

TOWNSHIP OF FALLS AUTHORITY  
REGULAR MEETING  
June 28, 2023

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, June 28, 2023 at 7:00 P.M.

Salute to the Flag

Roll Call – James Goodwin, Chairperson, Brian Binney, Vice Chairperson, William Beier, Treasurer were present. Thomas Miles, Secretary and John Haney, Assistant Secretary/Treasurer were present. Michael Levin, Authority Solicitor and James Bulicki, Authority Engineer, were present. Vanessa Nedrick, Authority Engineer was absent. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that the Executive Session consisted of discussions regarding operational and business matters.

Approve Meeting Minutes for May 24, 2023 Meeting – Mr. Goodwin made a motion to approve the minutes for May 24, 2023. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin reported that he filed suit against Evouqua for the damage to Headley pump.

Mr. Levin stated that the Aqua contract is under re-negotiation and there he will have revisions next week for review.

The Board asked Mr. Levin if because we attempted multiple times to obtain bids for the Vactor bay renovations and none were received do we need to continue to put it out to bid. Mr. Levin stated that the Authority does not have to put it out to bid again, however, there are some extra steps that need to be taken. He will review this further and report back. Mr. Binney suggested, if permissible, could we reach out to a local contractor to perform the work.

Mr. Goodwin asked if KVK is done with their payments for tapping fees and Mr. Hartman reported they are, and it will be removed from the future agendas.

Engineer's Report –

Mr. Bulicki is recommending the release of financial security for 9 Oak Lane.

Mr. Beier made a motion to release the financial security for 9 Oak Lane. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Executive Director's Report –

Equipment Sales – Mr. Hartman reported that the old Vactor, truck whose auction sale price of \$8,100.00 had been approved by the Board at the May 24 Board meeting, has been paid for and picked up. Additionally, he reported that the Generator-Trailer high auction bid of \$6,600.00 has been accepted by the Authority and the GovDeals auction site has received payment. Mr. Hartman stated that the buyer has been in contact with him to arrange pickup after the Authority has received payment.

Liability/ Health Insurance Renewals – Mr. Hartman reported that although there was still ample time to consider liability insurance alternatives before the December 29 renewal date, the health insurance renewal date of September 1 is fast approaching. He noted that the Delaware Valley Trust plan premiums do not appear competitive, but added he would not know for sure until the current plan's renewal premiums have been received.

Return-to-Work CBA Policy – Mr. Hartman reported that he and Mr. Ryba are waiting to hear back from the union on the list of return-to-work operator capabilities that were provided several weeks ago. He added he would attempt to prompt a response, perhaps through a meeting.

Mr. Hartman publicly informed the Board of his intention to retire April 23, 2024. Mr. Goodwin stated that he will be missed.

The Board anonymously voted to have Mr. Hartman reach out to a consulting firm to aid in finding a replacement.

Mr. Binney stated that he appreciates the long notice. Mr. Goodwin stated that it would be good to get someone in so they can sit with you.

#### Operation Manager's Report –

Mr. Ryba reported that the Fairless Hills lining project has been completed on Chesterton, Chatham and Brentwood. He noted that restorations have been done with the exception of a few that WBD Landscaping will complete. He stated that the crew worked hard and was able to finish ahead of schedule.

Mr. Ryba reported that Blooming Glen will install the Muffin Monster at Tyburn Station, and it will be in about a month.

Mr. Ryba stated that he has a meeting scheduled with RAFA after the holiday regarding installing the system on the waterside.

Mr. Ryba reported that flushing will begin July 5<sup>th</sup> and run through until July 21<sup>st</sup>.

Mr. Goodwin asked if the summer help had started. Mr. Ryba stated that the 3 summer field staff started last week and there are 2 in the office. Mr. Goodwin asked who was overseeing them. Mr. Ryba stated that John Palmer, Chet, Charlie and Kevin have been watching over them.

#### Business Manager's Report –

Ms. Parmer reported that we will be sending out Cycle 1 bills this week. She added Cycle 2 past dues went out and Cycle 3 bills are due on July 3.

Ms. Parmer reported that there are 2 customers turned off for non-payment.

Ms. Parmer stated she is still working on cleaning up the past escrows and she also noted that the CCR's will be mailed tomorrow (June 29, 2023), and the report is already on the website.

Review of the Bill List -

Mr. Binney asked if we needed to replace everyone's hose bibs with the lining project. Mr. Ryba stated that there was quite a bit that were frost freeze that needed to be replaced.

Mr. Binney asked about the Seifert bill for the Shell Station. Mr. Ryba stated that the gas station is paying for that, and he will follow up on it.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$1,073,815.71. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Board Comment

Mr. Haney – Mr. Haney thanked Mr. Hartman and stated that although he is new to the Board, he has heard good things. He also stated that he feels it would be a good idea for the Authority to take the new Vactor truck to the Touch a Truck event at Falls Park.

Mr. Miles – Mr. Miles thanked Mr. Hartman and stated he will be missed.

Mr. Beier – Mr. Beier thanked everyone for their efforts. Mr. Beier also stated that words cannot describe the work Mr. Hartman has done here.

Mr. Binney – Mr. Binney thanked Mr. Hartman and asked him to clean up some of the old items in the Executive Director's Report.

Mr. Binney asked Mr. Ryba why we are already over budget on meters. He also asked Ms. Parmer to check why there is \$74,000 for emergencies but only \$7,000 for routine repairs.

Mr. Goodwin – Mr. Goodwin also thanked Mr. Hartman and wished him well. Mr. Goodwin asked Mr. Ryba to have the final expenses with labor for the lining project for next meeting.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:15 p.m. He noted that the next meeting will be held on Wednesday, July 26, 2023, at 7:00 p.m. The Board was unanimously in favor.