Busch indicated that Eddi Miller has brought three firms in to get quotes for TOFA’s server and computer maintenance. So far she has only received two quotes back.

Edward Zanine indicated that he would give the Authority the name of the company that his office uses to service their computer hardware.

The Board indicated that if the office staff does not receive any response from customers to have their meters read by a TOFA employee that they would like the water to be turned off until a TOFA employee is able to get in to read the meter.

Item #8 – Board Comment – John Palmer would like David Busch to have a line item in the budget indicating how much Headley Station is costing the Authority. He would like to find a way to re-cope some of the costs incurred to keep the Headley Pump Station operational.

Debra DeBlasio would like this line item to go back twelve month and into the future.

Lisa Mangone requested that David Busch give the Board a revised budget.

Adjournment – William Renson made the motion to adjourn the meeting at 8:42 P.M. Lisa Mangone seconded the motion. All in favor. Motion carries 5-0.



TOFEA

Township of Falls Authority
Engineering Status
January 2009

- 1) **US Steel study's** preliminary draft has been submitted to Dave Busch for his review and comment. **Final draft is complete pending comments by the Authority.**
- 2) **Rock Creek Run water issue** sending report to homeowners assoc. regarding correcting odor problem at several residences We will be recommending water quality testing to prove problem is isolated to homes Testing of water quality was completed in May and results forwarded to our office. We are currently analyzing the water quality results. **System was last flushed in November 2008. Three residents still have odor issues. Working with Marty on plan of action.**
- 3) **2008 Capital Program** Met with M. Witt to start design of telemetry and I & I reduction which we are currently working on. I would also like to have a water meter representative at next regular meeting to give a short presentation on different types of meters. Plans and specs fro the telemetry and I & I reduction are currently in design and should be completed shortly. **Pre-construction meeting for Replacement of Water Meters will be set-up shortly after contracts are signed by the Authority. We recommend award of Telemetry project to Accu-Grade Contractors, Inc. Tri-State Grouting will begin Inflow & Infiltration Project in the next two weeks.**
- 4) **Bucks County Water & Sewer** Working with Marty Witt to do independent testing to determine benchmark on surcharges. **Analytical Labs began sampling for BOD and TSS. Sampling for the month of December was in compliance with BCW&SA concentration limits of 220 mg/l.**
- 5) **Headley Pump Station** Working with Marty Witt to determine a location to sample waste water from the industrial users. Corrosion is occurring at the valves and fittings. **Still waiting on latest results from Analytical Labs to complete report. Received Baseline Monitoring Reports (BMR) from all industrial users of the Headley Pump Station that do not have a BMR on file with the Authority. BMRs and sampling results are being compiled in a report to be sent to the Philadelphia Water Department Industrial Waste Unit.**
- 6) **Water and Sewer Systems Maps** Working with Marty Witt to determine the best way to update water and sewer systems maps. Maps have not been updated since the 1980's. **We have identified areas that need to be**

incorporated on the maps. We will coordinate with Marty to receive plans and drawings. Proposal is forthcoming.

- 7) **2009 Capital Program Projects** Working with Marty Witt and David Busch to create a budget for water and sewer projects for 2009. **Proposed budget has been submitted to the Authority pending approval.**
- 8) **Annual Chapter 94 Report** Authority requested RVB to submit a proposal to complete the report for Operations Year 2008 and provide Bucks County Water & Sewer the necessary information to complete their report. **Proposal is forthcoming.**

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TOOEFA

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: JANUARY 28, 2009

Key Performance Indicators for the current month:

- 1. Health & Safety:**
 - a. One personnel injury – No lost time
 - b. No vehicle accidents
- 2. Environmental Compliance:**
 - a. Water testing results are in total compliance with monitoring requirements.
- 3. Operations**
 - a. Sewer**
 - Pump #2 removed from Headley Lift Station for bearing replacement
 - Transducer failure at Rock Run Lift Station
 - Sewer blockage at Elmwood and Trenton Roads (10/31/08)
 - Sewer blockage at Alden and Allendale Roads (12/4/08)
 - b. Water**
 - Hydrant flushing was completed on November 7th
 - Flow meter at New Falls Station was removed again for repair (under warranty)
 - Private water system main break at Fallsington Industrial Park
- 4. Finances:**
 - a. Financing proposals from different financial institutions for the funding of the water meter replacement program.

Summary of last month's issues and other items of note:

1. Efforts continue on location of available property within the Township for the Authority offices.
2. Meetings were held with RBC Wealth Management and The First National Bank of Newtown to discuss the development of a financing plan for the Authority. At this time I would recommend that the Authority continue to work with the existing bank as well as appoint a committee to meet with RBC Wealth Management begin the process of developing a plan for a portion of the Authority's funds.
3. Coordination of various efforts in support of a possible purchase of property for use by the Authority including obtaining insurance quote for the property and conducting a Phase 1 Environmental Assessment.
4. Efforts related to water meter replacement program.