

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
April 28, 2021

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, April 28, 2021 at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, present, William Beier, Treasurer, participated via teleconference, James Goodwin, Vice Chairperson, Brian Binney, Secretary, were present. Thomas Miles, Assistant Secretary/Treasurer, was present. Michael Levin, Authority Solicitor, present, Vanessa Nedrick and James Bulicki, Authority Engineers, present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, was absent, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various business and administrative matters as well as potential upcoming projects.

Approve Meeting Minutes for March 24, 2021 Meeting – Mr. Rosso made a motion to approve the minutes for March 24, 2021. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 4-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin recommended Resolution 2021-08 endorsing Falls Township's formal adoption of Lower Bucks County Joint Municipal Authority's pre-treatment limits.

Mr. Rosso made a motion to approve Resolution 2021-08. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Levin was directed to work with NorthPoint's legal counsel to draft and agreement with the Authority. Mr. Levin reported that he will be in touch with NorthPoint's counsel and report back at the next meeting.

Engineer's Report –

Headley Sewage Pump Station Generator and Fence Project – Mr. Bulicki reported the work on the Headley Lift Station generator, including the fence, is

complete and recommended approval of Payment Certificate #3 to MJF electric in the amount of \$24,856.00.

Mr. Rosso made a motion to approve Payment Certificate #3 to MJF Electric in the amount of \$24,856.00. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

2019-2020 Inflow and Infiltration Project – Mr. Bulicki recommended approval of Change Order #1 which results in a reduction of \$205,104.75 to the total project from Mobile Dredging.

Mr. Rosso made a motion to approve Change Order #1 with a price reduction of \$205,104.75. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

On-Call Paving – Mr. Bulicki recommended Payment Certificate #4 in the amount of \$41,610.75 to Isidore Construction, LLC.

Mr. Rosso made a motion to approve Payment Certificate #4 in the amount of \$41,610.75 to Isidore Construction, LLC. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Water Main Lining – Mr. Bulicki reported that payment has been secured.

Executive Director's Report –

2011 Bond Issue Refinance – Mr. Hartman advised the Board that it had received a refinance update from the Authority's Financial Advisor, Christopher Gibbons of Concord Public Finance, for the 2011 Bond Issue and that both he and Mr. Gibbons believed it advantageous for the Board to move forward with a tax-exempt refinancing closing in September, 2021. He added that the Board should also approve the fee schedule contained in the update and authorize him to execute an engagement letter with Mr. Gibbons and Concord Public Finance for the transaction.

Mr. Rosso made a motion to authorize Concord Public Finance to move

forward on the Authority's behalf to secure a tax-exempt refinancing with a closing in September, 2021, to accept the presented fee schedule and to authorize Mr. Hartman to execute an engagement letter with Concord Public Finance to manage the transaction for a fee of \$38,500. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

2020 Audit - Mr. Harman reported that the delay in the 2020 Audit finalization continues to be caused by the Pennsylvania Municipal Retirement System's inability to timely produce client Valuation Reports due to apparent changes in its computer software. Mr. Hartman reported he had contacted the PMRS and had been assured that TOFA's Valuation Report would be expedited and that he would hear from PMRS within two weeks to let him know how the report is progressing.

COVID - 19 Policy - Mr. Hartman recommended the extension of the Authority's COVID - 19 policy at least through the end of June, 2021.

Mr. Rosso made a motion to extend the Authority's COVID - 19 policy through the end of June, 2021. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Small Water and Sewer Grants – Mr. Hartman advised that Pennsylvania Department of Community and Economic Development (PA DCED) had paid the full \$215,000 due for the Small Water Grant for the Penn Village water main lining project and that payments for the 2021 I/I project were flowing incrementally as they are being approved by the Board and submitted to the PA DCED.

2021 Truck Delivery – Mr. Hartman informed the Board that, according to Bob Fisher Chevrolet, the 2021 Chevrolet Silverado is still being customized at Levan Trucking in Fleetwood, PA, and will not be delivered until mid to late May.

KVK Tech (38 Cabot Boulevard) Water Usage and Metering - Mr. Hartman advised the Board that staff has been probing the new KVK ultrasonic meter on a weekly basis and that the company's water usage is well in excess of the water services agreement and the pump and haul agreement with Falls Township. He added that he had notified the company of the meter probe results and had advised that a new water services agreement would likely be needed and that additional water tapping fees and possibly sewer tapping fees could be assessed. Mr. Hartman told the Board he would continue to have the KVK meter probed weekly and would report again at the May Board meeting.

Oxford Valley Lift Station Upgrades - Mr. Hartman asked the Board to

authorize the Authority Engineer to prepare a proposal for the engineering required for this next upgrade. He added that this upgrade will be performed by Authority staff. It was the sense of the Board that the Engineer should prepare a proposal for the work.

Review of the Bill List – Board had no comment.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$768,303.91. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – No comment

Mr. Beier – Mr. Beier thanked everyone for their efforts.

Mr. Binney – Mr. Binney asked Mr. Bulicki what the status was for the New Falls chemical injection. Mr. Bulicki stated that he has reached out to the electrician and is expecting to have it installed by the next Board Meeting.

Mr. Goodwin – Mr. Goodwin asked Ms. Parmer how we are making out

with the meter service orders. Ms. Parmer stated that we still have about 20 left out of the 92. Mr. Goodwin also offered congratulations to Ms. Parmer on the completion of her financing course.

Mr. Rosso – No comment.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:27 p.m. He noted that the next meeting will be held on Wednesday, May 26, 2021 at 7:00 p.m. The Board was unanimously in favor.

