

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
April 27, 2022

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, April 27, 2022 at 7:02 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary and Thomas Miles, Assistant Secretary/Treasurer and William Beier, Treasurer, were present. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer, was present and James Bulicki, Authority Engineers, was absent. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various administrative matters.

The Board presented Keith Summerville with a plaque for his retirement after 33 years of assiduous service.

Approve Meeting Minutes for March 23, 2022 Meeting – Mr. Rosso made a motion to approve the minutes for March 23, 2022. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes

Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin reported that he has a Private Sewer System Operation and Maintenance Agreement for 31 West Tyburn Rd. (Sam Snipes Estate). He noted that the property had a failing septic system so the estate had a pump station put on the property which they will maintain, and Mr. Levin is requesting Board approval of the agreement and a release of the escrow that was placed.

Mr. Rosso made a motion to approve the agreement and release the escrow funds. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Engineer's Report – Ms. Nedrick reported that manhole rehabilitation will resume since the weather allows.

Business Section Evaluation – Ms. Nedrick stated that the RFP was advertised on April 22nd with a pre-bid meeting scheduled for May 5th. She

noted that the bids will open May 19th.

Ms. Nedrick provided the Board a copy of a memo for Senate Bill 597. The memo is a synopsis of what is required for the bill. She noted she highlighted items that will be needed from the Operations Staff. Mr. Rosso questioned the Cyber Security Plan and Ms. Nedrick will get a quote for the Cyber Security.

Ms. Nedrick is requesting Board approval to do a Water & Sewer Rate Study to evaluate the authority's rates as to whether the Authority should increase or decrease rates.

Mr. Rosso made a motion to approve RVE to conduct a rate study not to exceed \$16,000.00 and not to be done before July. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Executive Director's Report -

COVID - 19 Update - Mr. Hartman reported to the Board that there were no reported COVID - 19 cases since the last update on March 23, 2022.

Statements of Financial Interests - Mr. Hartman reported that all required

Statements of Financial Interest for 2021 had been submitted and will be forwarded to the Pennsylvania Ethics Commission.

Collective Bargaining Agreement (CBA) Schedule – Mr. Hartman reported that the Authority had received a counterproposal from the union for the next CBA beginning January 1, 2023, and that the Board has committed to respond to the union after the May 25, 2022, Board meeting.

Personnel News – Mr. Hartman reported that former Authority Foreman Keith Summerville's last day on the job was Tuesday, April 26, 2022, and that the new Foreman, John Palmer, has been installed in the position.

Administration and Finance RFP – Mr. Hartman reported that Ms. Parmer, Ms. Major, Mr. Bulicki and he would be representing the Authority at the pre-proposal meeting on May 5, 2022. He added that interested parties could attend in person, via teleconference and via video conferencing.

Mr. Ryba reported that the Authority is ready to move forward with the lining project. He stated that he met with Sanders Pump for more items that are needed. He noted that the lining project should begin late July and last 6-8 weeks. Mr. Ryba stated that he will hold a meeting for the affected residents sometime in May or June.

Mr. Ryba stated that the crew is coming together with the new foreman in place.

Mr. Binney asked about the Notice of Violation for New Falls Station. Mr. Ryba stated that the Authority had the permit from DEP and DEP directed that a sampling program be done. He noted that it was an oversight on his part and somehow the sampling was not done.

Mr. Binney asked about the Nottingham Station transfer switch. Mr. Ryba

reported that PECO was in that area doing work and somehow it blew the transfer switch. He noted that there was a surge protector on there and it still blew.

Mr. Binney asked if the final restoration has been done on Wistar Road. Mr. Ryba stated no it hasn't. He has a meeting scheduled with Isidore Construction and the restoration should be complete within the next two weeks.

Ms. Parmer reported that with the yearly sprinkler billing there is only one account unpaid.

Ms. Parmer stated that cycle 2 billing will go out this week.

Ms. Parmer also noted that in the Oxford Crossing development there are only 3 meters left to be switched out to Kampstrup meters.

Review of the Bill List -

Mr. Binney asked if drug testing is random. Mr. Ryba responded that it was and is through DIS Medical. He said testing is done quarterly because the field staff have CDL licenses.

Mr. Binney had questions about a reimbursement check to a line crew member for prescription safety glasses in the amount of \$543.20. After some discussion about the reimbursement and the Authority's safety glasses reimbursement practice, the Board directed the Executive Director to gather some additional information and report back to the Board. The Board decided that the reimbursement check be removed from the Bill List for approval consideration and held for later consideration.

Mr. Binney asked if the YMCA was billed for the meter. Ms. Parmer responded yes, and it has been paid for.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$1,213,204.50. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles asked about the new stainless-steel pump and the issue with the resin beads from Evoqua. Mr. Levin responded that he is in discussions with their legal counsel.

Mr. Binney – Mr. Binney wished Keith Summerville all the best with his retirement.

Mr. Beier – Mr. Beier thanked everyone for their efforts. He also asked if the tripping hazards at the three stations have been resolved. Mr. Hartman responded that he would update the report to reflect the hazards have been corrected.

Mr. Goodwin – Mr. Goodwin thanked Ms. Parmer for putting together a very nice retirement dinner for Keith Summerville.

Mr. Rosso – Mr. Rosso wished Keith Summerville all the best with his

retirement.

Adjournment – Mr. Rosso suggested a motion be made to adjourn the meeting at 7:55 p.m. He noted that the next meeting will be held on Wednesday, May 25, 2022 at 7:00 p.m. The Board was unanimously in favor.

