

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
April 26, 2023

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, April 26, 2023 at 7:00 P.M.

Salute to the Flag

Roll Call – James Goodwin, Chairperson, Brian Binney, Vice Chairperson, William Beier, Treasurer were present. Thomas Miles, Secretary and John Haney, Assistant Secretary/Treasurer were absent. Michael Levin, Authority Solicitor and James Bulicki, Authority Engineer, were present. Vanessa Nedrick, Authority Engineer was absent. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that the Executive Session consisted of discussions regarding operational and administrative matters.

Approve Meeting Minutes for March 22, 2023 Meeting – Mr. Beier made a motion to approve the minutes for March 22, 2023. Mr. Goodwin seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Abstain
Mr. Goodwin	Yes

Motion Carried 2-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin reported that the council for Aqua is working on the new contract for Lower Makefield.

Mr. Levin requested Board's approval on a new residential water and sewer agreement for 9 Oaklane with one EDU.

Mr. Beier made a motion to approve the residential water and sewer agreement for 9 Oaklane. Mr. Binney seconded the motion.

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Mr. Goodwin asked if there were any updates on Evoqua. Mr. Levin said he had not heard anything. He suggested that it may be best if the Board directs him to file paperwork to include the cost of the pump and the installation, so TOFA can recoup the funds.

Mr. Binney made a motion to have Mr. Levin file paperwork for Evoqua to include the cost and installation of the pump. Mr. Beier seconded the motion.

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Engineer's Report –

Mr. Bulicki reported that there are three projects going out to bid; Electrical On-Call, Emergency On-Call and the Vactor Bay.

Executive Director's Report –

Mr. Hartman Advised the Board that the Operations Manager, the Engineer and he are exploring options to comply with the customer supply line materials inventory. He added that the supply line materials inventory is a requirement of the U.S. EPA's Lead and Copper Rule Revisions and must be prepared and maintained by October 16, 2024.

Mr. Hartman advised the Board the Business Manager, and he are working with the Delaware Valley Trust to obtain a proposal for the Authority's various insurances beginning in 2024.

Mr. Hartman reported that the new awnings have been installed and commended the Authority Program Manager Rachel Jardine for her diligence in obtaining quotes and coordinating the expeditious installation.

As a follow-up to the discussion at the March 22, 2023, Board meeting regarding disposition of the 2001 Vactor, which had recently been replaced, Mr. Hartman reported he had posted the truck for sale on the Municibid site with a bid end date of May 19, 2023. He added that he would report the bid results to the Board at the May 24 Board meeting. Similarly, he told the Board, the 2003 trailer-generator had also been placed on Municibid for sale with a bid close date of May 19, 2023. Mr. Hartman added that the Authority was under no obligation to accept any bids and could reject bids for any or no reason.

Mr. Hartman advised the Board that the Operations Manager, the Business Manager, and he had begun work on the return-to-work policy that had been agreed to in the new Collective Bargaining Agreement. He said the next step will be to present a draft of the policy to the Safety Committee and the union.

Operation Manager's Report –

Mr. Ryba reported that the water lining project is underway. He stated that the pits have been dug, the temporary lines have been laid and water samples have been taken. He noted that once the results are back the lining will begin.

Mr. Binney asked if Mr. Ryba has coordinated with the Fire Marshall on the location of the fire hydrants. Mr. Ryba responded that he will reach out to the Fire Marshall.

Mr. Ryba reported that there was an emergency call over the weekend (April 21) regarding a residential customer doing plumbing work that took out three service lines. He noted that TOFA staff needed to re-tap and connect the three service lines, and everything was re-stored. He stated that he is working on a cost sheet to bill the residential customer.

Mr. Ryba stated that Tyburn Station is included in the Capital Improvement budget, however the 2nd comminutor has failed and it will now be moved to an emergency repair. Mr. Ryba noted that he had Mr. Bulicki him there to discuss what direction they should take. Mr. Bulicki stated that it may be better to get one large comminutor instead of the 2 small ones. Mr. Goodwin asked how long it will take. Mr. Ryba stated that once it is ordered it would probably be 6-8 weeks. Mr. Ryba noted that in the meantime they will be using the vactor truck to extract the fluid more frequently until it is repaired. Mr. Binney asked if we would be using the Lower Bucks plant for disposal and Mr.

Ryba responded that originally, he was thinking of using Morrisville. However, he found out they do not allow it so he will be reaching out to Lower Bucks or Bucks County for disposal.

Mr. Goodwin asked Mr. Ryba how long it will take to get a bill out to the resident who damaged the lines. Mr. Ryba stated it would probably be next week. Ms. Parmer stated that she already has the labor costs she just needs the rest of the expenditures.

Business Manager's Report -

Ms. Parmer reported that we will be sending out Cycle 2 bills this week and it reflects the 10% sewer increase. She did note that there is verbiage on the bills.

Ms. Parmer reported that there is one customer off for nonpayment.

Ms. Parmer reported that the escrow letters will be sent out next week to the closed accounts releasing the escrow funds.

Review of the Bill List -

Mr. Binney asked if we still use calculators that use ribbon. Ms. Parmer stated we do.

Mr. Binney asked if we bought an electric lawnmower. Mr. Ryba stated we did buy a lawnmower, but it was battery operated.

Mr. Binney stated that in the Profit and Loss statement the water income looks right on but the sewer portion is way off. Mr. Hartman stated the difference is due to Lower Makefield sewer payment last year.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$1,077,044.79. Mr. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Board Comment

Mr. Beier – Mr. Beier thanked everyone for their efforts, and he is very pleased to be part of this organization.

Mr. Binney – No comment.

Mr. Goodwin – No comment.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:20 p.m. He noted that the next meeting will be held on Wednesday, May 24, 2023, at 7:00 p.m. The Board was unanimously in favor.