

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
October 26, 2022

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, October 26, 2022 at 7:02 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson was present. James Goodwin, Vice Chairperson, Brian Binney, Secretary, Thomas Miles, Assistant Secretary/Treasurer, William Beier, Treasurer, was present. Michael Levin, Authority Solicitor, was present. Vanessa Nedrick, Authority Engineer was absent and James Bulicki, Authority Engineer, was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Rosso reported that Executive Session consisted of discussions regarding union negotiations.

Approve Meeting Minutes for September 28, 2022 Meeting – Mr. Rosso made a motion to approve the minutes for September 28, 2022. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin requested Board approval on a water and sewer agreement for 649 Trenton Road.

Mr. Rosso made a motion to approve the water and sewer agreement for 649 Trenton Road. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Levin stated that he has reached out again to Wheelabrator and has still not received a response or update.

Mr. Rosso asked Mr. Levin how we are making out with the Aqua agreement. Mr. Levin noted that he will reach back out. He did state that the agreement is outdated. Mr. Rosso is requesting that we look into increasing their rates.

Engineer's Report –

2022 Rate Study – Mr. Bulicki stated they are preparing the rate study. He noted that TOFA's rates are unique and complicated.

2023 On-Call Paving – Mr. Bulicki stated that the bid opening is scheduled for November 7th.

Mr. Bulicki recommended Board approval for Change Order #5 to Standard Pipe Services, LLC for project reduction in the amount of \$3,266.25.

Mr. Rosso made a motion to approve Change Order #5 to Standard Pipe Services, LLC in the reduction amount of \$3,266.25. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Bulicki stated that RVE is working on the engineering proposal for the bay but they are looking at what items can be done in-house.

Mr. Binney would like to see any renovations to the locker rooms added into to this design proposal.

Mr. Goodwin asked Mr. Ryba if the vector truck would fit into the center space. Mr. Ryba stated it would not.

Executive Director's Report –

COVID – 19 Update -Mr. Hartman reported to the Board that there were no reports received of any staff member contracting COVID or being in contact with anyone who had since the September 28, 2022 Board meeting.

Collective Bargaining Renewal - Mr. Hartman reported that he and Labor Counsel Keith Bidlingmaier had met with Authority union representatives and a representative of the Service Employees International Union Local 32BJ on Tuesday, October 18, to better understand the proposals that had been submitted earlier to be included in the new Collective Bargaining Agreement. Mr. Hartman stated further that he had discussed the union proposals with the Board executively earlier in the evening and that he and Mr. Bidlingmaier would be in touch with the union to present the Board's feedback.

Business Section Organizational Assessment - Mr. Hartman reported to the Board that Raftelis had produced a draft Business Section Organizational Assessment Report for staff comment. He added that comments had been provided and that Raftelis was asked to consider undertaking itself some of the draft recommendations it had for the Authority to do since there was money left in the project budget that could be used for this work.

Minimum Municipal Obligation - In conformance with the annual requirement of Act 205 of 1984, as amended, for the Executive Director, to report to the Board the Minimum Municipal Obligation (MMO) for the Authority's pension plan, Mr. Hartman reviewed with the Board the MMO calculation worksheet and advised the Board that the calculated MMO amount of \$\$172,741.00 would be paid to the Pennsylvania Municipal Retirement System by December 31, 2022.

Professionals' Reappointment Request Letters - Chairman Rosso reminded Mr. Hartman to solicit the annual reappointment request letters from the

professional staff.

2023 Budget - Mr. Hartman reported to the Board that following the September 28, 2022, Board meeting, staff had provided the Board with an updated draft budget. He added that, since then, staff had made minor adjustments to the budget and had received feedback from the Board which would also result in additional minor adjustments. Mr. Hartman stated he expected the budget would be in shape for Board adoption at the November 16 Board meeting pending official notification of the Bucks County Water and Sewer Authority sewer disposal increase and the status of the RVE rate Study.

Mr. Hartman advised the Board that an additional field pickup truck and an additional field member remain in the budget and that Mr. Ryba would address both. Mr. Ryba told the Board he was fully aware the purchase of the new Vactor truck was contingent upon foregoing the purchase of a pickup truck in 2023 but said he wanted to provide the Board with recent repair cost information for the Authority's older vehicles. The Board acknowledged the additional information but maintained its position that no field pickup truck be purchased in 2023. Further the Board directed Mr. Ryba to develop a report of the savings accrued from the hiring of the three most recent field employees to help them determine whether a new field hire was warranted.

Mr. Binney requested that Ms. Parmer provide the Board next month with all the lining costs.

Mr. Ryba reported that the lining project is completed as well as the restorations except for one pit.

Mr. Ryba stated that the Lead and Cooper sampling is underway and should be picked up by Friday.

Mr. Ryba noted that he was approached by Falls Township Public Works

to utilize the center space for the mechanics during their building renovations. He stated that the Township will be installing a lift which will be left after they leave the center space. Mr. Ryba stated that they are expected to move in around mid-December and remain for about a year and a half.

Ms. Parmer reported that Cycle 1 payments are due on November 1. She also reported that Cycle 2 billing will be sent out this week.

Ms. Parmer stated that she has been working on adjustments from the summer bills for the residents with irrigation meters.

Ms. Parmer reported that Morrisville has paid their \$50,000.00 one-time payment in conformance with the NorthPoint agreement.

Review of the Bill List -

Mr. Beier noted that he keeps seeing rental costs for an air compressor. Mr. Ryba stated that it was for the lining project. He reported that one was a rental and the other was a rent to own.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$738,538.47. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Binney	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Board Comment

Mr. Miles – Mr. Miles commended the work done on the lining project as well as the staff. He also reminded that with Halloween approaching he would like to make sure everything is secured.

Mr. Binney – Mr. Binney also noted a job well done.

Mr. Beier – Mr. Beier thanked everyone for their efforts as well as a great job on the lining project.

Mr. Goodwin – Mr. Goodwin stated good job on the lining project. He also made mention that the next meeting will be held on Wednesday, November 16th.

Mr. Rosso – Mr. Rosso stated good job with the lining project.

Adjournment – Mr. Rosso suggested a motion be made to adjourn the meeting at 7:50 p.m. He noted that the next meeting will be held on Wednesday, November 16, 2022 at 7:00 p.m. The Board was unanimously in favor.