

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

November 28, 2018

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, November 28, 2018, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:05 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson was present, Brian Binney, Secretary and William Beier, Treasurer and Thomas Miles, Assistant Secretary/Treasurer were present. Randy Flager and Michael Levin, Authority Solicitors were present, Vanessa Nedrick, Authority Engineer, present, Timothy Hartman, Executive Director, John Ryba, Operations Manager were present, Megan O’Neill, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Flager reported that the Executive Session discussions consisted of various administrative, union and financial matters as well as potential litigation.

Approve Meeting Minutes for October 24, 2018 Meeting – Mr. Binney made a motion to approve the minutes. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles Yes

Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Public Comment – No public comment

Solicitor's Report – Mr. Flager reported that he has been working with Mr. Hartman regarding the issues with the meters and has offered advice to the Board regarding the sump pump connections in the homes.

Engineer's Report –

TOFA Center Space Fit Out – Ms. Nedrick reported that the permits have been submitted to the Township and Mr. Hartman will follow-up this week on Township review and approval.

New Falls Interconnect Generator – Ms. Nedrick is recommending approval of Payment Certificate #3 in the amount of \$5,512.50 and Payment Certificate #4 in the amount of \$2,695.00 to MJF Electric.

Mr. Beier made a motion to pay Payment Certificate #3 in the amount of \$5,512.50 and Payment Certificate #4 in the amount \$2,695.00 to MJF Electric. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

SCADA Design – Ms. Nedrick reported that the installation will begin on December 10, 2018.

2018 Water Main Lining Project – Ms. Nedrick is requesting payment of October Requisition in the amount of \$4303.28 to RVE for construction and inspection services.

Mr. Beier made a motion to pay October Requisition to RVE in the amount of \$4303.28. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Act 57 Study – Ms. Nedrick stated that the draft study has been submitted to the Authority for review and comment.

Ms. Nedrick recommended the Board consider raising the tapping fees. She's raising the water tapping fee to \$2,801.03 per edu, which is a 23% increase and the sewer tapping fee to \$5,432.18 per edu, which is a 21% increase effective January 1, 2019.

Mr. Rosso made a motion to increase the water tapping fee to \$2,801.03 per edu and the sewer tapping fee to \$5,432.18 per edu. Mr Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Executive Director's Report –

On-lot Sewage System Management Program – Mr. Hartman reported to the Board that notices to known and potential on-lot sewage system owners/users in Falls Township would begin to be mailed this week. He added

that the packet would include a letter answering basic questions about the program including deadlines for specific actions (like pumping and inspection reporting), Township of Falls Ordinance No. 2018-4, the list of Bucks County Health Department approved haulers and the inspection form that approved haulers are to use.

Inflow and Infiltration Initiatives – Mr. Hartman reported that door hanger notices had been delivered to Nottingham area residents advising them of types of illegal connections to the sanitary sewer system that are contributing to an overload condition at the Nottingham lift station that must be immediately corrected if they exist. He added that this has not had the immediate expected effect staff had hoped for and that extraordinary efforts are still needed to handle the inflow of non-sewage to the station. Mr. Hartman also stated that, with the Township's cooperation, staff had dislodged a beaver dam that was blocking the outflow of the lake near the Nottingham station. He said this had the effect of lowering level of the lake and may reduce nearby groundwater levels. The Board approved a second notice to residents advising them of inspections to identify and correct illegal connections to the sanitary sewer system followed by actual staff inspections.

Safety Training – Mr. Hartman advised the Board that all field staff had attended confined space entry training given by the Delaware Valley Insurance Trust and two operators were scheduled to receive low voltage electricity safety training in December.

Auditing Services Request for Proposals – Mr. Hartman reported to the Board that a Request for Proposals for auditing services for 2019-2021 has been released and that he has received inquiries from a number of firms. He noted

that the deadline for proposal submission is noon on Friday, November 30.

Bills for Payment – Mr. Binney questioned Ms. Nedrick on the SCADA bill. He stated that the current bill is already at \$14,000.00 however the proposal stated RVE's work would not exceed \$13,000.00. Ms. Nedrick stated she will look into this. Mr. Binney also stated that RVE should not be inspecting things that don't require inspecting and the Authority is being charged for this service. Mr. Binney also asked about the escrow for AAA. Ms. Nedrick explained that originally AAA submitted everything through Middletown until DEP told them that the sewage is conveyed by TOFA. She noted that there is escrow set up for them and she will have it transferred to the job.

Mr. Beier asked about the scissor lift rental for \$2500.00 and Mr. Ryba explained it was rented for repairs for modifications to the center space. Mr. Ryba stated that this is not a piece of machinery that will be needed beyond modifications to the center space.

Mr. Goodwin questioned the payment to Chester DeMarchis, a TOFA employee, for a piece of equipment. He stated that it was his opinion that this should not be handled this way in the future and could raise questions during the annual audit. Mr. Hartman offered to void the check and make the purchase through the company directly.

Mr. Beier made a motion to pay the bills in the amount of \$591,085.07. Mr.

Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Board Comment -

Mr. Miles - No comment

Mr. Beier - Mr. Beier asked if another portable pump is needed with Nottingham and Penn Village. Mr. Ryba stated the pump is portable and can be moved around and this should be sufficient. Mr. Rosso stated that hopefully with the new pumps this won't be an issue. Mr. Beier also thanked everyone for their efforts.

Mr. Binney - Mr. Binney stated that he is glad we are going to be aggressive with the I/I and we can get it done.

Mr. Goodwin - Mr. Goodwin stated great job by everyone and a reminder of the Christmas party at the Five Four on December 7th.

Mr. Rosso - Mr. Rosso requested Ms. Nedrick start working on getting

quotes for the projects in the 2019 capital improvements budget and he would like the list brought to the next meeting so the Board can assist in prioritizing them.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:30 p.m. Next meeting will be held on Wednesday, December 19, 2018 at 7:00 p.m. The Board was unanimously in favor.

