

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

July 22, 2015

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, July 22, 2015, in the conference room at 557 Lincoln Highway, Fairless Hills, PA, at 7:30 P.M.

Salute to the Flag

Roll Call –James Goodwin, Vice Chairperson, John Palmer, Treasurer, Bill Beier, Secretary and Brian Binney, Board Member were present. Edward Zanine, Authority Solicitor, Tom Beach and Vanessa Nedrick, Authority Engineers, Timothy Hartman, Executive Director, Edna Miller, Business Manager and Megan O’Neill, Recording Secretary were also present. Anthony Rosso, Chairperson, was not at the meeting.

Item #1 – Solicitor’s Report on the Executive Session – Edward Zanine reported the Executive Session consisted of personnel matters.

Item #2 – Approve Meeting Minutes of June 24, 2015 – Bill Beier made a motion to approve the June 24, 2015 minutes. Brian Binney seconded the motion. Motion Carried 3-1-0. John Palmer abstained.

Item #3 – Public Comment – No one signed up for Public Comment.

Item #4 – Solicitor’s Report – Edward Zanine presented to the Board Requisition 2015-3 that would make Eddi Miller the Right to Know Officer.

Bill Beier made a motion to approve Requisition 2015-3. John Palmer seconded the motion.

Poll of the Board:

Brian Binney Yes

Bill Beier Yes

John Palmer Yes

James Goodwin Yes

Motion Carried 4-0.

Item #5 - Engineer's Report -

Inflow and Infiltration Program - Vanessa Nedrick presented the Board with the final payment to Tir-State Grouting in the amount of \$9,216.09 for the 2013 Project.

Brian Binney made a motion to pay Tri-State Grouting in the amount of \$9,216.09. Bill Beier seconded the motion.

Poll of the Board:

Brian Binney Yes

Bill Beier Yes

John Palmer Yes

James Goodwin Yes

Motion Carried 4-0.

Headley Pump Station – Vanessa Nedrick informed the Board that while the contactors were installing the pump, a crack was found, at that time the Contractor injected grout which did not work and concrete had to be added to the project cost.

Vanessa Nedrick is working on the cost and will have a final cost at next month's meeting.

The Board would like Siemen to be put on notice for the flows that are being discharged into Headley Station.

Queen Anne Interceptor Investigation – Vanessa Nedrick reported that she has sent pictures and video to Levittown Trace regarding the discharge issue.

The Board directed Vanessa Nedrick to call the plumber to see when the repairs would take place and would like to have someone there from TOFA during the repairs.

Freeman's Farm – Vanessa Nedrick informed the Board there will be no final testing done until escrow is replenished.

550 W. Trenton Avenue – Vanessa Nedrick reported she has spoke to the Engineer for the project. The project has not been approved by the Township of Falls.

Deon Square – Vanessa Nedrick reported the building has been stubbed out but cannot proceed without issues being addressed.

Flow Monitoring Installation and Maintenance Project – Vanessa Nedrick reported the flow meter that was delivered was not correct and was being returned for the correct meter.

Draft agreement with BCWSA – Vanessa Nedrick reported she is working on cost to divert flows and would forward it to the Board when completed.

Item #6 – Executive Director’s Report – Tim Hartman recommended the Board extend the electric agreement with Constellation for an additional three years.

Bill Beier recommended extending the contract for the next three years subject to the solicitors review. John Palmer seconded the motion.

Poll of the Board:

Brian Binney	Yes
Bill Beier	Yes
John Palmer	Yes
James Goodwin	Yes

Motion Carried 4-0.

Tim Hartman stated David Guest of HomeService USA made a presentation to the Board to offer insurance to homeowners for sewer lateral and water line repairs.

The Board directed Tim Hartman and Edward Zanine to look into the agreement.

Tim Hartman recommend bi-weekly maintenance on the flow meter installed at the Neshaminy Interceptor at a cost of \$850.00 per month.

Bill Beier made a motion to authorize the maintenance of flow meter at a cost of

\$850.00. Brian Binney seconded the motion.

Poll of the Board:

Brian Binney Yes

Bill Beier Yes

John Palmer Yes

James Goodwin Yes

Motion Carried 4-0.

Item #7 – Review of Bill List – Bill Beier made a motion to approve the bill list for July 22, 2015, in the amount of \$900,404.55. Brian Binney seconded the motion.

Poll of the Board:

Brian Binney Yes

Bill Beier Yes

John Palmer Yes

James Goodwin Yes

Motion Carried 5-0.

Item #10 – Board Comment – Bill Beier thanked everyone for their hard work.

Brian Binney would like it to be a priority to finalize the agreement with BCSWA.

Adjournment –John Palmer made the motion to adjourn the meeting at 8:16 P.

M. Bill Beier seconded the motion. All were in favor. The motion carried 4-0.

Township of Falls Authority
Engineering Status
July 22, 2015
New Business:

1) I-95/Turnpike Interchange: The Pennsylvania Turnpike Commission (PTC) is proposing the construction of an interchange connecting I-95 and I-276. The proposed construction affects the Authority's Queen Anne Interceptor at two locations. On November 8th, Authority staff met with the Turnpike's Engineers and Project Managers to discuss the impacts. All conflicts were addressed and the Turnpike will design and construct the resolutions to the conflicts. Costs are still being worked out. Progress/Project Status meeting was held on July 17, 2014. The PTC is currently working on the design of the next phase of the project. RVB is reviewing plans for the I-95 section of the project. PTC is requested TOFA sign affidavit so interceptor work can be incorporated into the project at no-cost to TOFA. RVB and Staff met with contractors on Phase I of project on December 8, 2014. RVB reviewed final design for Phase II of project. PTC approved incorporation of RVB Inspection Costs in Phase II of the project. RVB provided inspection costs to PTC's Project Manager. **Reimbursement agreement was sent to Executive Director for signature.**

2) Norfolk Southern Morrisville Intermodal Yard: Plans were approved at last month's board meeting. Applicant must enter into service agreement with Authority and pay all applicable connection fees and post inspection and construction escrows. Norfolk Southern provided cost estimate for review and approval. Escrow amounts were determined. Preconstruction meeting held on October 16, 2014. Construction of water and sewer work will begin in a week. **Construction is on-going. Nothing to report at this time.**

3) Headley Pump Station: Discussion on assessing penalties and fines for businesses who violate TOFA's regulations on industrial waste discharges and/or Philadelphia's Industrial Pretreatment Program. Penalties and fines are recommended to subsidize TOFA's costs to repair equipment (pumps, force mains, wet wells, etc.). Meeting with Siemens was held on March 27th. Siemens was contacted to request an update of their investigation. Second meeting was held on May 23rd. Requested operation records for all sampling dates provided. Sampling began on June 19th and will occur twice a month. Laboratory was directed to reduce monitoring frequency to quarterly sampling. Directed laboratory to include chloride sampling with current sampling Board directed RVB last month to assess the station and recommend repairs or upgrades. RVB met with Authority staff on

March 11th to discuss current issues and necessary repairs/upgrades. Report was distributed to Board Members on May 7, 2014. Design and specifications are in review with Authority staff. Bid opening was held on November 12th at 10:00 AM. Notice of Intent to Award was issued on November 19th to Advanced Rehabilitation Technology (ART) in the amount of \$83,000.00. RVB evaluated ART's documents to determine if the contractor met the responsible contractor requirements. RVB determined that Advanced Rehabilitation Technology is not a responsible contractor. Blooming Glen is the next lowest bidder with a bid amount of \$98,755.00. Blooming Glen is a responsible contractor and has provided documentation to confirm it meets the requirements. Board awarded project to Blooming Glen Contractors on January 17, 2015. Notice To Proceed was issued for work to begin May 26, 2015. Recommended approval of Payment Certificate #1 in the amount of \$18,621.76. **Construction is underway.**

4) Queen Anne Interceptor Investigation: Based on the high flows recorded by BCWSA meters, RVB with the assistance of Authority staff, located creek crossings along the interceptor that may explain the increase of flows. Received quote from Flow Assessment Services for Flow Monitoring. Waiting to receive quote from Tri-State Grouting for Televising the Interceptor. Flow meters were installed on July 2, 2014. Authority Staff was provided access to BCWSA flow monitoring records. RVB was able to compare readings. Tri-State televised the interceptor September 29th to October 3rd. Manhole lining work will began the week of November 17th. Tri-State televised the Bristol connections with heavy flows on November 7th. RVB has not been able to access flows from BCWSA's meters since December 2015. RVB followed up with Bristol Township regarding communication with Levittown Trace Apartments. Letter was issued to Bristol Township Manager for signature and mailing. **RVB spoke with management of Levittown Trace Apartments. RVB forwarded copies of the inspection video and pictures to management. A site meeting will be scheduled once management reviews the materials.**

5) Facilities Needs Study: RVB was asked by the Board to provide a proposal to inspect and evaluate the Authority's sewage pump stations, potable water interconnects, and elevated potable water tanks and provide a report on recommended improvements and/or upgrades with costs. RVB submitted proposal to Authority for review. Grant opportunities are available for energy reduction projects. RVB has completed site inspections and has begun writing the report. Will discuss Nottingham Pump Station at meeting. **Report is being finalized.**

6) Freeman's Farm: A proposed 15-unit townhome development located in Lower Makefield Township. The project is located in TOFA's contract and retail service areas. Project was approved by the Board in June 2012. Project is ready to begin construction but sanitary sewer agreement is not in place. RVB requested cost estimate to determine escrows for agreement. Applicant provided cost estimate. Sanitary sewer agreement has been executed and tapping fees were paid. **Construction is underway. Will discuss at meeting**

7) 640 Lincoln Highway: An existing garage and 1-bedroom apartment building will be demolished and a proposed 2-story building will be constructed. The building will consist of a commercial use on the first floor and 3 apartments on the second floor. RVB reviewed the plans. Applicant revised the plans to include a commercial use with 3 apartments on the first floor and 4 apartments on the second floor. **Nothing to report at this time.**

8) 550 W. Trenton Avenue (Rite Aid Pharmacy): Former Acme Supermarket site is being redeveloped to include a, Rite-Aid Pharmacy, and a two fast food restaurants. RVB reviewed the plans and issued a review letter in June. **Applicant is working on revising the plans and resubmitting to the Township and TOFA.**

9) Deon Square: New land development includes the construction of a CVS Pharmacy and a bank. RVB determined that 5 EDUs are needed to support the project. DEP approved the phased development of the site. Bristol scheduled a preconstruction meeting for May 26, 2015. **Authority Solicitor is drafting water and sewer service agreement. Will discuss at meeting.**

10) Flow Monitoring Installation and Maintenance Project: Upon evaluating the flows of the Queen Anne Interceptor on a temporary basis to determine sources of inflow and infiltration, RVB recommended that the Board install temporary and permanent flow meters to further target and evaluate known sources of I/I, determine the effectiveness of previous I/I projects, and to monitor flows in areas prior to I/I work. RVB generated bid documents to purchase and install 2 permanent flow meters and to rent 6 temporary meters. The bid opening will occur on December 17th at 10:00AM. RVB recommends the installation of 1 permanent flow meter. **Meter was purchased and delivered on July 15th. Will discuss at meeting.**

11) 915 Old Lincoln Highway: Extra Space Storage facility is proposing a 1,200SF building for office space. The application is for water and sewer service. **Will discuss at meeting.**

12) Viking Associates: The project, located along Trenton Avenue consists of a 40-unit townhome development. RVB performed two reviews for the proposed water and sewer connections. Plans were approved at July's meeting. Reviewed Water/Sewer Service Agreement and Letter of Credit. Reviewed Component 3 Planning Module for Applicant for submission to PADEP. RVB reviewed submittals. Held preconstruction meeting with Contractor.
Construction has begun.

13) Chatham Road Water Investigation: RVB was asked to investigate the rusty water complaints on Chatham Road with Authority staff and provide a recommendation based on the investigation. Witnessed the flushing operation of Auburn, Trenton, South Queen Anne, and South Olds Boulevard on November 1, 2013. Authority staff will perform directional flushing in the area. Directional flushing occurred on April 15, 2015. **Nothing to report at this time.**

14) Draft Agreement with BCWSA: BCWSA is in the process of negotiating new agreements with all municipalities, townships, and authorities tributary to the Neshaminy Interceptor. Annual Average and Peak Flows will be restricted under the new agreement. RVB has noticed an increase in flows to the Neshaminy Interceptor from 2010 to 2012 despite TOFA's I/I reduction efforts. RVB recommends TOFA request the actual daily flow records and calibration records of the two meters that monitor TOFA flows from BCWSA. RVB would evaluate these records to determine if the metering data is accurate and if the new flows TOFA would subject to not exceeding are reasonable. This information would also assist TOFA in determining if the expansion of the scope of I/I work is necessary. Requested flow meter records and locations from BCWSA on June 6, 2014. RVB continues to evaluate flow data from 2008 to present. BCWSA and DEP held a meeting on April 14, 2015 regarding the signing of the agreement and what it means now that the March 31, 2015 deadline has passed. DEP held another meeting on May 12th. All agreements must be signed by October 1, 2015 in order for 2016 and 2017 connections to be released. Philadelphia and DEP could issue a moratorium on connections if all agreements are not signed. Authority Staff, RVB, and Authority Solicitor met with Newtown Bucks Joint Sewer Authority on June 16th to discuss issues with draft agreement and how to move forward with documenting concerns to BCWSA. **Nothing to discuss at this time.**

15) BCWSA Neshaminy Interceptor Analysis Report: Per the settlement of the lawsuit with DEP, BCWSA had to analyze the Neshaminy Interceptor based on the existing and future flows of all of

its customers (municipalities/authorities) to determine what improvements to the interceptor are necessary to meet the future needs of its customers. BCWSA's selected the alternative to line the 30", 33", and 36" sections of the interceptor for an estimated cost of \$7.6 Million. RVB recommended TOFA meets with BCWSA and their consultant to discuss concerns and issues with the analysis. In May 12th meeting, RVB outlined TOFA's concerns regarding the analysis. DEP stated that all municipalities must provide BCWSA with a 10 year projection on the amount of I/I reduction by May 22, 2015. TOFA must provide BCWSA with 10 year and 20 year flow projections. On May 27th the 10 year I/I reduction projection and 20 year flow projections were sent to BCWSA. **Nothing to report at this time.**

16) Water and Sewer Audits: Per the Board's direction, RVB and Authority staff were tasked to visit businesses or locations where the use of the space changed or the business changed and the volume of water and/or sewage flow increased. These visits were to determine if additional EDUs for water and sewer are owed. Audits were performed on June 5th. Technical memo was drafted. **Nothing to report at this time.**

17) Rental of Center Space: The Authority is looking for a tenant to rent the center space of the Administration Building. RVB sent a letter to Falls Township Code and Zoning Department requesting a determination of the allowable uses of the center space. **Township responded that all uses zoned for Highway Commercial and Neighborhood Commercial can occupy the center space.**

Old Business:

1) Old Bristol Pike Public Sewer: Project to provide a public sewer to residents and businesses on Old Bristol Pike with failing septic systems. Sewage from this area would be pumped to Lower Bucks County Joint Municipal Authority or Morrisville Municipal Authority for treatment. H2O PA Grant awarded in the amount of \$168,652.00 on May 5, 2011. Grant expires on June 30, 2013. Meeting with Lower Bucks County Joint Municipal Authority was held on April 10th. Met with Morrisville Municipal Authority on May 24th. Follow up meeting with LBCJMA was held on July 30th. Extension was approved for grant funds. Grant funds expired. Will discuss at meeting. Nothing to report at this time.

2) Bucks County Water & Sewer Surcharge Billing: We requested additional documentation on their sampling locations and to demonstrate how they arrived at their surcharge costs. BCWSA

provided the formula used to calculate surcharges and the actual sampling records. Will compare TOFA's daily sampling records for one month to BCWSA sampling records. Reviewed surcharge bill for first Quarter 2012. RVB requested backup documentation. Letter requesting site meeting was sent on June 28, 2012. Site meeting was held on August 15th. **Nothing to report at this time.**

3) CVA Warehouse Expansion in Falls Township: We recommend approval of the water main extension, water service, and sewer connection from this land development located on Central Avenue in Falls Township. Project approved at April 2011 board meeting. Applicant must enter into a water and sewer service agreement with TOFA and pay all applicable connection and tapping fees along with posting construction and inspection escrows. RVB provided Solicitor a construction cost estimate and amounts for construction, inspection, and legal escrows. **Nothing to report at this time.**

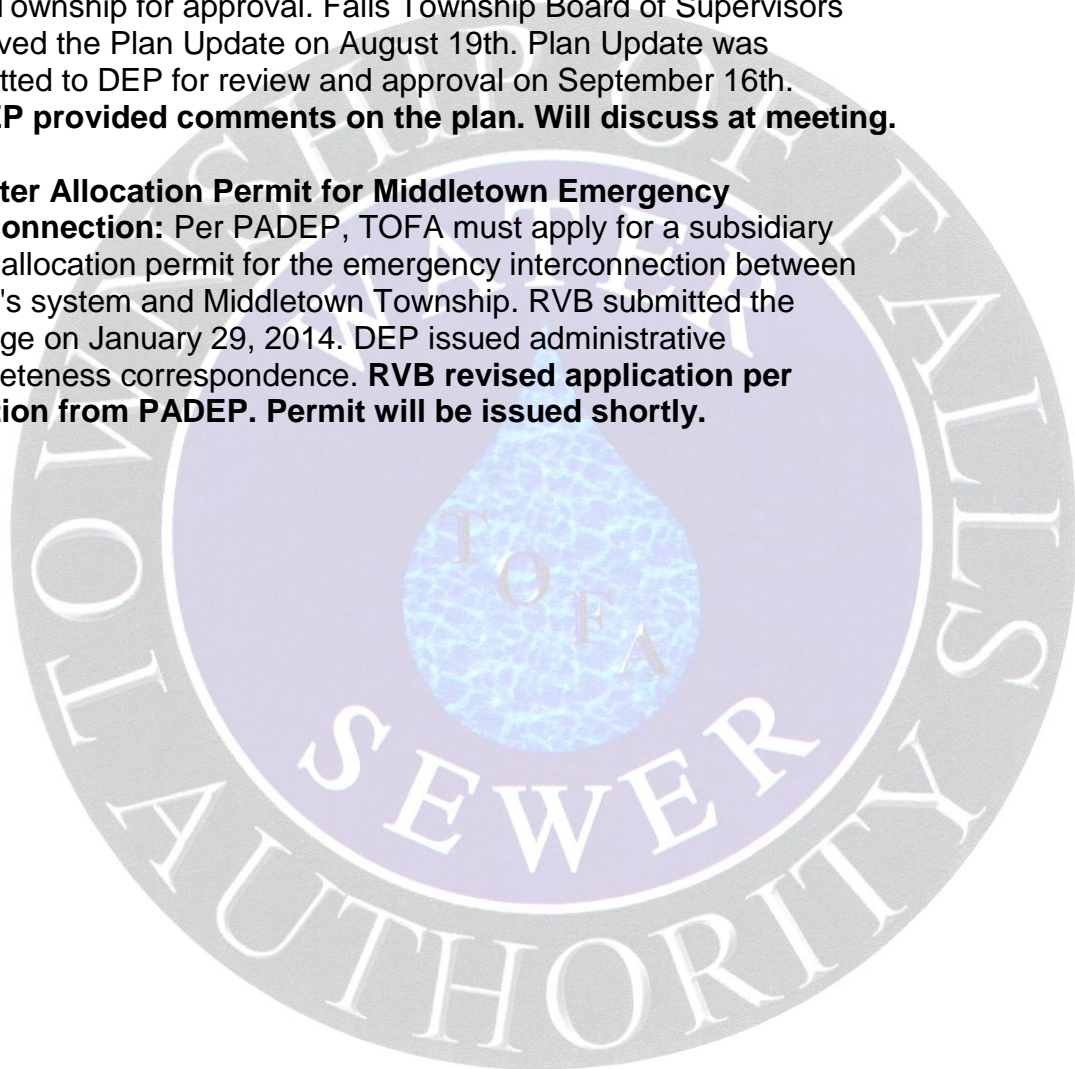
4) Mercer Court: The project, located along Lincoln Highway, consists of a 50-unit townhome development. RVB performed one review for the proposed water and sewer connections. Township approved the plans for land development in December. Awaiting revised plans from Applicant's Engineer to perform review. Performed revised review on May 13th. Accompanied Authority Staff to meeting with the Township Fire Marshal and Engineer on June 3rd to discuss water main layout for firefighting purposes. Reviewed Water/Sewer Service Agreement and Tripartite Agreement. Pre-Construction Meeting was held on November 25, 2013. Construction began the week of January 13, 2014. Water main installation and sanitary sewer installation is complete. TOFA authorized release of escrow funds from third party bank in the amount of \$142,676.78.00 (Escrow Release #2) for water and sanitary sewer improvements last month. **Nothing to report at this time.**

5) Falls Township Act 537 Plan Update: TOFA was approached by Falls Township to update the Township's Act 537 Plan. The Plan had not been updated since 1985. The Act 537 Plan is a planning tool Townships and other Municipalities use to plan for its existing and future sewage needs. The Plan was updated to provide current information on the collection and conveyance system that serves Falls Township, how Township sewage is treated, and how current and future sewage needs would be addressed in the Township. The current and future sewage needs are based on the existing and future populations, existing and future land development or redevelopment. Alternatives were provided to meet the sewage needs of the

unsewered section of the Township. Alternatives were evaluated based on costs and feasibility, and one alternative was selected, i.e. the Old Bristol Pike Sewer Project. The draft plan was reviewed by the Board of Supervisors and DEP last year. A meeting with DEP was held last year and more comments were provided. The Plan Update has been revised and submitted to the Township. A Public Notice of the Plan Update will be issued shortly to begin the 30 day public review and comment period of the draft document. Received comments back from the Bucks County Department of Health and the Bucks County Planning Commission. Update was submitted to the Falls Township for approval. Falls Township Board of Supervisors approved the Plan Update on August 19th. Plan Update was submitted to DEP for review and approval on September 16th. **PADEP provided comments on the plan. Will discuss at meeting.**

6) Water Allocation Permit for Middletown Emergency

Interconnection: Per PADEP, TOFA must apply for a subsidiary water allocation permit for the emergency interconnection between TOFA's system and Middletown Township. RVB submitted the package on January 29, 2014. DEP issued administrative completeness correspondence. **RVB revised application per direction from PADEP. Permit will be issued shortly.**



Township of Falls Authority
Executive Director's Report
July, 2015

1. Constellation New Energy Electricity Purchase Agreement Extension

Per my July 10 email to the Board, the Pennsylvania Municipal League (PML) Municipal Utility Alliance's energy consultant is advising member municipalities and municipal authorities to seriously consider extending their electricity purchase agreements with Constellation New Energy. Attached to the email was pricing one, two and three-year extensions. I expect to receive a pricing update prior to the July 22 meeting. Staff is recommending that the Board take advantage of a three-year extension to take advantage of the favorable rates and for budgeting predictability.

2. Independent Financial Advisor Proposal Review

Four qualified and experienced independent financial advisory firms have submitted proposals in response to TOFA's request. Two of the Firms have provided additional information on their fee structure. All of the firms have been contacted and informed that Board would not be considering the proposals until at least its July 22 meeting.

3. Wireless Infrastructure Lease Sale

As reported to the Board in my July 10 email on this subject, TOFA has been approached by the wireless infrastructure and management company Crown Castle. Copies of TOFA's leases have been provided to Crown Castle representative Michael Sylvanovich who will conduct a valuation that may result in an offer to acquire the leases. It has been suggested that if the Board selects an independent financial advisory (FA) firm, that any purchase offer from Crown Castle should be evaluated by the FA.

4. HomeServe USA Presentation

David Guest of HomeServe USA will make a presentation to the Board at an information session beginning at 6:30 p.m. on Wednesday evening, July 22, prior to the regularly scheduled Board meeting. HomeServe USA operates independently and in partnership with municipal authorities to offer insurance to homeowners for sewer lateral and water line repairs among other homeowner repair coverages.

5. Neshaminy Interceptor and Bucks County Water and Sewer Authority Issues (BCWSA)

Flow Metering - The sewage flow meter approved for purchase by the Board at its June 24, 2015, meeting has been received and the Flow Assessment company has been notified to install the meter. The plan is to monitor flows from TOFA's Queen Anne Interceptor into the BCWSA's Neshaminy Interceptor to assure accurate billing by the BCWSA. The Board will need to approve a long term meter maintenance budget.

Mandated Agreement with BCWSA (October 1, 2015 deadline) – At the June 16, 2015 meeting at the Newtown Bucks County Joint Municipal Authority TOFA, staff learned the difficulties being encountered by other Neshaminy Interceptor tributary municipal authorities in garnering BCWSA cooperation in negotiating the mandated Agreement. The TOFA solicitor is developing a draft agreement for TOFA.

6. TOFA Vehicle Fuel Provider Change Pilot (Wawa)

Following Board approval at its June 24 Board meeting, staff applied for Wawa Fleet Cards for each of its vehicle drivers. We have been informed that the cards are in the mail and we expect to put them into use before the end of July.

7. Bristol Township Infiltration and Inflow

As is indicated by the attached letter from Vanessa Nedrick, in her capacity as Bristol Township Sewer Engineer, to the Bristol Terrace apartment complex, Bristol Township is taking very seriously TOFA's request for its intervention on TOFA's behalf to correct the infiltration and inflow issues identified by staff and consulting staff on the property.

8. TOFA's Net Position Erosion (Update)

In a separate email based upon the Agreed Upon Procedures Report produced by TOFA Auditor Major & Mastro, and my own review, I have preliminarily identified major factors involved in the erosion of TOFA's net position 2011-2014. The Auditor has expressed reservations to including these factors in the Report for the reasons stated in the email thread. I have asked the Auditor to review and comment on these factors and add any others that she believes are significant. More to come.

9. Tapping Fees and Escrow Issues

Periodic Tapping Fees Study/Calculations – The TOFA Board has decided to consider authorizing a Tapping Fees Study after the dedication of certain ongoing projects' assets; e.g., MarMar and Freeman's Farm. The proposed cost of the study submitted by the TOFA Engineer is \$6,900.00.

Erin Development/Freeman's Farm - After being requested to replenish its escrow account for the Freeman's Farm project in Lower Makefield Township, Erin Development requested and received copies of the TOFA Engineer's unpaid bills. Subsequently, Erin disputed a portion of

the billings for the Engineer's inspector and a meeting was held with Erin, the TOFA Engineer and myself to address Erin's concerns. Although TOFA staff determined that all the charges were supported by the records, Erin's subsequent escrow deposit of \$5,000.00 left \$2,466.98 of the inspection bills still outstanding and no money for future engineering and legal work associated with the sewer testing and dedication. In the attached letter I have requested an additional \$5,000.00 escrow deposit to cover outstanding and future bills. A request by Erin's engineer to observe and inspect the sewer testing has been refused until the additional escrow is received.

Property Use Change Audits – The audits of known property use changes to determine water use and sewer flow changes indicates that two of three properties will likely need to pay additional tapping fees. Staff has requested water metering data from Goldenberg Management Oxford Valley Road Associates to factor into the new EDU calculations.

10. Backup Pump Acquisition

Earlier this year staff had recommended the purchase of a @\$45,000.00 Gorman-Rupp portable pump to handle the seasonal additional pumping capacity needs at the Nottingham Lift Station. It was decided that spare pump needs should be addressed on a more comprehensive basis as part of the approved Physical and Facilities Needs Assessment currently underway by the TOFA Engineer and that an emphasis should be placed on a pump or pumps with a more universal application.

For your information, attached is a photo of the previously recommended pump on standby at the Headley Lift Station. This sound attenuated pump has been rented by Blooming Glen contractors for the ongoing lift station refurbishment project. With little or no extra work, staff has determined that this pump could be used at up to eight (8) lift stations in emergency situations.

11. Developer Agreement Revision

The TOFA Engineer and Solicitor are cooperating in a review and amendment of the Developers Agreement, especially regarding those provisions dealing with the tapping fees payment timing.

12. TOFA Rules and Regulations Update and Consolidation

The plan for this assignment is to begin with the Developers Agreement and then expand that effort to all rules and regulations dealing with developers and development projects. Then staff and consulting staff will assess and prioritize the remaining rules and regulations areas.

13. TOFA Building Space Rental/Scrap Sale

The Township has reviewed and responded to Letter of Intent to Rent. Board member Brian Binney has provided TOFA staff with applicable zoning maps and ordinances which has been given to RE/MAX agent Douglas Terry who is researching the marketing approach for the

TOFA space. The marquee in front of the TOFA building is also being used to advertise available rental space.

Staff has obtained a container from Fairless Iron & Metal which has been placed at the Tyburn Lift Station yard. Scrap is being shuttled to that location. This operation is almost completed. The storage needs for the remaining useable material will be assessed.

14. Emergency Response Vendor List Expansion

BCWSA again provided the lowest priced proposal (\$6,239.33 vs \$7,900.00) to replace a four-inch water shutoff at Headley Place not far from the Headley Lift Station. A new contractor to TOFA, C. Amodei, Inc., has been solicited to propose on the fire hydrant replacement project on Cabot Blvd. This hydrant was destroyed in a single vehicle accident involving a Pennsbury School District vehicle and employee.

15. Auditing Assignments

The 2014 Audit has been completed, received and delivered electronically to TOFA Board. Hard copies are available. The Agreed Upon Procedures Report has been approved for finalization and will be distributed upon receipt.

16. Water Quality Investigations

At TOFA's request QC Laboratories drew a sample from 726 Beaumont Rd. to analyze for Total Coliform, E. Coli, Iron and Manganese. The test results are negative for Total Coliform and E. Coli. For Iron the results indicate 3.25 mg/l and for Manganese 0.0161 mg/l. Another sample will be drawn and analyzed to see if the metals content is affected by post-flushing settlement.

17. Safety

On July 28, four TOFA staff are schedule to attend that road flaggers' certification course. Additionally, a management/union meeting with an emphasis on safety has been scheduled for August 13.