

TOWNSHIP OF FALLS AUTHORITY  
REGULAR MEETING  
November 15, 2023

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, November 15, 2023 at 7:00 P.M.

Salute to the Flag

Roll Call – James Goodwin, Chairperson, Brian Binney, Vice Chairperson, William Beier, Treasurer, John Haney, Assistant Secretary/Treasurer were present. Thomas Miles, Secretary, was absent. Michael Levin, Authority Solicitor was present. James Bulicki, Authority Engineer, was present. Vanessa Nedrick, Authority Engineer was absent. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Approve Meeting Minutes for October 25, 2023 Meeting – Mr. Beier made a motion to approve the minutes for October 25, 2023. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Abstain
Mr. Goodwin	Yes

Motion Carried 3-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin reported that he is waiting on the Aqua contract since he made some revisions once the Morrisville agreement was located. He is hoping to have back by next Board meeting.

Mr. Levin stated that he is awaiting the settlement payment from Evoqua in the amount of \$52,500.00. He noted that he does not anticipate any issues on receiving payment.

Mr. Beier made a motion to accept the settlement offer from Evoqua in the amount of \$52,500.00. Mr. Haney seconded the motion.

Engineer's Report – Mr. Bulicki stated that he has five resolutions for the Board associated with the grant applications.

Mr. Bulicki requested Board approval for resolution 2023-11 to request grant funds for the 2024 I/I Project in the amount of \$450,028.64.

Mr. Beier made a motion to approve resolution 2023-11 to request grant funds for the 2024 I/I Project in the amount of \$450,028.64. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki requested Board approval for resolution 2023-12 to request grant funds for Jokey PS emergency Generator in the amount of \$399,250.00.

Mr. Binney made a motion to approve resolution 2023-12 to request grant funds for the Jokey emergency generator in the amount of \$399,250.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki requested Board approval for resolution 2023-13 to request grant funds for the RAFA controller system in the amount of \$69,300.00.

Mr. Haney made a motion to approve resolution 2023-13 to request grant funds for the RAFA controller system. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki requested Board approval for resolution 2023-14 to request grant funds for the 2024 Water Main Lining Project in the amount of \$646,800.00.

Mr. Beier made a motion to approve resolution 2023-14 to request grant funds for the 2024 Water Main Lining Project. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki requested Board approval for resolution 2023-15 to request grant funds for the Water Meter Replacements in the amount of \$900,000.00.

Mr. Haney made a motion to approve resolution 2023-15 to request grant funds for the Water Meter Replacements in the amount of \$900,000.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Executive Director's Report –

2024 Budget Approval – Mr. Hartman submitted for Board approval the Final draft of the 2024 Budget which he said had been reviewed and commented on a number of times by certain members of the Board. He added that the budget was balanced with projected revenues of \$14,819,300 against projected expenses of \$14,576,368 leaving a net positive balance of \$242,932. He added that the budget included \$1,127,500 in water capital improvements and \$820,259 in sewer capital improvements.

Mr. Beier made a motion to approve the 2024 Budget. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

2024 Work Truck Update – Mr. Hartman reported that earlier today TOFA Operator Charles McAnulty learned from the Fred Beans Fleet Manager that the ordered Ford F-150 Super Cab was scheduled to be built during the second week of January, 2024.

Executive Director Search – Mr. Hartman reported that six applications were received for the Executive Director position by the November 10 due date and that it was decided all candidates would be interviewed on Monday, November 20. He added that a second round of interviews were planned for Monday, November 27. Mr. Hartman invited all available Board

members to attend these interviews.

Return-to-Work Policy – Mr. Hartman reported that Labor Counsel Keith Bidlingmaier was putting the final touches on the Return-to-Work Policy that he and Assistant Secretary/Treasurer John Haney have recently been finalizing. Mr. Hartman told the Board that he expected the final draft of the policy to be completed shortly and that it would be circulated to the Board for review.

Operation Manager's Report – Mr. Ryba noted that he and the Senior Sampling Operator attended a seminar regarding environmental protection with regards to suggested quarterly sampling for synthetic chemicals. He stated that TOFA is currently exempt, however TOFA will probably begin the sampling to monitor results.

Mr. Ryba stated KAPA installed Pump I at Penn Village and it is working great. He also reported that the muffin monster was delivered yesterday to Tyburn.

Mr. Ryba stated that the Cabot Diesel pump is not ramping up to proper speed. He noted that the drive may be failing, and he is currently looking into pricing for a replacement.

Mr. Ryba reported that the flush truck bay is under construction, and we are 2 weeks away from the new bay door being delivered. He said that they should be wrapped up after that.

Business Manager's Report – Ms. Parmer reported that Cycle 3 bills will be sent out at the end of the month. She added Cycle 1 past dues went out and Cycle 2 bills are due on December 1.

Ms. Parmer stated that there are no customers who are turned off for non-payment.



Ms. Parmer informed the Board that the cost for Plan-It (digital time clock) is \$3000.00/yearly with a one-time set-up fee of \$2000.00.

Review of the Bill List –

Mr. Beier asked if the Liability checks are new since he doesn't recall seeing them before on the bill list. Ms. Parmer stated that they are listed for each payroll for the ICMA and 457 plan.

Mr. Binney asked about the Saunders Power bill for \$4600.00. Ms. Parmer stated that is for the rental of pumps as well as the asphalt cutter and air compressor. Mr. Ryba stated some of the equipment was for the relining project and the pumps were for Penn Village and Headley. He noted that the monthly rental for the air compressor should be credited towards the purchase of the new one once it comes in. Mr. Ryba will be working with Saunders on this.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$723,158.70. Mr. Haney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Board Comment

Mr. Haney – No comment.

Mr. Beier – Mr. Beier thanked everyone for their efforts, and he stated he is thankful for everyone in this room.

Mr. Binney – Mr. Binney wished everyone a happy holiday season.

Mr. Goodwin – Mr. Goodwin wished everyone a Happy Thanksgiving.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:13 p.m. He noted that the next meeting will be held on Wednesday, December 20, 2023, at 7:00 p.m. The Board was unanimously in favor.

