

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
December 14, 2022

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, December 14, 2022 at 7:07 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson was present. James Goodwin, Vice Chairperson, Brian Binney, Secretary, Thomas Miles, Assistant Secretary/Treasurer, William Beier, Treasurer, were present. Michael Levin, Authority Solicitor, was present via teleconference. Vanessa Nedrick, Authority Engineer was present and James Bulicki, Authority Engineer, was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that Executive Session consisted of discussions regarding labor, administrative and financial matters.

Approve Meeting Minutes for November 16, 2022 Meeting – Mr. Beier made a motion to approve the minutes for November 16, 2022. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Mr. Rosso Yes

Motion Carried 5-0

Public Comment – No comment.

Solicitor’s Report – Mr. Levin requested Board approval for Resolution 2022-09 to join Pennsylvania Local Government Investment Trust.

Mr. Binney made a motion to approve joining the Pennsylvania Local Government Investment Trust (PLGIT) Resolution 2022-09. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Rosso asked if we heard anything back from Wheelabrator. Mr. Levin responded we have not.

Mr. Levin requested Board approval of a sixty-day agreement termination notice to be sent to Aqua (Lower Makefield) for its lack of response.

Mr. Rosso made a motion to approve of a sixty-day agreement termination notice. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Engineer's Report -

2022 Rate Study - Mr. Bulicki reported that the 2022 rate study has been completed.

2023 On-Call Paving - Mr. Bulicki stated that Notice of Intent to Award to Meco Constructors has been issued.

Small Water and Sewer Grant Application - Mr. Bulicki requested Board approval for the Water Main Lining grant resolution 2022-10.

Mr. Rosso made a motion to approve resolution 2022-10 for the Water Main Lining grant. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Interconnection Permitting – Mr. Bulicki requested Board approval of RVE proposal for \$12,000.00 to complete the permitting.

Mr. Rosso made a motion to approve RVE proposal not to exceed \$12,000.00 for interconnection permitting. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Rosso asked if the bid for the bay improvements can be done before March. Ms. Nedrick stated that they will try and have it put out to bid in December.

Mr. Rosso recommended a bid for an on-call list of electricians that meet the responsible contractor requirements be prepared.

Executive Director's Report –

COVID – 19 Update - Mr. Hartman reported that no staff members had reported either contracting or being exposed to COVID – 19 since the November 16 Board meeting.

Collective Bargaining Agreement Negotiation – Mr. Hartman reported that the Authority’s rank and file union members had voted to reject the most recent Agreement offered to the Authority by their union representative.

PLGIT Membership Resolution – Mr. Hartman presented to the Board for its approval Resolution 2022, which was unanimously approved.

Mr. Ryba stated that the Township will be utilizing the center space and will be installing a lift. Mr. Ryba added that while demoing the concrete floor there was a disruption of electric service and RVE will be putting on-call electrical services out for bid.

The Board questioned why the lines were not traced prior to cutting up the concrete to make sure nothing was hit. The Board would like Mr. Ryba to make himself aware of everything that is taking place prior to the work being done.

Mr. Ryba reported that the results were in on the Lead and Cooper sampling that was done and the residents who participated were all sent the results.

Mr. Binney asked about the \$80.00 credit for the 400 Neptune meters. Mr. Hartman responded that instead of discarding the out of warranty meters Neptune is giving us an \$80.00 credit per meter. Mr. Rosso asked how old our meters are. Mr. Ryba replied about 12 years old. Mr. Rosso is requesting Mr. Ryba put together a meter replacement program so we can start replacing the old meters that are slowing down.

Ms. Parmer reported that the yearly sprinkler bills will be sent out the first week of January.

Ms. Parmer stated that the Cycle 1 bills will be sent out next week and

Cycle 2 shut-off notices (65) went out today.

Ms. Parmer noted that she is working on SOPs for the office functions and on position descriptions. Mr. Rosso would also like one done for Mr. Ryba's position.

Ms. Parmer also noted the TOFA office will be closed December 23rd and December 26th for the holiday.

Review of the Bill List -

Mr. Binney noted that \$3900.00 was spent for a line locator and asked why this was not used in the center space to locate electric lines.

Mr. Binney stated that he saw a generator was purchased at Home Depot. Mr. Ryba responded that a second portable generator was needed for on-site work.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$935,596.78. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles wished everyone a Happy Holidays.

Mr. Binney – Mr. Binney wished everyone a Happy Holidays and wished Mr. Hartman good luck on his procedure.

Mr. Beier – Mr. Beier thanked everyone for their efforts and wished everyone a Merry Christmas.

Mr. Goodwin – Mr. Goodwin wished everyone a Happy Holidays. He also stated a great job with the holiday party however he was disappointed more staff didn't attend and he doesn't feel we should reserve for next year.

Mr. Rosso – Mr. Rosso stated it was a great party and wished everyone a Happy Holidays.

Adjournment – Mr. Rosso suggested a motion be made to adjourn the meeting at 7:40 p.m. He noted that the reorganization meeting will be held Wednesday, January 4, 2023 and the next meeting will be held on Wednesday, January 24, 2023, at 7:00 p.m. The Board was unanimously in favor.