

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

March 25, 2009

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, March 25, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:48 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, William Renson, Treasurer and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Thomas Beach, Vanessa Nedrick, Authority Engineers, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present. Lisa Mangone, Secretary, was not present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of various administrative actions.

Item #2 - Approve Meeting Minutes for February 25, 2009 – John Palmer made a motion to accept the minutes for February 25, 2009. William Renson seconded the motion. All in favor. Motion carried 4-0.

Item #3 – Public Comment – John Breslin questioned the Board Members whether anyone has looked into his bill. David Busch indicated that his meter reading cards were pulled and that he is looking into his question and would get back to him.

Matt Read from RBC Wealth Management gave the Board a presentation of a five year CD Laddered Portfolio.

Item #4 – Review of Bill List – William Renson made a motion to approve the bill list for March, 2009 in the amount of \$ 72,684.26. John Palmer seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0.

Item #5 – Solicitor Comment- Edward Zanine indicated that he has Resolution No. 2009-8 to present to the Board authorizing the Chairwoman to sign any forms regarding the loan. The loan is for up to three million dollars. The loan has a fix interest rate of 4.2 % and monies can be drawn out as needed. Interest would only be assessed on the amount that is going to be drawn out.

Anthony Rosso made a motion to approve Resolution No. 2009-8 with the amendment of only paying the six month interest on the amount the Authority drawn out. John Palmer seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0.

Item #6 – Engineer Report- Engineer's Report attached.

Rock Creek Run – Vanessa Nedrick let the Board know that she has been in contact with Ken Kneff and has informed him that if the escrow bills for engineering are not paid that there will be no dedication to the Authority. Vanessa will keep in touch with the Board regarding this issue.

2008 Capital Program

Water Meter Program - Vanessa Nedrick indicated that the Meter Replacement project will be starting on April 6th.

Inflow & Infiltration Project - Vanessa Nedrick indicated that a video was shown to the Board regarding the I & I Project during Executive Session and that there was two sections of pipe on Queen Anne Drive that need to be replaced. Vanessa Nedrick recommended to the Board to have the two sections of pipe replaced.

Anthony Rosso made a motion to allow Remington, Vernick and Beach to put together plans and specs for the replacement of two sections of sewer mains on Queen Anne Drive. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0.

Water and Sewer System Maps – Vanessa Nedrick indicated that she has met with Martin Witt regarding the maps and that there needs to be revisions. Vanessa indicated that she will have the maps redrafted.

Debra DeBlasio excused herself from the meeting at 8:10 P.M. for the discussion of the Headley Station due to a conflict of interest.

Headley Pump Station – Vanessa Nedrick indicated that there is more research and testing that is needed to be done regarding the issues at Headley Station.

Debra DeBlasio returned to the meeting at 8:17 P.M. when the discussion was over.

Item #7 – Executive Director Report – Executive Director’s Report attached.

David Busch informed the Board that there was a theft at Oxford Valley Station. A portion of the fence was cut out. TOFA employees have repaired the piece of fencing. Also there was a theft of water from a hydrant on Cabot Boulevard.

John Palmer would like David Busch to have something put on the Authority website informing people the no one is permitted to operate an Authority hydrant other than the Fire Companies & TOFA employees.

David Busch suggested that the Board have APM Systems come in and do necessary repairs to the Authority computer system before the move to iron out any issues.

Anthony Rosso would like David Busch to e-mail the proposal from APM Systems. David Busch indicated that he would do so.

David Busch informed the Board that he has hired Tri-County Security to check on the 557 Lincoln Highway Building in the amount of ten to fifteen dollars a day.

David Busch informed the Board that he has had two companies come out and give the Authority quotes on providing a fire and burglary system.

David Busch indicated that Verizon has been out and installed one line for the security system. Verizon will be coming back out to install another line for the fire system.

The Board would like a no parking/no trespassing signs posted in the parking lot at the new building.

The Board would like the construction of the new building done in phases. Phase one would be the office area. Phase two the exterior at the office section of the building and any roof repairs. Phase three the garage area and phase four the middle of the building.

William Renson made a motion to have phase one and two put out to bid. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0.

Item #8 – Board Comment – John Palmer questioned David Busch if he has looked into a universal pump for the stations in the event that one of the pumps breaks and needs to be repaired. David Busch indicated that he would look into the cost of a universal pump.

John Palmer questioned if summer help would be needed this year. The Board indicated that they would like to have temporary help for the summer.

The Board authorized David Busch to have an ad put in the paper for temporary help.

Adjournment – William Renson made the motion to adjourn the meeting at 9:45 P.M. John Palmer seconded the motion. All in favor. Motion carried 4-0.

Township of Falls Authority
Engineering Status
March 25, 2009

- 1) **Rock Creek Run water issue:** Coordinating with Developer and Authority to set up a meeting to resolve odor issues and payment of engineering fees.
- 2) **2008 Capital Program:**
 - a) **Water Meter Project:** National Metering Services will start water meter replacement at the end of the month.
 - b) **Telemetry Project:** Pre-construction meeting for the Telemetry project will be held on March 30, 2009.
 - c) **Inflow & Infiltration Project:** Inflow & Infiltration Project is on-going.
- 3) **Bucks County Water & Sewer:** Analytical Labs began sampling for BOD and TSS. Sampling for the first half of the month of February was slightly out of compliance with BCW&SA concentration limits of 220 mg/l for BOD. Sampling for the second half was in compliance for both BOD and TSS.
- 4) **Headley Pump Station:** Looking into further corrosivity testing on laterals and wet well.
- 5) **Water and Sewer Systems Maps:** Preliminary maps are drafted, pending comments from Authority.
- 6) **Authority's New Building:** Fitting of building for Authority use. Details will be drawn up based on Authority's comments for the use of space.

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: MARCH 25, 2009

Key Performance Indicators for the current month:

1. Health & Safety:

- a. Chris Diesenbruch is scheduled for surgery the end of the month
Keith Summerville continues to rehab and is on light duty
- b. No vehicle accidents

2. Environmental Compliance:

- a. Water testing results are in total compliance with monitoring requirements.

3. Operations

a. Sewer

- No Significant sewer operational issues

b. Water

- No Significant water operational issues

4. Finances:

- a. Financing revised proposal from RBC Wealth Management will be distribute at meeting as well as monthly financial reports for authority budget.

Summary of last month's issues and other items of note:

1. Appointments were scheduled with security companies to provide security and fire monitoring of the new authority building.
2. Met with Verizon and authority phone provider to install one phone line into new location and get a better understanding of existing phone system at new building.
3. Developed drawings of existing building layout and possible modification plan for review by authority board.
4. Coordination of various efforts in support of a purchase of property by the Authority. Closing occurred on March 19th without any major issues.
5. Efforts related to water meter replacement program.