

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
June 24, 2020

The regular monthly meeting of the Township of Falls Authority Board of Directors was held via a conference call due to the Covid-19 pandemic on Wednesday, June 24, 2020 at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary, William Beier, Treasurer, and Thomas Miles, Assistant Secretary/Treasurer, were present. Michael Levin, Authority Solicitor and James Bulicki, Authority Engineer, Vanessa Nedrick were present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that the Executive sessions consisted of ongoing projects as well as operational issues related to COVID-19.

Approve Meeting Minutes for May 27, 2020 Meeting – Mr. Beier made a motion to approve May 27, 2020 meeting minutes. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Mr. Rosso Yes

Motion Carried 5-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin had nothing new to report.

Engineer's Report –

Mr. Bulicki requested Board consideration for Payment Certificate #6 for the final payment for Fallsington Interconnect in the amount of \$32,408.38 to Isidore Construction.

Mr. Beier made a motion to pay payment Certificate #6 to Isidore Construction for the final payment in the amount of \$32,408.38. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

2020 Infiltration/Inflow (I/I) Project – Mr. Bulicki noted that bid openings were held and the lowest bid was submitted by Mobile Dredging in the amount of \$404,087.05. Mr. Bulicki proposed Board approval to issue the Notice of Intent to Award to Mobile Dredging.

Mr. Beier made a motion to issue the Notice of Intent to Award the 2020 I/I project to Mobile Dredging in the amount of \$404,087.05. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki requested Board approval for Payment Certificate #3 for the final payment for the Nottingham I/I project in the amount of \$5460.51.

Mr. Beier made a motion to pay Payment Certificate #3 for the final payment for Nottingham I/I in the amount of \$5460.51. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Executive Director's Report –

Resumption of Administrative and Field Operations – Mr. Hartman reported that he had spoken with Falls Township Manager Matthew Takita about the impact of “Going Green” on Township operations. He related that all the Falls Township administrative staff would be returning to work for a regular shift on Monday, June 29. He added that the public would also be allowed into the building with social distancing and masks. Mr. Hartman said that field staff would also be relaxing the pandemic mode of operations but would still be respecting social distancing and wearing masks.

2019 Audit – Mr. Hartman reported that staff has begun to provide the Auditor the routine information required, such as, asset acquisition, utility dedications, asset disposal, project retainers and letters to vendors, financial institutions, and vendors.

2021 Budget - Mr. Hartman reported that the Business Manager and Operations Manager have been tasked with reviewing the 2020 Budget with the aim of making adjustments for their portions of the 2021 proposed budget.

2021 Series 2011 Bond Refinancing Opportunity – Mr. Hartman reported that the Financial Advisor is aware of the 2021 refinancing window that will occur in the latter part of 2021 and is tracking potential savings. He said that the Financial Advisor will be prepared to present to the Board the advisability of refinancing at that time.

Mr. Beier stated that he is glad to hear we are looking into the refinancing.

Mr. Binney asked if we were having issues with roots since there is a bill for Dukes. Mr. Ryba stated it is for maintenance that is done usually twice a year. Mr. Beier asked if the bill for \$4841.00 computer service is for a yearly fee. Ms. Parmer stated it was a bill from November to the present for the new computer

server and upgrades in the office.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$432,262.62. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles stated he is looking forward to going into green phase and is hopeful we can resume meetings in-person. He also hopes everyone stays safe and continues to practice social distancing.

Mr. Binney – No comment.

Mr. Beier – Mr. Beier thanked everyone for hanging tough. He also stated that the last two months the bills have been lower than expected.

Mr. Goodwin – Mr. Goodwin stated he would like to try and have a regular meeting next month even if executive session needs to take place in the larger conference room.

Mr. Rosso – No comment.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:11 p.m. He noted that the next meeting will be held on Wednesday, July 22, 2020 at 7:00 p.m. The Board was unanimously in favor.

