

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

May 23, 2018

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, May 23, 2018, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:04 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson and James Goodwin, Vice Chairperson were present, Brian Binney, Secretary, William Beier, Treasurer and Thomas Miles, Assistant Secretary/Treasurer was present. Edward Zanine, Authority Solicitor was present, Vanessa Nedrick, Authority Engineer, Timothy Hartman, Executive Director, John Ryba, Operations Manager was present, Megan O’Neill, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Zanine reported that the Executive Sessions consisted of various administrative actions as well as potential litigation.

Approve Meeting Minutes for April 18, 2018 Meeting – Mr. Rosso made a motion to approve the minutes. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles                      Yes

Mr. Binney	Abstained
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0.

Public Comment – No comment

Solicitor's Report – Mr. Zanine is requesting the Board to accept the resolution of the dedication of Mercer Court so it can be properly filed.

Mr. Rosso made a motion to approve the resolution deed of dedication for Mercer Court. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Engineer's Report -

TOFA Center Space Fit Out - Ms. Nedrick stated that the fireproofing design has been reviewed by the Authority staff and she will discuss the phasing options with them and report back to the Board.

Relocation of 12" Water Main to Lower Morrisville - Ms. Nedrick reported that the paving has begun. She is requesting payment of May requisition in the amount of \$15,668.67 for inspection services.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

SCADA Design - Ms. Nedrick stated that the contract is out for execution. She will follow-up on the contract.

Penn's Place PS Upgrade - Ms. Nedrick stated that the bid opening will take place on June 27, 2018 at 10am.

2018 Water Main Lining Project – Ms. Nedrick reported that the work will begin in early June. Ms. Nedrick is requesting payment of May requisition in the amount of \$778.00 for the outstanding work on the handicap ramps.

Mr. Beier made a motion to pay the May requisition in the amount of \$778.00. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

2018 I/I Project – Ms. Nedrick stated that the contract is out for execution and she will follow-up with Mobile Dredging.

New Falls Interconnection Injection Equipment – Ms. Nedrick reported that a pre-construction meeting is scheduled for May 30, 2018 at 10:30am. She stated that at that time she will find out the start date.

Penn Village Pump Station Bypass – Ms. Nedrick stated that the bid opening took place earlier today and the low bidder was PSI for \$44,150.00. Ms. Nedrick is requesting the Board to approve the Intent to Award to PSI in the amount of \$44,150.00.

Mr. Beier made a motion to grant the Intent to Award to PSI in the amount of \$44,150.00. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Water Meter Testing and Replacement Project – Ms. Nedrick stated that the test meters were put in the week of April 30<sup>th</sup>. She stated that Kentrel did put in 6 less meters so she is recommending change order#1 in the amount of (\$804.23).

Mr. Beier made a motion to approve the price reduction for change order#1 in the amount of (\$804.23). Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Mr. Rosso                      Yes

Motion Carried 5-0.

Ms. Nedrick is also recommending payment certificate #1 in the amount of \$3,437.24.

Mr. Rosso made a motion to pay payment certificate #1 in the amount of \$3,437.24. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Valleyview PS Improvement – Ms. Nedrick reported that on April 20, 2018 she received two quotes. She is recommending the award of contract go to Blooming Glen Contractors in the amount of \$2,116.00 which was the lowest quote.

Mr. Beier made a motion to award contract to Blooming Glen Contractors in the amount of \$2,116.00. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Falls Township Act 537 Plan/Neshaminy Interceptor Agreement – Ms.

Nedrick stated that she and Mr. Hartman met with the PADEP last week and there are a few items that require clarification. She will review with Mr. Hartman and Mr. Ryba to get the needed answers.

Executive Director's Report –

Garment Supply and Replacement Agreement – Mr. Hartman advised the Board that he has received acknowledgement from AlSCO, the Authority's uniform supply and maintenance contractor, that it has received the Authority's second notice of deficiency citing missing garments and delayed and wet returned items as well as missed appointments. He added that the notice seems to have gotten the attention of company management at the national and local levels but that time will tell whether or not this translates into the expected level of service.

Building Security – Mr. Hartman reported to the Board that he has received and approved the electrician's proposal for upgrading the exterior

building and parking lot lighting. He added that this work is expected to be completed in June.

Vehicle Orders – Mr. Hartman notified the Board that the new 2018 GMC Sierra pickup truck with lift gate and diesel fuel tank had been delivered the previous week. He added that there are no outstanding vehicle orders.

Authority Records Retention and Backup – Mr. Hartman advised the Board that staff had received a demonstration from a representative of the Township's document scanning and data integration vendor, KDI, and had subsequently received proposals for two levels of service that would alleviate reliance on paper files for account information and allow for more efficient data retrieval and customer service. He added that staff was evaluating the proposals and was considering KDI's offer of a nominally priced pilot. Mr. Hartman related KDI's assertion that the Authority would benefit from coverage under the Township's software licensing agreement.

Future Penn Village Interconnect – Mr. Hartman reported that the Authority Engineer, Operations Manager and he have been in contact with Dr. Vijay Rajput, the Managing Director of the Lower Bucks County Joint Municipal Authority, about the possibility of constructing an addition water interconnect in the Penn Village neighborhood of the TOFA service District near the housing project underway near the site of the former St. Joseph's parish complex. He added that the interconnect would correct longstanding water quality and water pressure issues in the area and improve water circulation and freshness. Mr. Hartman told the Board that Dr. Rajput was receptive to the suggestion and that a meeting is scheduled for June 14 to explore the idea further and possibly begin planning for it.



Verizon Austin Tank Overture –Mr. Hartman reported to the Board that representative of Verizon has contacted him about the possibility of placing telecommunications equipment on the Austin Water Storage Tank. He added that he has put Verizon in contact with the Authority’s water storage tank contractor, Southern Corrosion, to ensure the equipment can be safely installed. Mr. Hartman told the Board that any telecommunications equipment installation would also need a Falls Township Building Permit and general zoning review.

Sewage Flows to Bucks County Water and Sewer Authority – Mr. Hartman updated the Board on year-to-date sewage flows through April, 2018, noting that, at 381,023,000 gallons, 2018 flows are on a par with 2015 for the same period and up 6.3% over 2016 and up 28.8% over 2017. He added that the BCWSA billed flows did not exceed those recorded by the Authority’s own meters.

Review of the Bill List – Mr. Beier made a motion to approve the bills in the amount of \$789,640.91. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Board Comment –

Mr. Miles – Mr. Miles stated that he is happy to hear the new employees are doing well.

Mr. Beier – Mr. Beier stated that he wants to make sure that we are not selling dirty water and if there are any issues out there they need to be corrected. Mr. Beier thanked everyone for their efforts.

Mr. Binney - Mr. Binney had some questions on the budget. He requested Ms. O’neill take a look and correct any duplications. He also stated that the website hasn’t been updated in quite awhile. He said the meeting minutes haven’t been updated since June and it still states that the sewer rate was increased in 2017, Ms. O’neill said she will look into this.

Mr. Goodwin – No comment

Mr. Rosso – No comment

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:42 p.m. Next meeting will be held on Wednesday, June 27, 2018 at 7:00 p.m. The Board was unanimously in favor.