

TOWNSHIP OF FALLS AUTHORITY  
REGULAR MEETING  
December 16, 2020

The regular monthly meeting of the Township of Falls Authority Board of Directors was held virtually on Wednesday, December 16, 2020 at 7:04 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary, William Beier, Treasurer, present and Thomas Miles, Assistant Secretary/Treasurer, was absent. Michael Levin, Authority Solicitor, present and James Bulicki, Authority Engineer, present and Vanessa Nedrick, Authority Engineer was absent. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that the Executive session consisted of discussions regarding various administrative and personnel issues as well as negotiation with Morrisville Municipal Authority in connection with the potential sale of U.S. Steel’s Keystone Industrial Port Complex to (KIPC) NorthPoint Development.

Approve Meeting Minutes for November 18, 2020 Meeting – Mr. Rosso made a motion to approve the minutes for November 18, 2020. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Mr. Rosso                      Yes

Motion Carried 4-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin reported that there is ongoing discussion with Morrisville Municipal Authority regarding the USX sale of the KIPC to NorthPoint Development and the rights to own and operate the water and sewer assets on the site. Mr. Levin stated that there is no new business.

Engineer's Report –

2019-2020 Inflow and Infiltration – Mr. Bulicki recommended Payment Certificate #3 in the amount of \$95,539.80 to Standard Pipe Services. Mr. Binney asked if this was the contractor that got the nozzle stuck. Mr. Bulicki responded it was not and we are holding \$20,000.00 in payment as a retainage on that company's project. Mr. Binney asked if we knew what our costs were. Mr. Bulicki stated that it was around \$12,000.00.

Mr. Beier made a motion to approve payment Certificate #3 to Standard Pipe Services in the amount of \$95,539.80. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

On-Call Paving – Mr. Bulicki recommended payment of Payment Certificate #2 to Isidore Construction for on-call paving in the amount of \$3,970.97. Mr. Goodwin asked what this is for. Mr. Ryba stated it was for two patches, one on South Olds Boulevard and the other was on Southway Drive.

Mr. Beier made a motion to approve Payment Certificate #2 to Isidore Construction in the amount of \$3,970.97. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

2021 Inflow and Infiltration (I&I) Project – Mr. Bulicki reported that the I & I project began on November 30. Ms. Nedrick noted that this project is being done by Standard Pipe Services.

Executive Director's Report –

2021 Property and Liability Proposals – Mr. Hartman stated that the Authority's Insurance broker, Vaughn Insurance Managers, had solicited proposals for Property and Liability Insurance from various insurance companies for 2021. He reported that the two most competitive carriers' proposals were from the Authority's existing carrier, Travelers, and from PMA McKee Risk. Mr. Hartman noted that the quote from PMA McKee Risk at \$61,425 was \$10,311 less than the Travelers' quote and \$10,075 under the 2021 Budget for this item.

Mr. Rosso made a motion to approve accepting the PMA McKee proposal with the caveat that Mr. Binney's questions about of coverage for Pollutant

Cleanup and Removal, Public Officials Liability and Property In Transit are satisfactorily addressed. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

Portable Pump Approval – Mr. Hartman requested Board approval for the purchase of the budgeted six-inch Gorman Rupp portable sewage pump with submersible transducer and various hoses with couplings quoted at \$67,650. He noted that this was \$27,350 under the budgeted amount for this item. Mr. Hartman added that the pump was not yet on COSTARS and asked the Board to approve bidding out the pump, if necessary.

Mr. Rosso made a motion to approve the purchase or bidding of the six-inch Gorman Rupp portable sewage pump to be done as soon as possible. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

2021 Budgeted Vehicle – Mr. Hartman asked the Board to approve the purchase of the budgeted 2021 pickup truck. He noted that the quoted 2021 Chevrolet Silverado double cab work truck was identical to the one that was recently received at the dealership and was now being outfitted. Mr. Hartman added that price had not gone up and remained at \$40,625.

Mr. Rosso made a motion to approve the purchase of the 2021 pickup truck. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

COVID-19 Update - Mr. Hartman reported that there was currently one employee in quarantine due to exposure to someone with the virus. He asked the Board if it would like to consider the less liberal COVID-19 related leave policy contained in the Families First Coronavirus Response Act: Employee Paid Leave. The Board directed Mr. Hartman to draft a policy for its consideration.

Professional Appointments Requests – Mr. Hartman reported that he had requested that the professionals prepare and submit letters requesting their desire to be appointed/reappointed to continue serving the Authority in their respective capacities. He added that all of the professionals had responded and their formal appointment/reappointment requests along with rates had been forwarded to the Board members for their consideration in advance of the January 5, 2021, Reorganization Meeting.



KVK Tech Water Usage and Metering – Mr. Hartman reported that he had spoken with a representative of KVK Tech who had asked for a meeting after the holidays to resolve the erratic water meter readings.

Mr. Rosso asked if there were any updates on Oxford Valley Station. Mr. Ryba replied that Kappi did she get the pump and is planning to install sometime next week.

Mr. Goodwin asked Mr. Ryba if the cones have been removed on Tyburn and Taylor Dr. or if there was a reason they were still there. Mr. Ryba responded that he will have it cleared tomorrow.

Review of the Bill List –

Mr. Binney asked what the bill for MEA Land Records was for. Ms. Parmer stated that this is what the office uses to access property owners through the County. Mr. Binney stated that this information is available for free through the County. Mr. Binney will send Ms. Parmer a link to review before renewing.

Mr. Binney asked what the charge of \$10.59 for phones was for. Ms. Parmer explained that the staff phones were upgraded and they needed the app of NGO installed on the staff phones so they could do meter probes and readings. Mr. Binney stated that telephone cost is up by 216%.

Mr. Binney asked if he \$100.00 safety glasses that were purchase were prescription. Ms. Parmer responded they were.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$968,180.12. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

Board Comment

Mr. Beier – Mr. Beier expressed concern for the field staff and urged management to ensure that they have the proper gear for the cold weather. Mr. Ryba stated that all the field crew have Carhart jackets, boots, gloves, hats, over-alls and rain gear. He noted they have everything they need. Mr. Beier wished everyone a Merry Christmas and Happy Holidays.

Mr. Binney – Mr. Binney questioned the net pension liability on the balance sheet. He pointed out that this year it is \$645,324 and last year it was \$144,704. He asked if the Authority actually owes this money and what this means to the Authority. Mr. Hartman expressed his shared concern and promised to look into it and report his findings to the Board. Mr. Binney wished everyone a Happy Holiday and stay safe.

Mr. Goodwin – Mr. Goodwin wished everyone a Happy Holidays. He also thanked everyone for the job they do. He is proud of the work everyone is doing.

Mr. Rosso – Mr. Rosso noted that it has been a tough year and thanked everyone. He also thanked everyone for the get well wishes. He wished everyone a Happy Holiday and a Happy New Year.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:44 p.m. He noted that the next meeting will be held on Wednesday,

January 5, 2021 at 6:00 p.m. The Board was unanimously in favor.

