

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

October 22, 2008

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, October 22, 2008, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:30 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, Lisa Mangone, Secretary, and William Renson, Treasurer were present. Edward Zanine, Authority Solicitor, Tom Beach and Vanessa Nedrick, Authority Engineers, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present. John Palmer, Vice Chairman and Anthony Rosso, Assistant Secretary /Treasurer were not at the meeting

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of personal issues, various administrative actions and discussion of potential purchase of real estate.

Item #2 - Approve Meeting Minutes for September 24, 2008 – William Renson made a motion to accept the minutes for September 24, 2008. Lisa Mangone seconded the motion. All in favor. Motion carried.

Item #3 – Public Comment – There was no one signed up for Public Comment.

Item #4 – Review of Bill List – Debra DeBlasio questioned the bill for Simple Man. Eddi Miller indicated that we did not make the final payment to Simple Man for the contract that was signed last year.

Lisa Mangone would like copies of the Jingoli bill and one of Seifert for comparison when the Jingoli bill comes in. David Busch indicated that he would make copies when he received the bill.

Lisa Mangone made a motion to approve the bill list for October in the amount of \$732,656.18. William Renson seconded the motion.

Poll of the Board:

Lisa Mangone Yes
William Renson Yes
Debra DeBlasio Yes

Motion Carried 3-0.

Item #5 – Solicitor Comment- Edward Zanine would like the Board to approve Resolution 2008-8 to reflect the address change.

Lisa Mangone made a motion to approve Resolution 2008-8 which reflects our address change. William Renson seconded the motion. All in favor

Edward Zanine indicated that the new “Right to Know Law” takes affect January 1, 2009. The biggest changes are posting requirements and an Open Records Officer would need to be appointed.

Lisa Mangone made a motion to appoint Eddi Miller to be TOFA’s Open Records Officer. William Renson seconded the motion. All in favor.

The Board agreed that all requests be in writing. David Busch indicated that he would prepare a form and put a link on the web-site to request information from TOFA.

Lisa Mangone made a motion to charge a \$20.00 retrieval fee and .25 cents per page. William Renson seconded the motion. All in favor.

Item #6 – Engineer Report– Engineer’s Report attached.

Vanessa Nedrick indicated that the bidding for the 2008 Inflow and Infiltration Improvements took place on October 22, 2008 and that six bids were accepted. The low bidder was Tri-State Grouting. Vanessa Nedrick made a recommendation to the Board to award the bid to Tri-State Grouting for the 2008 Inflow and Infiltration Improvement project.

Lisa Mangone made a motion to reject the Telemetry bid and to rebid the project. William Renson seconded the motion. All in favor.

Lisa Mangone made a motion to award the bid to Tri-State Grouting for the Inflow and Infiltration Improvements in the amount of \$90,154.00. William Renson seconded the motion.

Poll of the Board:

Lisa Mangone Yes

William Renson Yes
Debra DeBlasio Yes

Motion Carried 3-0.

Vanessa Nedrick indicated that she has received the first sampling results. Vanessa Nedrick made a recommendation for the Authority to pay the bill for Analytical Labs in the amount of \$50.00. Vanessa Nedrick indicated that we are in compliance with the limits of our contract with Bucks County Water/Sewer.

Three samples for the Headley Pump Station have been taken one at the wet well, Siemens lateral and Q-Tech lateral. The sampling at the wet well and Q-Tech were in compliance. The sampling at Siemens showed a high level of arsenic.

Item #7 – Executive Director Report – Executive Director’s Report attached.

Lisa Mangone made a motion to cancel the November and December meetings and to reschedule them for December 10, 2008 at 7:30 P.M. with an Executive session at 6:00 P.M. William Renson seconded the motion. All in favor.

Item #8 – Board Comment – William Renson would like David Busch to look into identifying the line size to the hydrant and to have the hydrant marked.

Adjournment – Lisa Mangone made the motion to adjourn the meeting at 8:04 P.M. William Renson seconded the motion which carried 3-0.

Township of Falls Authority
Engineering Status
October 2008

- 1) **US Steel study's** preliminary draft has been submitted to Dave Busch for his review and comment. **Working on conclusion for report.**
- 2) **Rock Creek Run water issue** sending report to homeowners assoc. regarding correcting odor problem at several residences We will be recommending water quality testing to prove problem is isolated to homes Testing of water quality was completed in May and results forwarded to our office. We are currently analyzing the water quality results. **System has been flushed twice. Results show minimal improvement. Reached out to the residents to determine if any improvement occurred since the last flushing.**
- 3) **2008 Capital Program** Met with M. Witt to start design of telemetry and I & I reduction which we are currently working on. I would also like to have a water meter representative at next regular meeting to give a short presentation on different types of meters. Plans and specs fro the telemetry and I & I reduction are currently in design and should be completed shortly. **Replacement of Water Meters Bids postponed to November 19, 2008. Telemetry and 2008 Inflow & Infiltration bids will be taken on October 22, 2008.**
- 4) **Bucks County Water & Sewer** Working with Marty Witt to do independent testing to determine benchmark on surcharges. **Analytical Labs began sampling on October 6, 2008. Sampling results are forthcoming. Sampling will occur twice a month through the end of the year. John Butler of BCW&SA sent a letter to TOFA instructing them to ignore surcharge bills.**
- 5) **Headley Pump Station** Working with Marty Witt to determine a location to sample waste water from the industrial users. Corrosion is occurring at the valves and fittings. **Analytical Labs began sampling on October 2, 2008. Results are forthcoming. Samples will be taken once a month for three months to establish a pattern. All results will be provided to Philadelphia Water Department to check for violations. A Baseline Monitoring Report (BMR) will be sent to all industrial users of the Headley Pump Station that do not have a BMR on file with the Authority.**

- 6) **Water and Sewer Systems Maps** Working with Marty Witt to determine the best way to update water and sewer systems maps. Maps have not been updated since the 1980's. **RV&B will submit a proposal outlining what is required to update the map including the associated costs.**



TOFEA

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: OCTOBER 22, 2008

Key Performance Indicators for the current month:

1. Health & Safety:

- a. No personnel injuries.
- b. One vehicle accident occurred on September 23, 2008.

2. Environmental Compliance:

- a. Water testing results are in total compliance with monitoring requirements.

3. Operations

a. Sewer

- TV inspection of sewer at Oxford Valley School. (10/9/08)
- Transducer failure at Rock Run Lift Station. (10/9/08)
- Infiltration work done on two (2) interceptor manholes. (10/10/08)
- Blockage at 218 Glouster Road. (10/13/08)
- Blockage at Lincoln Highway Pep Boys. (10/14/08)

b. Water

- Fire Hydrant hit at Standwood & Glenmar. (9/29/08)
- Smelly water complaint at 715 Beaumont Road. (10/4/08)
- Water main break at 37 Main Street. (10/4/08)
- Dirty water complaint at 218 Glouster Road. (10/13/08)

4. Finances:

- a. Financing proposals are expected from three different financial institutions for the funding of the water meter replacement program.
- b. A detailed monthly financial report was distributed to the board in the pre-meeting package.
- c. A preliminary budget for 2009 will be distributed prior to the meeting to all board members. Budget process and schedule should be outlined.

Summary of last month's issues and other items of note:

1. Two meetings were held with US Steel on September 26th and October 15th. The second meeting was also attended by Scott Dunkelberger, Director of the Commonwealth Finance Authority. At the second meeting US Steel informed us that they were no longer going to actively pursue a sale of the water and sewer systems.
2. Web site modifications have been completed.
3. Insurance proposals have been requested from three insurance providers and should be received shortly.