

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
February 28, 2024

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, February 28, 2024 at 7:00 P.M.

Salute to the Flag

Roll Call – James Goodwin, Chairperson, Brian Binney, Vice Chairperson, William Beier, Treasurer, and Paul Hartzell, Assistant Secretary/Treasurer, were present. John Haney, Secretary, was absent. Michael Levin, Authority Solicitor and James Bulicki, Authority Engineer, was present. Timothy Hartman, Peter Kim, Executive Directors, John Ryba, Operations Manager, Megan Parmer, Business Manager, Tammy McAnulty, Recording Secretary and Rachel Jardine were present.

Solicitor's Report on the Executive Session – Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Mr. Binney made a motion to appoint Mr. Haney as Secretary. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Hartzel	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Mr. Binney made a motion to appoint Mr. Hartzell as Assistant Secretary/Treasurer. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 3-0 (Mr. Haney was not present and motion was related to Mr. Hartzell)

Approve Meeting Minutes for January 24, 2024 Meeting – Mr. Beier made a motion to approve the minutes for January 24, 2024. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Public Comment – No comment.

Solicitor's Report – Mr. Levin requested Board approval for a Sewer Agreement for 300 West Trenton Avenue. He noted that tapping fees have already been paid.

Mr. Binney made a motion to approve the Sewer Agreement for 300 West

Trenton Avenue. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Mr. Levin requested Board approval for a Water Agreement for 890 Old Lincoln Highway.

Mr. Binney made a motion to approve the Water Agreement for 890 Old Lincoln Highway. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Mr. Goodwin welcomed Peter Kim to the Authority. He requested that Mr. Hartman provide Mr. Kim with a list of the Board members along with their phone numbers and email addresses.

Engineer's Report – Mr. Bulicki requested Board approval of Payment Certificate #1 in the amount of \$165,355.75 to S.J. Thomas.

Mr. Beier made a motion to approve Payment Certificate #1 in the amount of \$165,355.75 to S.J. Thomas. Mr. Goodwin seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Mr. Bulicki requested Board approval of Payment Certificate #1 in the amount of \$24,915.00 to Blooming Glen Contractors, Inc. for Tyburn Pump Station.

Mr. Beier made a motion to approve Payment Certificate #1 in the amount of \$24,915.00 to Blooming Glen Contractors, Inc. for Tyburn Pump Station. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Mr. Bulicki requested Board approval to award Vortex Services, LLC. the work for the I/I project contingent on receiving the funding from the grants.

Mr. Binney made a motion to award Vortex Services, LLC. the work for the I/I project contingent on receiving the funding from the grants. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0 (Mr. Haney was not present)

Mr. Bulicki reported that the contract for On-Call paving with Mecco Constructors is coming to an end. He stated that we can extend the contract with an 8% increase.

Mr. Kim asked how often we are using Mecco. Mr. Ryba stated that we use Mecco for restoration work as needed from the lining projects or for water main breaks. Mr. Kim asked if Falls Township does road projects that we could possibly partner with. Mr. Hartman responded that we did try to do that in the past with Falls township for Falls Tullytown Road and it didn't work very well. Mr. Goodwin stated that we will stay with Mecco Constructors for now.

Mr. Binney asked Mr. Bulicki when we plan on doing something for the Lead and Cooper. Mr. Bulicki responded that he was waiting to hear back on whether we can use modeling to do the inventory. He stated that he should have a proposal for the next Board meeting.

Executive Director's Report –

Mr. Kim stated that he is learning, asking questions, and floating ideas. He noted that he is in an evaluation mode.

Mr. Hartman reported that our current heating company Ray Litwin has been purchased by Christian Heating and AC so we are currently looking at new heating companies.

Mr. Hartman noted that they are still working on the Return-to-Work policy, and he hopes to have it completed by the next meeting.

Operation Manager's Report – Mr. Ryba reported that the 1st quarter TTHM samples came in within the regulatory limits. He stated that it appears that changing pump cycles seem to work.

Mr. Ryba reported that the muffin monster has been installed at Tyburn Pump Station by Blooming Glen. He stated that JWC came out to perform start-up of the machine and conduct training for the TOFA staff.

Mr. Ryba reported that there was an issue with the Tyburn alarm for the wet well. He stated that the SCADA alarm as well as the phones failed. Mr. Ryba stated that the problem has been rectified.

Mr. Ryba stated that the TOFA staff replaced the water shut-off valve at the Vermilion Interconnection. He noted that now since the shut-off valve has been replaced the meter in the pit is scheduled to be replaced in April.

Mr. Ryba reported that the notices to the customers regarding the 2024 Lining Project Phase 2 have been sent out and a general meeting will be held in March. Mr. Ryba stated that the TOFA staff will begin checking all curbstops to make sure they are operable. He stated the tentative start day for the lining

project is April 15.

Mr. Binney asked Mr. Ryba if he had found a place to dispose of waste from the vactor truck because he noticed a bill for Frank's for \$5,000.00. Mr. Ryba responded that he has not. He stated that no one is willing to accept it based on regulations. Mr. Ryba stated that he is looking into a drying bed for Tyburn station so once the waste is dried out it will be put through the shredder and then into the manhole.

Mr. Binney asked how we are making out with the generator at WAWA. Mr. Bulicki replied he is not getting anywhere with WAWA. Mr. Binney stated that we then need to move forward with the diesel generator. Mr. Binney feels it is more important to have a generator in place.

Mr. Goodwin asked if we have been able to utilize the vactor truck. Mr. Ryba replied we have. He stated that it was just used for a blockage for Morrisville at Northpoint. Mr. Goodwin asked if we charged Morrisville for that. Mr. Ryba responded that he was under the assumption that we helped each other out. Mr. Goodwin stated that we need to charge them since they were charging us.

Business Manager's Report – Ms. Parmer reported that Cycle 3 bills will be sent out by the end of the week. She added Cycle 1 past due notices went out and Cycle 2 bills are due on March 1st.

Ms. Parmer stated that there are no customers who are turned off for non-payment.

Ms. Parmer reported that the yearly private fire hydrant and sprinkler fees past dues have been sent out.

Ms. Parmer stated that NorthPoint's annual payment of \$48,000.00 has

been received.

Ms. Parmer asked Mr. Levin if we are required to issue a certified letter to the customers prior to shutting them off. Mr. Levin responded we are not required to send a certified letter if the customer has received notice. Ms. Parmer asked the Board for permission to discontinue sending out a certified letter for the 3rd notice. The Board agreed.

Review of the Bill List -

Mr. Binney asked if the Ray Litwin bill was split for the meter room. Mr. Ryba replied it was.

Mr. Binney asked what the check for \$560.00 in propane is for. Mr. Ryba responded that it is for propane at the Penn Village generator.

Mr. Binney asked Mr. Bulicki if an escrow had been posted for the New Falls Road project. Mr. Bulicki stated that it hasn't been posted yet, but it does need to be.

Mr. Binney asked Mr. Bulicki why we were being billed \$2,000.00 for filing. Mr. Bulicki replied they had an office intern that spent a week doing all the filing. Mr. Binney stated that he does not want to see a bill like that moving forward.

Bills for Payment - Mr. Beier made a motion to pay the bills in the amount of \$476,352.39. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Hartzel	Yes
Mr. Beier	Yes

Mr. Binney Yes
Mr. Goodwin Yes

Motion Carried 4-0 (Mr. Haney was not present)

Board Comment

Mr. Hartzell – No comment.

Mr. Beier – Mr. Beier thanked everyone for their efforts. Mr. Beier also stated it is great to have Mr. Kim on board.

Mr. Binney – Mr. Binney welcomed Mr. Hartzell to the Board. Mr. Binney stated he is looking forward to the lining project.

Mr. Goodwin – Mr. Goodwin welcomed Mr. Hartzell to the Board. Mr. Goodwin also told Mr. Kim to feel free to reach out to the Board if he needs anything.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:40 p.m. He noted that the next Board meeting will be held on Wednesday, March 27, 2024, at 7:00 p.m. The Board was unanimously in favor.