

TOWNSHIP OF FALLS AUTHORITY  
REGULAR MEETING  
August 24, 2022

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, August 24, 2022 at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson was absent. James Goodwin, Vice Chairperson, Brian Binney, Secretary, Thomas Miles, Assistant Secretary/Treasurer, William Beier, Treasurer, was present. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer was absent and James Bulicki, Authority Engineer, was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various administrative and operational matters. Mr. Levin also stated that this year's audit was presented.

Approve Meeting Minutes for July 27, 2022 Meeting – Mr. Goodwin made a motion to approve the minutes for July 27, 2022. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin reported that he will be reaching out to KVK regarding their past due monthly payment for their edu's.

Mr. Levin stated that progress is being made with Evoqua and Mr. Bulicki will discuss it further.

Engineer's Report –

Mr. Bulicki is requesting Board approval for Payment #6 to Standard Pipe Services for the 2021 I/I project in the amount of \$146,264.95.

Mr. Beier made a motion to approve payment #6 in the amount of \$146,264.95 to Standard Pipe Services. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki is requesting Board approval for Payment #1 in the amount of \$39,810.53 to Isidore Construction.

Mr. Binney made a motion to approve Payment #1 in the amount of \$39,810.53 to Isidore Construction. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki is requesting Board approval to release the escrow for 818 Big Oak Road.

Mr. Binney made a motion to release escrow for 818 Big Oak Road. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Goodwin asked about putting out a bid for someone to take over for Isidore. Mr. Hartman agreed that we should authorize RVE to develop bid specifications for on-call paving.

Mr. Binney made a motion to approve RVE to develop bid specifications

for on-call paving. Mr. Goodwin seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Executive Director's Report -

COVID - 19 Update - Mr. Hartman reported that no staff member has reported contracting COVID - 19 since the July 27 Board meeting.

Collective Bargaining Agreement Negotiations - Mr. Hartman reported he expected the first formal negotiation session to be scheduled between mid and late September.

Business Section Evaluation - Mr. Hartman reported that the Business Section Evaluation Contractor, Raftelis, has made significant progress in gathering information for the evaluation. He told the Board that staff and consulting staff had been interviewed and that staff has responded to all requests for information.

2021 Audit - Mr. Hartman asked the Board members if they were disposed to approve for release the 2021 audited financial statements with attendant letters prepared by Authority Auditor Cathy Seiler of Brinker Simpson which were reviewed with the Board earlier.

Mr. Binney made a motion to approve the release of the 2021 audited

financial statements. Mr. Goodwin seconded the motion.

**Poll of the Board:**

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

2023 Budget – Mr. Hartman reported that Ms. Parmer has developed a draft 2023 budget for the non-operations/capital improvement accounts and that Mr. Ryba is working diligently on the capital improvement budget. He added he planned to have a draft budget to the Board before the September 28 Board meeting.

Mr. Ryba reported that the mobilizing has begun with the placement of the pipes and ramps for the 2022 lining project. He is hopeful that it will be complete mid to late October.

Mr. Ryba stated that the triennial Lead and Copper sampling will begin in the fall. He noted that we already have 30 residences for sample sites.

Mr. Ryba stated that our summer help program is concluding, and it was productive.

Ms. Parmer reported that second notices have gone out to 44 people for on-lot septic and they have until the end of the year to provide proof of pumping and inspection.

Review of the Bill List -

Mr. Beier questioned a \$400.00 pipe wrench from Grainger. Mr. Ryba explained it is a special large, long handle wrench used for flushing boxes.

Mr. Beier asked if the two SCADA charges for \$374.00 was a monthly charge and Ms. Parmer responded it was for two months.

Mr. Beier commented that he likes to see the employee lunches because he believes it is good for employee morale. Mr. Ryba stated that the field staff had two water main breaks over lunch break and that the summer help was recognized upon leaving lunch.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$428,706.42. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Board Comment

Mr. Miles – Mr. Miles stated to be mindful of safety with school going back into session.

Mr. Binney – Mr. Binney stated that he noticed that on the Profit-Loss and

Budget vs Actual he sees some items already at 100%. He would like to see the numbers closer to where they should be for this budget.

Mr. Beier – Mr. Beier thanked everyone for their efforts.

Mr. Goodwin – No comment.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:15 p.m. He noted that the next meeting will be held on Wednesday, September 28, 2022 at 7:00 p.m. The Board was unanimously in favor.

