

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
March 23, 2022

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, March 23, 2022 at 7:04 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary and Thomas Miles, Assistant Secretary/Treasurer and William Beier, Treasurer, were present. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer, was absent and James Bulicki, Authority Engineers, was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various operational matters.

Approve Meeting Minutes for February 23, 2022 Meeting – Mr. Binney made a motion to approve the minutes for February 23, 2022. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin stated that he is continuing discussions regarding the Memorandum of Understanding with Wheelabrator. He noted that after the rate study we can look at re-negotiating the agreement.

Engineer's Report –

Local Share Grants Applications- Mr. Bulicki stated that there are three (3) recommended resolutions for the submission of these applications as well as the designating Mr. Hartman and Mr. Ryba as individuals to execute the applications for the Local Share Grants applications.

Mr. Bulicki is requesting Board approval for Resolution 22-04 in the amount of \$207,000.00 for the RAFA Control System.

Mr. Binney made a motion to authorize Mr. Hartman and Mr. Ryba to execute the grant application for the Local Share Grant and approve Resolution 22-04 in the amount of \$207,000.00 for the RAFA Control System. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki is requesting Board approval for Resolution 22-05 in the amount of \$1,000,000.00 to match funds for the public sewer system along Old Bristol Pike.

Mr. Binney made a motion to authorize Mr. Hartman and Mr. Ryba to execute the grant application for the Local Share Grant and approve Resolution 22-05 in the amount of \$1,000,000.00 for the public sewer system along Old Bristol Pike. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki is requesting Board approval for Resolution 22-06 in the amount of \$201,530.60 for the I/I program.

Mr. Binney made a motion to authorize Mr. Hartman and Mr. Ryba to execute the grant application for the Local Share Grant and approve Resolution 22-06 in the amount of \$201,530.60 for the I/I project. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes

Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Executive Director's Report -

COVID - 19 Update - Mr. Hartman reported to the Board that there was one case of COVID - 19 reported among the field staff and that that individual has since tested negative following quarantine and returned to work.

Collective Bargaining Agreement - Mr. Hartman reported that he and Mr. Ryba had met with the Union Shop Steward and another member of the union to determine how involved the renegotiation of the CBA might be. He said that a few issues were discussed very preliminarily and that the Shop Steward said discussions would be held with the union membership and he would recap their feedback.

Personnel News - Mr. Hartman reconfirmed Foreman Keith Summerville's intention to retire on April 26, 2022. He added that a dinner in Mr. Summerville's honor has been planned for Thursday, April 21 at 5:15 p.m. at Carlucci's Grill in Yardley. Additionally, Mr. Hartman told the Board that official recognition of Mr. Summerville's service would take place at the April 27, 2022, public meeting.

Administration and Finance Request for Proposals (RFP) - Mr. Hartman reported that the RFP to evaluate the Authority's administrative operations and provide suggestions for improvement will be posted on PennBid shortly.

Statement of Financial Interests - Mr. Hartman reminded certain Board members that the annual Statement of Financial Interests (2021) is due no later than the April 27 Board meeting.

Mr. Ryba reported that the Oxford Valley Lift Station entry line has been repaired but it was worse than expected. He noted that now the flow is good, and they will be clearing the grease every 3 months.

Mr. Ryba stated that the New Falls Chemical Injection system startup has been held up by PADEP pending review of the permit status. Mr. Ryba stated that it is all set-up for dosing at three (3) gallons a day.

Mr. Ryba reported that the new stainless steel Headley Station pump is hooked up and is working great. He noted the other pump is out for repair. He noted that the second pump is new but not stainless and should only be used as a backup. Mr. Ryba questioned whether we should be charging Evoqua for the repair of the meter or the new meter. Mr. Levin stated he is working on composing a letter to Evoqua.

Mr. Ryba reported that the RAFA System is in at five (5) of the stations and it is user friendly and easy to work with. Mr. Rosso stated that we need a timeline of when we can get rid of the station phones.

Mr. Ryba reported that all curbstops have been checked and repaired for the lining project.

Ms. Parmer reported that the yearly sprinklers have been billed and we have 17 that still haven't paid. She noted that certified letters will be sent out in a week.

Ms. Parmer stated that the office is billing Cycle 1 which does include Derbyshire and Big Oak contract areas in Lower Makefield Township. She also stated that past due notices have been sent out for Cycle 2 billing and Cycle 3 bills are due on 4/1.

Review of the Bill List -

Mr. Miles stated that he noticed a \$1000.00 fine for PA One Call. Mr. Ryba noted that it is for a design PA One and he is looking into the matter that is dated from 2019. Mr. Ryba stated that it does need to be paid within 30 days however, he said he will continue to investigate the matter and challenge if appropriate.

Mr. Binney stated that he noticed a \$3000.00 charge for a tapping machine and asked if we did not already have one. Mr. Ryba stated the authority did not have one and it is needed on some of the larger breaks. Mr. Ryba said he spoke with Kevin Nolan and discussed what is still needed for the breaks and this was what he suggested.

Mr. Binney questioned why there are still bills from July and August from RVE. Mr. Bulicki stated that it was for Lincoln Storage which had failed to replenish its escrow in a timely manner.

Mr. Miles questioned the Penn Power charges. Mr. Ryba stated that it is for routine maintenance and inspection which is done twice a year under a maintenance agreement.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$ 530,352.35. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Mr. Rosso Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles stated that with the rising gas prices the Field Staff should try and not keep the trucks running when not needed. He also asked about Excavation Safety training since he knows we have conducted confined space training. Mr. Ryba stated that we do follow OSHA regulations and requirements.

Mr. Binney – Mr. Binney asked if the Fats, Oil and Grease (FOG) regulation sheet is something we are adopting. Mr. Ryba stated that at the last meeting it was asked what our regulations were, so he had copied the current FOG regulations provided by the Engineer.

Mr. Beier – Mr. Beier thanked everyone for their efforts and stated it is good to be back.

Mr. Goodwin – No comment.

Mr. Rosso – No comment.

Adjournment – Mr. Rosso suggested a motion be made to adjourn the meeting at 7:49 p.m. He noted that the next meeting will be held on Wednesday, April 27, 2022 at 7:00 p.m. The Board was unanimously in favor.