

TOWNSHIP OF FALLS AUTHORITY  
REGULAR MEETING  
January 22, 2020

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, January 22, 2020, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:19 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary, William Beier, Treasurer, and Thomas Miles, Assistant Secretary/Treasurer, were present. Michael Levin, Authority Solicitor and Vanessa Nedrick and James Bulicki, Authority Engineer, were present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that the Executive sessions consisted of various policies and financial matters.

Approve Meeting Minutes for December 18, 2019 Meeting – Mr. Rosso made a motion to approve December 18, 2019 meeting minutes. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin reported that a meeting was held with KVK regarding their excessive water usage and it appears the issue may be with the installation of the pipe to the water meter. Mr. Levin is recommending KVK remedy the situation by having the meter checked and then we can reevaluate the usage.

Engineer's Report –

Penn's Place PS Upgrades – Mr. Bulicki reported that the project is completed.

Nottingham Village I/I Project – Mr. Bulicki reported that the work is completed and they are just waiting on the payment requests from the contractor.

Fallsington Interconnection – Mr. Bulicki is requesting approval of Payment Certificate #2 in the amount of \$105,318.49 to Isidore Construction.

Mr. Beier made a motion to pay Payment Certificate #2 to Isidore Construction in the amount of \$105,318.49. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Mr. Goodwin            Yes  
Mr. Rosso                Yes

Motion Carried 5-0

Mr. Goodwin asked how close the project is to being done. Mr. Ryba stated that the last hydrant was installed today and everything is pretty much done. He stated that everything has been tested and pressure seems great. Ms. Nedrick stated that temporary paving should be done shortly and, in the spring, the permanent asphalt will be put down. Mr. Ryba added that he believes that if we receive the grant this area should be the next re-lining project.

PA Small Water/Sewer Grants – Mr. Bulicki stated that grants should be announced in July.

Mr. Binney asked if we received the results yet regarding Nottingham I/I. Ms. Nedrick stated when she receives the results, she will forward the list to the Township to notify the residents since they have now passed the Lateral Ordinance.

Mr. Binney asked Ms. Nedrick if she has a proposal for the I/I in Lower Makefield. Ms. Nedrick stated that she was waiting to see if we would receive the grant. Mr. Binney stated that they should work on the design and proposal now so we can move forward regardless.

Executive Director's Report –

Operating Funds Requisition RF-1 - Mr. Hartman requested Board approval for requisition RF-1 in the amount of \$3,428,201.00 which would authorize the transfer of funds by U.S. Bank from the Revenue Fund to the Operating Fund.

Mr. Beier made a motion to approve requisition RF-1 in the amount of \$3,428,201.00 to authorize the transfer of funds by U.S. Bank from the Revenue Fund to the Operating Fund. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Falls Township Lateral Ordinance - Mr. Hartman informed the Board that the Falls Township Supervisors adopted a property owner sewer lateral inspection ordinance at their December 2019, public meeting. He said it required property owners to inspect their sewer laterals and report findings of the inspection to the Township as a condition of sale of the property and as a condition for obtaining an occupancy permit for the new owners. Mr. Hartman added that under the ordinance, the Authority will notify the Township if we suspect faulty laterals are connected to its mains and the Township will require the property owners to inspect their laterals and report findings.

Sewer Backups - Mr. Hartman reported that for the time being, staff would continue to call its emergency cleanup contractor in when sewage backups into customers' homes result from blockages in the Authority's mains.

2020 Operations Vehicle - Mr. Hartman reported that he and Mr. Ryba would be obtaining quotes from GMC and Ford on a standard utility body truck and begin exploring the trade-in of its existing JCB Compact excavator toward the purchase of a larger excavator.

Fats, Oils and Grease Management - Mr. Hartman reported that in addition to the emergency work planned to relieve backups of sewage at the Oxford Valley Lift Station, staff would be accompanying RVE inspectors to nearby restaurants to inspect their grease control systems and required recordkeeping. He said ultimately staff will take over these inspections and incorporate them into their ongoing responsibilities.

Bill List - Mr. Binney asked if the \$7,000.00 fee to Harris Computer is once a year and Ms. Parmer confirmed it is for the yearly service.

Mr. Binney asked about Escrow Bills for Rite Aid and Ms. Nedrick stated that Ms. Parmer and Sharon of RVE are working on them to clear them up.

Mr. Binney asked why we are paying Mr. Levin for 2 hrs. regarding a charity car wash. He also asked what the charity is. Mr. Levin responded that he drafted a release as well as checked into liability regarding the car wash. Mr. Hartman added that the car wash would be for the Boy Scouts and would be held in the Authority parking lot at 557 Lincoln Highway.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$956,345.36. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles commented to Mr. Ryba to keep the field staff warm with the proper outwear as the cold weather approaches.

Mr. Binney – No comment.

Mr. Beier – Mr. Beier thanked everyone for their efforts. Mr. Beiers asked about the few safety initiatives that remain pending. It was the sense of the Board that these initiatives be completed as soon as possible.

Mr. Goodwin – Mr. Goodwin asked Mr. Ryba if we have been utilizing the indoor garages for vehicles. Mr. Ryba stated yes, and added that currently there are two trucks parking in the center space and that reorganization would accommodate two more.

Mr. Rosso – No comment.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:41 p.m. He noted that the next meeting will be held on Wednesday, February 26, 2020 at 7:00 p.m. The Board was unanimously in favor.