

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
May 26, 2021

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, May 26, 2021 at 7:03 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, and William Beier, Treasurer, participated via teleconference, James Goodwin, Vice Chairperson, Brian Binney, Secretary, were present. Thomas Miles, Assistant Secretary/Treasurer, was present. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer, was absent and James Bulicki, Authority Engineer, was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various legal and administrative matters.

Approve Meeting Minutes for April 28, 2021 Meeting – Mr. Beier made a motion to approve the minutes for April 28, 2021. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin reported that there is an issue with KVK Tech, located at 38 Cabot Blvd., water usage over the past several months. Mr. Levin stated that the usage is above what is permitted in the water service agreement and the Authority is entitled to additional tapping fees. Mr. Levin noted that, if it is the sense of the Board, he will contact KVK with a demand letter and he feels that a new agreement should also be drafted. It was the sense of the Board that Mr. Levin proceed as he described.

Engineer's Report –

2021 Inflow and Infiltration – Mr. Bulicki is requesting approval of Payment Certificate #3 in the amount of \$42,471.24 to Standard Pipe Services.

Mr. Beier made a motion to approve Payment Certificate #3 in the amount of \$42,471.24 to Standard Pipe Services. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Buckingham Properties – Mr. Bulicki is requesting the release of escrow for Buckingham Properties in the amount of \$21,264.09.

Mr. Beier made a motion to release the escrow of \$21,264.09 for Buckingham Properties. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

On-Call Paving – Mr. Bulicki is requesting approval of Change Order #1 for Isidore Construction in the amount of \$37.74. Mr. Bulicki noted that the change is a reduction in cost.

Mr. Rosso made a motion to approve Change order #1 for Isidore Construction in the amount of \$37.74. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki is requesting Board approval for Payment Certificate #5 to Isidore Construction for on-call paving in the amount of \$68,473.16.

Mr. Beier made a motion to approve Payment Certificate #5 to Isidore Construction in the amount of \$68,473.16 for on-call paving. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Executive Director's Report -

2021 Audit - Mr. Hartman advised the Board that the delay in completing the audit due to the new PMRS computer program continues, despite assurance that the Authority has been moved up in priority.

2021 Vehicle Delivery - Mr. Hartman reported that the 2021 Chevy Silverado pickup truck purchased by the Authority is still with Levan Trucking for the construction of the utility body and other features including emergency lighting.

COVID - 19 Update - Mr. Hartman reported the following changes to the Authority's COVID - 19 Protocols as of June 2,2021:

1. The exemptions to entering customers' premises based on the CDC list of underlying conditions are revoked.
2. For fully vaccinated employees, masking and social distancing are optional unless customers prefer those measures be continued in their premises.
3. The Authority's COVID - 19 Policy including the granting of special leave will lapse.
4. Field employees will resume punching in using the time clock.

Review of the Bill List -

Mr. Beier pointed out a discrepancy on the bill list versus the actual checks being issued. He stated that one error is with the repairs to truck 317 and the other is with LBCJMA bills and payments. Ms. Parmer advised that the checks are correct but the report is in error. Ms. Parmer stated she will correct the automatic recording issue with the report program so it does not happen again.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$978,606.00. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles stated that with the temperatures outside are getting warmer so he suggested reminding the field staff to stay hydrated.

Mr. Beier – Mr. Beier thanked everyone for their efforts.

Mr. Binney – Mr. Binney wished everyone a happy and safe holiday.

Mr. Goodwin – No comment.

Mr. Rosso – No comment.

Adjournment – Mr. Goodwin made the motion to adjourn the meeting at 7:25 p.m. He noted that the next meeting will be held on Wednesday, June 23, 2021 at 7:00 p.m. The Board was unanimously in favor.

