

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

October 24, 2018

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, October 24, 2018, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson was present, Brian Binney, Secretary and William Beier, Treasurer and Thomas Miles, Assistant Secretary/Treasurer were present. Michael Levin, Authority Solicitors was present, Vanessa Nedrick, Authority Engineer, present, Timothy Hartman, Executive Director, John Ryba, Operations Manager were present, Megan O’Neill, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that the Executive Sessions consisted of various administrative and financial actions as well as potential litigation.

Approve Meeting Minutes for September 26, 2018 Meeting – Mr. Beier made a motion to approve the minutes. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles                      Yes

Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Public Comment – No comment

Solicitor's Report – Mr. Levin reported that they have been working on implementing the on-lot sewer ordinance. He stated that he has drafted a letter for Mr. Hartman to send out to residents along with the hauler list. He is working on finalizing the inspection report which will need to be printed on triplicate form paper. Mr. Binney asked if there will be a written policy for the residents. Mr. Levin stated that this letter is a notification not a policy. He also stated that a policy is not necessary just internal record keeping and administrative checklist which can be handled directly by the TOFA office staff.

Engineer's Report –

TOFA Building Center Space Fit Out – Ms. Nedrick stated that the building permit has been submitted.

Ms. Nedrick is requesting payment of requisition to Bucks County Water and Sewer in the amount of \$600,194.00 for the completion of the 2017 water lining project and for the 2018 water main lining project.

Mr. Beier made a motion to pay the payment requisition in the amount of \$600,194.00 to Bucks County Water and Sewer. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Ms. Nedrick is also requesting payment for the requisition for the engineering services in the amount of \$15,342.79.

Mr. Rosso made a motion to pay the requisition in the amount of \$15,342.79 for engineering services. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

BOD/TSS Study – Ms. Nedrick stated that John Butler, BCWSA COO, reached out to confirm the TOFA and BCWSA BOD and TSS sample analyses has been good.

SCADA – Ms. Nedrick stated that she is recommending a contract extension through the end of December due to the reasonable time it took HDI to configure the system.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

2018 I/I – Ms. Nedrick reported that the contractor has completed the inspection and the normal repairs. She stated that there are some additional repairs that she recommends be done of a more extensive nature. She will get quotes from Bucks County Water and Sewer and compare with contractor. Ms. Nedrick stated that there are cracks in the pipe on Devon Rd. She stated that the pipe that is fractured is about 254 ft. long. She stated that because there is more than 30% damage it may not be a candidate for re-lining.

Penn Village Pump Station Bypass – Ms. Nedrick is requesting payment for payment certificate #1 to PSI Pumping Solutions in the amount of \$20,115.00.

She stated that this payment just came in and is not included in the packet.

Mr. Beier made a motion to pay payment certificate #1 to PSI in the amount of \$20,115.00. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0.

Tyburn Road Pump Station Bypass – Ms. Nedrick reported that she received quoted from Bucks County Water and Sewer with two options.

Option 1 - \$57,669.00 with shut-off during the day and wet tap

Option 2 - \$40,069.00 with shutdown at night

She stated that drainage is not included in the above quotes. Ms. Nedrick would recommend the quote with daytime shutdown.

Fallsington Interconnection - Ms. Nedrick stated that there may be some changes to the chamber location depending upon the PennDot review.

Act 57 Study – Ms. Nedrick stated that the study is underway. She was

waiting on the draft 2017 audit which she confirmed she has received.

Falls Township Act 537 Plan – Ms. Nedrick reported that the plan approval was provided by DEP. It is her belief that Bucks County Water and Sewer will be receiving notification to release 2016 connections.

Executive Director's Report –

Fallsington Day Feedback – Mr. Hartman reported to the Board that the Authority was represented by Ms. O'Neill and Ms. McAnulty and that this year's event was sparsely attended due to the rainy weather.

2019 Operating and Capital Improvements Budget – The Board approved the 2019 Operating and Capital Improvements Budget with a 4% water and sewer increase for all but the Morrisville customers who will receive a 5.8% due to the pass through of the Morrisville Municipal Authority's anticipated rate increase to the Township of Falls Authority. Mr. Binney asked that the two pickup trucks be removed from the capital Improvements Budget (the trucks were listed but with no dollars assigned to them).

On-lot Sewage Program – Mr. Hartman confirmed he was in receipt of a draft letter from the Solicitor that will accompany a packet of information to be sent to potential on-lot sewage owners in Falls Township along with a list of licensed pumpers/haulers/inspectors and an inspection form. Authority Engineer Vanessa Nedrick acknowledged she will produce the inspection form to be completed by pumper/haulers servicing on-lot systems in Falls Township.

2017 Audit – For the record, Mr. Hartman reported that the 2017 Audit had been presented to the Board by Authority Auditor Linda Major and that it had been accepted by the Board.

Holiday Gathering – Mr. Hartman reminded the Board that the Holiday Gathering would be held at the Five-Four Club on Friday evening, December 7, beginning at 7:00 p.m.

Bills for Payment - Mr. Beier asked what the charge of \$14,653.00 for leak equipment is for. Mr. Ryba stated that TOFA's equipment is 25 yrs old and this equipment would replace it. He stated that he and Mr. Hartman saw a demo and he thinks it is definitely needed. The company will also come and do training for the field staff. Mr. Beier stated he thinks it is a great idea.

Mr. Beier made a motion to approve the bills in the amount of \$146,798.85. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment –

Mr. Miles – No comment

Mr. Beier – Mr. Beier thanked everyone for their efforts. He stated that everything seems in place and he is happy with the progress.

Mr. Binney – Mr. Binney stated that he is glad the budget is complete. He is however disheartened about the break.

Mr. Goodwin – Mr. Goodwin stated that during flushing be cautious of bus stops.

Mr. Rosso – No comment

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:57 p.m. Next meeting will be held on Wednesday, November 28, 2018 at 7:00 p.m. The Board was unanimously in favor.

