

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
October 27, 2021

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, October 27, 2021 at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary were present. William Beier, Treasurer and Thomas Miles, Assistant Secretary/Treasurer, participated via teleconference. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer and James Bulicki, Authority Engineers, were present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various financial and administrative matters.

Approve Meeting Minutes for September 22, 2021 Meeting – Mr. Rosso made a motion to approve the minutes for September 22, 2021. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No public comment.

Solicitor's Report – Mr. Levin reported that he is still working to resolve the outstanding tapping fees with KVK. He said he is hoping to have resolution within a week.

Mr. Levin stated that Wheelabrator is interested in revising their water agreement to lower the minimum usage provision; however, he still has not heard back from them regarding the matter.

Engineer's Report –

On-Call Paving – Mr. Bulicki recommended Board approval for Change Order #4 reducing the project amount by \$1,018,300.99 for Isidore Construction.

Mr. Rosso made a motion to approve Change Order #4 reducing the project amount by \$1,018,300.99 for Isidore Construction. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki is recommending Board approval for payment Certificate #8 of \$8,999.81 to Isidore Construction.

Mr. Rosso made a motion to approve Payment Certificate #8 of \$8,999.81 to Isidore Construction. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

312 North Oxford Valley Road – Mr. Bulicki is recommending Board approval on a proposal for a 2” line to be installed for their fire protection.

Mr. Binney made a motion to approve 312 North Oxford Valley Road to install 2” line for fire protection. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki is recommending Board approval for Engineering fees associated with the water tank maintenance bidding process in the amount of \$5,385.00.

Mr. Rosso made a motion to approve the Engineering fees for the water tank maintenance agreement in the amount of \$5,385.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Executive Director's Report –

Refinancing Settlement – Mr. Hartman acknowledged that earlier that same evening in Executive Session, the Authority Financial Advisor, Chris Gibbons, had briefed the Board on the successful and problem-free settlement of the Authority's Series 2021 Water and Sewer Revenue Bonds which netted the Authority approximately \$280,000 annual savings for the life of the bonds.

2022 Budget – Mr. Hartman reported that he expected the final version of the 2022 Budget would be ready for Board consideration and approval at the November 17 Board meeting. He added that he is factoring in those comments on the budget he has already received.

2022 Pickup Truck Purchase – Mr. Hartman advised the Board that with

its approval he had purchased the pickup truck originally slated for purchase in 2022. He noted that due anticipated supply chain issues the Board had agreed to approve the purchase of an acceptable truck that had unexpectedly become available.

COVID – 19 Update – Mr. Hartman reported that although there had been incidents of close contact with infected individuals reported, no TOFA employee had contracted COVID – 19 and there had been no time off associated with those close contacts.

2022 Lining Project – In response to a question from Chairman Rosso, Mr. Hartman advised that the specialty lining service required for the lining project may be bid out. Mr. Ryba added that the Authority's field staff would perform the excavation and that there were sufficient funds budgeted for known expenses and for contingencies.

Mr. Ryba reported that the new control system were installed at Penn Village, Oxford Valley and Nottingham pump stations. He noted that was an easy install with no issues. He also stated that it is user friendly, and he looks forward to continuing to install at other stations.

Mr. Ryba updated the Board on the Chemical Injection for New Falls station. He stated Coastal was out to do the calibration however it appears the flow meter is malfunctioning, and it will need a new control unit.

Mr. Ryba stated that he has reached out to three contractors to repair the 12" line at Oxford Valley however he has not heard back from any. He also reached out to K.E. Seifert and is waiting on a quote. He noted that the work that needs to be done is core boring and we will be handling the rest of the work.

Ms. Parmer reported that we are almost finished the installs of the

Kamstrup meters in the Oxford Crossing development. She stated that there is only 9 meters left to install.

Mr. Goodwin asked about how the other meter changes are going. Mr. Ryba stated it is going well and Keith is training Ed and Charlie on the rebuilding of meters. Mr. Rosso advised staff to make sure it is financially beneficial to rebuild the meters instead of buying new ones.

Review of the Bill List -

Mr. Binney stated that there were two new snowplows purchased. Mr. Ryba noted that truck 319 just had a new engine put in it and it will no longer be used for snowplowing. He stated that the new trucks did not have snowplow packages so we needed to have them outfitted.

Mr. Rosso stated he noticed more money has been issued for refunds. Ms. Parmer reported that it is from homes going to settlement and being paid by both the homeowner and the title companies.

Bills for Payment - Mr. Rosso made a motion to pay the bills in the amount of \$905,315.63. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – No comment.

Mr. Binney – No comment.

Mr. Beier – Mr. Beier thanked everyone for their efforts.

Mr. Goodwin – No comment.

Mr. Rosso – No comment.

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 7:30 p.m. He noted that the next meeting will be held on Wednesday, November 17, 2021 at 7:00 p.m. The Board was unanimously in favor.

