

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
July 27, 2022

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, July 27, 2022 at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary and Thomas Miles, Assistant Secretary/Treasurer was present. William Beier, Treasurer, was present via teleconference. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer, and James Bulicki, Authority Engineer, were present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that Executive Session consisted of various administrative and operational matters.

Approve Meeting Minutes for June 22, 2022 Meeting – Mr. Rosso made a motion to approve the minutes for June 22, 2022. Mr. Miles seconded the motion.

Poll of the Board:

| | |
|-------------|-----|
| Mr. Miles | Yes |
| Mr. Binney | Yes |
| Mr. Beier | Yes |
| Mr. Goodwin | Yes |
| Mr. Rosso | Yes |

Motion Carried 5-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin stated that he has been working on two residential service agreements: 818 Big Oak Road for sewer and 1588 Pennsylvania Ave. for water.

Mr. Levin reported that he is working on setting up a site meeting at Evoqua on Lower Morrisville Road.

Engineer's Report –

Mr. Bulicki requested Board approval for 818 Big Oak Road to connect to TOFA's sewer system.

Mr. Rosso made a motion to approve 818 Big Oak Road to connect to TOFA's sewer system. Mr. Miles seconded the motion.

Poll of the Board:

| | |
|-------------|-----|
| Mr. Miles | Yes |
| Mr. Binney | Yes |
| Mr. Beier | Yes |
| Mr. Goodwin | Yes |
| Mr. Rosso | Yes |

Motion Carried 5-0

Manhole Inspections and GIS Phase II – Mr. Bulicki is requesting Board approval for the proposal for the second phase of manhole inspections in the amount of \$53,394.00 for investigation.

Mr. Binney asked what we are doing with the information we receive. Mr. Bulicki stated that there will be 360-degree inspections of each manhole. He noted that some manholes will have structural repairs, some will be sprayed and some will just have the infiltration pathways sealed. Mr. Hartman stated that this is for the investigation of the manholes, but the actual work will be done by Standard Pipe paid for with grant funding.

Mr. Rosso made a motion to approve the proposal for the second phase of manhole inspections in the amount of \$53,394.00. Mr. Beier seconded the motion.

Poll of the Board:

| | |
|-------------|-----|
| Mr. Miles | Yes |
| Mr. Binney | Yes |
| Mr. Beier | Yes |
| Mr. Goodwin | Yes |
| Mr. Rosso | Yes |

Motion Carried 5-0

Mr. Bulicki requested Board approval to enter into a Water Service Agreement 1588 Pennsylvania Ave.

Mr. Rosso made a motion to approve the Water Service Agreement for 1588 Pennsylvania Ave. Mr. Beier seconded the motion.

Poll of the Board:

| | |
|------------|-----|
| Mr. Miles | Yes |
| Mr. Binney | Yes |
| Mr. Beier | Yes |

Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0

Mr. Binney asked where we stand with the release of the 2018 connections. Mr. Bulicki stated that DEP directed him to speak with Bucks County Water and Sewer Authority's Engineer, Carroll Engineers, who told him it is under review.

Mr. Binney asked where we stand with the proposal for the building modifications. Mr. Bulicki responded that he is still working on it and he should have by the next meeting.

Executive Director's Report -

COVID - 19 Update - Mr. Hartman advised the Board there have been no reported cases of COVID - 19 among the Authority staff since the June 22, 2022, Board meeting.

Collective Bargaining Agreement (CBA) - Mr. Hartman advised the Board that the CBA renewal will move into the formal stage involving Service Employees International Union (SEIU) 32BJ representation. He added a negotiation schedule will be developed.

Business Section Organizational Review - Mr. Hartman informed the Board that the Business Section organizational review is underway. He said that a kick-off meeting has been held, individual interviews have been scheduled and staff is working to fulfill Raftelis' initial document request.

2022-2023 Health Plan Selection - It was the sense of the Board that the Authority remain with Independence Personal Choice PPO Platinum Preferred

Plan for 2022-2023 but that for the next plan year (2023-2024) staff should also include for comparison risk sharing pool plans.

Pennsylvania Ethics Commission Hearing Subpoenas – Mr. Hartman advised the Board that subpoenas have been issued to certain management employees to appear as witnesses at a hearing involving one of the Authority's public training vendors.

Mr. Ryba reported that he is working on the prep work for the lining project and he is planning on doing the home connections by the end of August.

Mr. Ryba stated that the Field crew completed the hydrant flushing; however, they did encounter one issue with a broken water valve and the TOFA staff handled the repair.

Mr. Ryba reported that all road restorations from the winter have been completed. He stated that the most recent ones are on Isidore's upcoming schedule.

Mr. Binney asked if Isidore is already scheduled to follow the lining project. Mr. Ryba stated it was and Isidore is working on the proposal.

Mr. Binney stated that with school going back in session and with the holidays approaching soon after, the lining project needs to be done before the winter. Mr. Ryba stated that if we do not begin by mid-September it will need to be pushed off until the spring. Mr. Ryba also noted that a meeting for the residents will be held as soon as the week of August 8th at the TOFA building and invitations will be sent out.

Mr. Binney asked if there has been any progress on returning to the restaurants for grease trap inspections. Mr. Rosso stated that now that the flushing is over, we need to resume.

Mr. Miles asked if there were any updates on the resin beads. Mr. Ryba stated there will be a meeting held at Evoqua and he will be bringing the pump to show.

Ms. Parmer reported that the Consumer Confidence Reports were sent out to all our water customers.

Ms. Parmer stated that we received the Delaware Valley Trust safety reimbursement grant in the amount of \$1037.00.

Review of the Bill List -

Mr. Binney asked if one of our trucks were in an accident. Mr. Ryba stated that truck 317 which is driven by the summer crew was backed into. Ms. Parmer noted that Erie Insurance will be coming out tomorrow to evaluate the damage and the truck is scheduled to go to the body shop in September.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$1,553,706.77. Mr. Rosso seconded the motion.

Poll of the Board:

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|-------------|-----|
| Mr. Miles | Yes |
| Mr. Binney | Yes |
| Mr. Beier | Yes |
| Mr. Goodwin | Yes |
| Mr. Rosso | Yes |

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles stated that he is happy to see the SCADA system growing and that the lining project is going to happen.

Mr. Binney – Mr. Binney asked if we have evaluated the phone lines since we now have SCADA. Mr. Ryba stated yes, and we will be getting rid of the lines. Ms. Parmer stated that we also dropped an additional two lines with Verizon that were not needed.

Mr. Beier – Mr. Beier thanked everyone for their efforts.

Mr. Goodwin – Mr. Goodwin suggested that maybe next year we can put something in the budget to either replace or remove the building awnings. Mr. Hartman reported that he did receive quotes for new awnings that ranged from approximately \$14,000-\$20,000. Mr. Goodwin noted that maybe removing the awnings and maybe just replacing the awning near the entrance would be a better option.

Mr. Rosso – Mr. Rosso stated that everyone is doing a good job.

Adjournment – Mr. Rosso suggested a motion be made to adjourn the meeting at 7:25 p.m. He noted that the next meeting will be held on Wednesday, August 24, 2022 at 7:00 p.m. The Board was unanimously in favor.