

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
July 28, 2021

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, July 28, 2021 at 7:05 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson and James Goodwin, Vice Chairperson, were absent, Brian Binney, Secretary, and Thomas Miles, Assistant Secretary/Treasurer, were present. William Beier, Treasurer, participated via teleconference. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer and James Bulicki, Authority Engineer, were present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of the Audit Report presented by Brinker Simpson as well as various legal and administrative matters.

Approve Meeting Minutes for June 23, 2021 Meeting – Mr. Beier made a motion to approve the minutes with corrections for June 23, 2021. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Public Comment – Mr. Donald Haas of Bogia Engineering, Inc., representing the 957 Lincoln Highway Self Storage project was present to seek approval to connect water and sewer based on the revised plans presented earlier to RVE. Mr. Binney supported by the Authority Engineer, stated that he feels the manhole needs to be at least 2’ deeper than the proposed amount. Mr. Haas agreed to making the change and extending the manhole an additional 2’.

Mr. Binney made a motion to approve the plans for 957 Lincoln Highway under the condition that the manhole depth will be revised. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

All were in favor of closing public comment.

Solicitor’s Report – Mr. Levin reported that he was contacted by an attorney for KVK requesting a delay of the 30-day shut-off notice they received. Mr. Levin said he granted a courtesy 7-day extension so the attorney can familiarize himself with the matter. Mr. Levin informed him that he would discuss a further extension with the Board. Mr. Binney recommended an extension to August 25th and the Board concurred.

Engineer’s Report –

Mr. Bulicki recommended Board approval to Change Order #2 for the 2019/2020 I/I project reducing the project amount by \$17,393.60 to Mobile Dredging.

Mr. Binney made a motion to approve Change Order #2 for the 2019/2020 I/I project with a reduction of \$17,393.60. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Mr. Bulicki recommended approval for Final Payment Certificate #4 in the amount of \$7,763.00 to Mobile Dredging.

Mr. Binney made a motion to approve Final payment Certificate #4 in the amount of \$7,763.00 to Mobile Dredging. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Mr. Bulicki recommended Board approval to Change Order #2 reducing the project amount by \$70.00 to Standard Pipe Services, LLC.

Mr. Binney made a motion to approve Change Order #2 reducing the amount by \$70.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Mr. Bulicki recommended Board approval for Payment Certificate #4 for the 2020/2021 I/I project to Standard Pipe in the amount of \$85,872.50.

Mr. Binney made a motion to approve payment Certificate #4 for 2020/2021 I/I project to Standard Pipe in the amount of \$85,872.50. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Mr. Bulicki recommended Board approval for Change Order #2 for on-call paving with a reduction of \$4.76.

Mr. Binney made a motion to approve Change Order #2 for on-call paving with a reduction of \$4.76. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Mr. Bulicki recommended Board approval for Payment #6 to Isidore Construction in the amount of \$22,276.31.

Mr. Binney made a motion to approve Payment Certificate #6 to Isidore Construction in the amount of \$2,276.31. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

The Board concurred with the staff recommendation to extend the surface restoration contract with Isidore construction.

Mr. Bulicki recommended the Board approve the final release of escrow for the Escrow Release #3 in the amount of \$4,739.00 for Patient First at 100 Lincoln Highway.

Mr. Binney made a motion to release Escrow Release #4 in the amount of \$4,739.00 for Patient First. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

Executive Director's Report -

2020 Audit Acceptance and Approval - Mr. Hartman requested Board approval of the 2020 Audit which had been reviewed with the Board executively prior to the public meeting by Authority Auditor Cathy Seiler of Brinker Simpson.

Mr. Binney made a motion to approve the 2020 Audit as presented by Brinker Simpson. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

2021 Debt Refinance Scope Approval - Mr. Hartman requested Board action on Financial Advisor Chris Gibbons' recommendation to proceed with the refinancing including both the 2011 Bond Issue and the 2016 Loan without extending the debt schedule for the 2016 loan.

Mr. Binney made a motion to authorize Chris Gibbons to pursue refinancing both the 2011 Bond Issue and 2016 Loan without extending the debt schedule for the 2016 loan. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

2021-2022 Health Management Staff Insurance Plan Approval – Mr. Hartman requested Board approval of the 2021-2022 authority management staff health plan recommended by Vaughn Insurance Managers; namely, the Independence Personal Choice PPO Platinum Preferred \$20/\$50/\$250 plan. Mr. Hartman noted that this is new version of the plan currently offered to management staff and carries a \$336 monthly premium increase.

Mr. Miles made a motion to approve the health plan recommended by Vaughn Insurance for the Independence Personal Choice PPO Platinum Preferred \$20/\$50/\$250 plan. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Motion Carried 3-0

COVID – 19 Staff Protection Measures – Mr. Hartman advised the Board that based on the new CDC masking guidance for fully vaccinated persons, he is making no changes to staff protective measures except to advise unvaccinated staff that they are to maintain social distancing out of doors and wear masks indoors while on duty.

2020 and 2021 Pickup Truck Bed Enhancements – Mr. Hartman advised the Board that he has placed orders for behind the cab tool racks for the two newer pickup trucks to make more efficient use of the six-foot beds.

Mr. Binney asked about the Oxford Valley Lift project. Mr. Ryba stated its continuing and that there is nothing new to report.

Review of the Bill List –

Mr. Binney stated that he noticed that the purchase and disposal of water is less. Mr. Hartman responded that we are using less.

Mr. Binney asked about the sewer connection in Newportville for 4112 Groveland and do we service this area. Ms. Nedrick stated that this area connects to Queen Anne interceptor and is shared with Bristol Township however tapping fees get paid to whom ever charges more which would be TOFA.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$858,774.24. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes

Motion Carried 3-0

Board Comment

Mr. Miles – No comment.

Mr. Binney – No comment

Mr. Beier – Mr. Beier thanked everyone for their efforts. He stated he is really impressed with the strides we are making out in the field.

Adjournment – Mr. Binney made the motion to adjourn the meeting at 7:37 p.m. He noted that the next meeting will be held on Wednesday, August 25, 2021 at 7:00 p.m. The Board was unanimously in favor.

