

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
January 27, 2021

The regular monthly meeting of the Township of Falls Authority Board of Directors was held virtually on Wednesday, January 27, 2021 at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary, William Beier, Treasurer, present and Thomas Miles, Assistant Secretary/Treasurer, was present. Michael Levin, Authority Solicitor, present and James Bulicki, Authority Engineer, present and Vanessa Nedrick, Authority Engineer was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of discussions regarding administrative and executive matters.

Approve Meeting Minutes for December 16, 2020 Meeting – Mr. Beier made a motion to approve the minutes for December 16, 2020. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin reported that he is recommending Board approval for the Deed of Easement for the sanitary sewer line for Freeman's Farm Development. He noted that from the time of acceptance there is an 18 month period of responsibility on the developer for upkeep and repairs.

Mr. Rosso made a motion to approve the Deed of Easement for Freemans Farm Development based on the positive review and recommendation by the Authority's Engineers. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Engineer's Report –

6" Portable Diesel Pump – Mr. Bulicki recommended Board approval for a Notice of Intent to Award to Sander Power Equipment Company for the amount of \$63,600.00.

Mr. Binney made a motion to approve the Notice of Intent to Award to Sander Power Equipment in the amount of \$63.600.00 for the 6" portable diesel

pump. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki recommended payment to Bucks County Water and Sewer Authority for the Penn Village water main lining project in the amount of \$324,073.15.

Mr. Goodwin asked if Bucks County is responsible for the restoration of landscaping and the road before the final payment is made. Mr. Ryba replied that road and landscaping restoration will take place in the spring and landscaping will be done by W.D.B. Landscaping and that Isidore Construction would do the road restoration.

Mr. Rosso made a motion to pay Bucks County Water & Sewer in the amount of \$324,073.15 for the Penn Village project as long as they are not responsible for any restoration. Mr. Hartman to confirm. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes

Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0

Executive Director's Report –

First Quarter Operating Funds Requisition – Mr. Hartman requested Board approval of Requisition RF-1 for submission to the Trustee Bank, U.S. Bank, in the amount of \$3,426,583 for the first quarter operating expenses.

Mr. Beier made a motion to approve Requisition RF-1 for submission to the Trustee Bank, U.S. Bank in the amount of \$3,426,583.00. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles Yes
Mr. Beier Yes
Mr. Binney Yes
Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0

Employee Pandemic Policy – Mr. Hartman Reported to the Board that he had circulated to the Board a draft Employee Pandemic Policy that he had produced at the Board's direction. He noted that the policy mirrors those of Bucks County and Falls Township. Mr. Hartman stated that the term of the agreement is three months and would run from January 1, 2021 through March 31, 2021. He added that the agreement provides ten days paid leave for required quarantine periods, and other possible accommodations at the discretion

of the Executive Director. Following Board discussion, Mr. Hartman requested Board approval.

Mr. Goodwin made a motion to approve the Employee Pandemic Policy for January 31- March 31, 2021. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	No

Motion Carried 4-1

2020 Budgeted Vehicle – Mr. Hartman reported that the pickup truck approved for purchase in the 2020 will be ready for delivery in early February according to Bob Fisher Chevrolet representative Ben Banonis. He added that the pickup truck approved for purchase in the 2021 budget is scheduled to be built in May of 2021 according to Mr. Banonis.

Six-Inch Portable Sewage Pump – Mr. Hartman stated that the six-inch portable sewage pump that was the subject of the Board’s intent to award approval earlier in the meeting was being held in reserve at Sander Power’s request so that the Authority would not have to wait upon the final bid award.

Financial Advisor Presentation – Mr. Hartman reported that he has scheduled the Authority’s Financial Advisor, Chis Gibbons, to address the Board during the Executive Session before next month’s public Board meeting on February 24. He said the purpose of the presentation is to apprise the Board of the opportunity and advisability of refinancing the Authority’s 2011 Bond issue

later this year. The Board agreed that this was a good idea and Chairman Rosso requested that any materials for the briefing be provided to the Board in advance of the meeting.

Executive Session Following the Public Meeting – Mr. Hartman advised the Board that he and Mr. Ryba would like the Board to consider convening an executive session following the public meeting to discuss a personnel matter. The Board consented to the request.

Mr. Rosso asked Mr. Hartman for an update on KVK. Mr. Hartman stated that they have a virtual meeting scheduled for Tuesday, February 2, at 11:00 a.m. with KVK representatives. Ms. Nedrick stated that she is expecting that they will need to pay some tapping fees and she is hoping to have answers on Tuesday. Mr. Rosso stated that he would like to see resolution to this next week.

Mr. Binney requested an update on the fence at Headley Lift Station. Mr. Hartman responded that the fence has been framed but the subcontractor is still trying to obtain the fencing. Ms. Nedrick noted she has made several calls to the fencing company and they are having an issue getting the materials. She stated that they will be framing it out in the meantime.

Mr. Goodwin asked if we have resumed normal operation again going back into homes for appointments. Mr. Hartman stated that we were to resume following the Dr. Martin Luther King, Jr. holiday; however, with the recent upswing of COVID-19 cases, the Authority will reassess the suspension of inside work after the President's Day holiday.

Mr. Ryba reported that the Authority employees have been added to the Falls Township employee list for the vaccination and this should take place within a few weeks.

Mr. Goodwin asked how many bad meters there were now. Ms. Parmer

responded that there is about 60 non-working meters.

Review of the Bill List –

Mr. Miles questioned the variances of charges for the eye wash stations. Mr. Ryba stated that Cintas handles the eye wash stations located at the stations and they get serviced every 6 months; however, he will look into it to see why there is a difference in cost.

Mr. Binney stated there is a bill for \$1200.00 for chemical removal at New Falls and wanted to know if it is now up and running. Mr. Ryba stated he is still trying to coordinate with Coastal and they are not responding. Mr. Ryba stated that he is still pursuing this and will keep on it.

Mr. Binney stated that he noticed a Requisition for Mobile Dredging. Mr. Hartman stated that he and Ms. Nedrick decided this afternoon to hold off on presenting to the Board until questions about the payment request could be resolved.

Mr. Binney asked why the Harris bill has not been handled since the discussion back in October. Mr. Rosso stated that he will be working with Ms. Parmer on discussing the charges with Harris.

Bills for Payment – Mr. Rosso made a motion to pay the bills in the amount of \$1,374,979.40. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Mr. Rosso Yes

Motion Carried 5-0

Mr. Rosso made a motion to pay Harris in the amount not to exceed \$10,049.47. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles Yes
Mr. Beier Yes
Mr. Binney Yes
Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles commented to Mr. Ryba to ensure the field staff stay safe in the cold weather and continue to stay hydrated.

Mr. Beier – Mr. Beier thanked everyone for their efforts during these tough times.

Mr. Binney – Mr. Binney noted that he noticed a payment was made to the pension and reminded Mr. Hartman to continue follow up to get answers to previous questions. Mr. Binney also asked Ms. Parmer how much is owed on the 506 Stevens Road account. Ms. Parmer responded almost \$4,000.00. Mr. Binney asked Mr. Hartman about the charge for the COVID test and is that not a covered charge. Mr. Hartman responded that the foreman was having difficulty getting a test scheduled so he was sent to Workhealth, TOFA's Worker

Compensation primary care vendor, so we could get him back to work sooner.

Mr. Goodwin – No comment.

Mr. Rosso – No comment.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:41 p.m. He noted that the next meeting will be held on Wednesday, February 24, 2021 at 7:00 p.m. The Board was unanimously in favor.

