

TOWNSHIP OF FALLS AUTHORITY  
REGULAR MEETING  
February 22, 2023

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, February 22, 2023 at 7:00 P.M.

Salute to the Flag

Roll Call – James Goodwin, Chairperson, Brian Binney, Vice Chairperson, Thomas Miles, Secretary and John Haney, Assistant Secretary/Treasurer were present. William Beier, Treasurer, was absent. Michael Levin, Authority Solicitor and James Bulicki, Authority Engineer, were present. Vanessa Nedrick, Authority Engineer was absent. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that Executive Session consisted of discussions regarding operational, financial, and administrative matters.

Approve Meeting Minutes for January 25, 2023 Meeting – Mr. Binney made a motion to approve the minutes for January 25, 2023. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin stated that he will be reaching back out to Aqua regarding the renegotiating of the Lower Makefield contract now that Mr. Bulicki is back.

Mr. Levin reported that he is working with KVK to get them current on their EDU payments. He noted that there are only a few months to go.

Engineer's Report –

Mr. Bulicki requested Board approval for Change Order #1 for the 2022 On-Call Paving for Isidore with a reduction in the amount of \$79,776.08.

Mr. Binney made a motion to approve Change Order #1 to Isidore Construction with a reduction of \$79,776.08 for the 2022 On-Call Paving. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki requested Board approval for Payment Certificate #2 to Isidore Construction in the amount of \$39,065.55.

Mr. Binney made a motion to approve Payment Certificate #2 to Isidore Construction in the amount of \$39,065.55. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Emergency On-Call Services – Mr. Bulicki reported that only one bid was received, and he recommended the Board reject the bid.

Mr. Binney made a motion to reject the bid that was received. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki reported that he is working on the bid documents for the vector truck bay.

Mr. Bulicki stated that he is working on the 2022 Chapter 94 report.

Mr. Binney asked if there were any updates on the release of EDU's. Mr. Bulicki stated that the DEP used to release the EDU's however now it is up to BCWSA to release them. He noted that he has a meeting scheduled with the Township to discuss further. Mr. Bulicki stated he should have more information on this at the next meeting.

Executive Director's Report –

Pennsylvania Local Government Investment Trust – Mr. Hartman advised the Board that through the efforts of Business Manager Megan Parmer, Financial Advisor Chris Gibbons and himself, one million dollars of the Authority's money had been transferred from the First National Bank of Newtown to the Pennsylvania Local Government Investment Trust (PLGIT) to improve the Authority's investment income. Mr. Hartman added that he planned to close the Authority's savings account with Fulton Bank and transfer those monies to PLGIT as well. He noted that the Fulton Bank account currently had approximately \$524,000 on deposit.

Awnings Replacement – Mr. Hartman informed the Board that Program Manager Rachel Jardine had obtained three quotes to replace the Authority's two office building awnings. He added that quotes ranged in price from \$14,522 to \$34,216.80. Mr. Hartman recommended to the Board that it award the work to the lowest quote submitter, Laurel Industrial Fabric Enterprises, along with a 50% downpayment of \$7,261.

Mr. Binney made a motion to approve Laurel Industrial Fabric Enterprises to replace the building awnings in the amount of \$14,522 with a 50% downpayment. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

VACTOR 2100i Municipal Lease – Mr. Hartman reminded the Board he had earlier presented the Board with a recommendation for a municipal lease option through Ascentium Capital to allow the Authority to obtain a VACTOR 2100i at a discounted price of \$488,454.93 from GranTurk Equipment Co. He told the Board the recommended option was for five annual payments of \$108,410 in advance. Mr. Hartman also requested that the Board authorize the first payment in the amount of \$108,410 in the event settlement occurred before the March 22, 2023, Board meeting. He added that the Authority's Financial Advisor had reviewed the terms of the municipal lease and deemed them to be competitive.

Mr. Goodwin made a motion to approve the municipal lease option through Ascentium Capital with the first payment of \$108,410 being made at settlement. Mr. Miles seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	No
Mr. Goodwin	Yes

Motion Carried 3-1

Hyundai Forklift Purchase – Mr. Hartman recommended that the Board approve the purchase of a new 6,000 lb. Hyundai 30L-7A propane fueled forklift from Teknia Logistics under Hyundai’s Sourcewell municipal discount program at a price of \$35,275. Mr. Hartman also requested that immediate payment be authorized to expedite delivery.

Mr. Haney made a motion to approve the purchase of a new 6,000 lb. Hyundai 30L-7A forklift from Teknia Logistics. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Operation Manager’s Report –

Mr. Ryba stated that they are preparing for the 2023 lining project in Fairless Hills. He noted that the field staff have been testing curb stops and replacing as needed. He also reported that the residents have been given notification about the lining project and we will be setting up a meeting to review the project with the residents.

Mr. Ryba reported that they are continuing with the fire hydrant replacement program. He noted that 4 hydrants have been replaced this month. He stated that it has been budgeted to do 50 hydrants this year.

Mr. Ryba reported that the 1<sup>st</sup> Quarter samples have all come back within the regulatory limits.

Mr. Ryba stated that the Headley Pump resin bead samples have been sent out to a lab for testing and we are awaiting the results.

Mr. Ryba reported that there has been a lot of meter changes. He noted that the office staff and Charlie McAnulty have been doing a great job setting up the appointments and with the re-building of the meters. Mr. Binney asked if we have a stock of meters. Mr. Ryba replied that we do have a stock of meters and we test and rebuild some as well.

Business Manager's Report –

Ms. Parmer reported that we received the \$48,000.00 annual payment from NorthPoint.

Ms. Parmer also stated that cycle 1 past dues have been sent as well as cycle 2. She noted that that we are getting ready to bill cycle 3 now.

Ms. Parmer reported that Lower Bucks County Joint Municipal will now be paid monthly instead of quarterly.

Ms. Parmer noted that she is working with Mr. Bulicki on cleaning up the past escrow accounts.

Review of the Bill List –

Mr. Binney asked about the payment to Gatehouse in the amount of \$2500.00 listed for advertising. Ms. Parmer responded that it is for the Bucks County Courier for the on-call paving bid.

Bills for Payment – Mr. Haney made a motion to pay the bills in the amount of \$1,013,461.76. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Miles	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Board Comment

Mr. Haney – No comment.

Mr. Miles – Mr. Miles stated that he would like to see us get the vector truck and other equipment paid off. He noted that he hopes we make good use of it.

Mr. Binney – Mr. Binney stated that the budget versus actual is already at 63% for training.

Mr. Goodwin – Mr. Goodwin stated that he would like to see us scale back the summer help this year. Mr. Goodwin asked when we are looking to replace the office flooring. Mr. Bulicki stated that he is still putting the bid proposal together. Mr. Hartman reported that we did receive a quote for the flooring; however, it came in over \$25,000.00. Mr. Goodwin asked if the floor needs to be done this year or should we hold off until the township is done here. It was the sense of the Board that the new floor be postponed until after the township staff leave the building.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:30 p.m. He noted that the next meeting will be held on Wednesday, March 22, 2023, at 7:00 p.m. The Board was unanimously in favor.