

TOWNSHIP OF FALLS AUTHORITY
REGULAR MEETING
January 24, 2024

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, January 24, 2024 at 7:05 P.M.

Salute to the Flag

Roll Call – James Goodwin, Chairperson, Brian Binney, Vice Chairperson and William Beier, Treasurer, were present. John Haney, Assistant Secretary/Treasurer was present via telecommunication. Thomas Miles, Secretary, was absent. Michael Levin, Authority Solicitor was present. James Bulicki, Authority Engineer, was present via telecommunication. Alex Swiderski, Authority Engineer was present. Timothy Hartman, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McNulty, Recording Secretary and Rachel Jardine were present.

Solicitor’s Report on the Executive Session – Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Approve Meeting Minutes for December 20, 2023 Meeting – Mr. Binney made a motion to approve the minutes for December 20, 2023. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Binney made a motion to approve the minutes for January 3, 2024. Re-Organization Meeting. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Public Comment – No comment.

Solicitor's Report – Mr. Levin stated there have been issues with the commercial customers installing new meters in a timely manner. Mr. Levin requested Board approval for Resolution 2024-1 to enforce commercial customers to obtain a new meter within 30 days with an additional 30 days to have the meter installed.

Mr. Binney made a motion to approve Resolution 2024-1 enforcing commercial customers to obtain and install replacement meters within a 60-day time period. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes

Mr. Goodwin Yes

Motion Carried 4-0

Mr. Goodwin made a motion to hire Peter Kim as the Executive Director to replace Tim Hartman as outlined in Mr. Kim's offer letter of December 14, 2023. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Kim stated he is anxious to start but he does have a budget amendment to complete for his current employer. He noted that he should be able to start on February 14, 2024.

Engineer's Report –

Mr. Bulicki recommended Board approval for the notice of intent to award for the 2024 I/I project to Vortex Services in the amount of \$897,975.00.

Mr. Binney made a motion to approve the Notice of Intent to Award for the 2024 I/I project to Vortex Services in the amount of \$897,975.00. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Executive Director's Report –

2024 Work Vehicle Update – Mr. Hartman reported that the Fred Beans car dealership has advised staff that the 2024 Ford F-150 ordered by the Authority was in the process of being built and that delivery was expected in February, 2024.

Return-to-Work Policy – Mr. Hartman reported that Labor Counsel Keith Bidlingmaier, Esq., had produced another draft of the Return-to-Work Policy incorporating the additional information he had requested from staff. Mr. Haney reported that he had spoken with Mr. Bidlingmaier and had provided comments on the latest draft. Mr. Hartman stated he expected a draft of the policy to be circulated to the Board before the February 28 meeting.

Operation Manager's Report – Mr. Ryba reported that there was a water main break on Global Court and Southway Drive near St. Francis Cabrini Church. He said the break was repaired by TOFA field staff in about 3 hours.

Mr. Ryba stated that the automatic transfer switch has been delivered to Tyburn Station.

Mr. Ryba reported that he is still looking into the natural gas line at the

WAWA to serve the new Oxford Valley Liftstation generator. He stated that it is unlikely the Authority would be able to utilize WAWA's connection, so he is looking into other options.

Mr. Ryba reported that there was a problem with the force main at Penns Place pumping station. He noted that Seifert made the repair and got the station back up and running.

Mr. Ryba stated that the meter and parts have arrived for the Vermillion interconnection. He stated that RAFFA will be scheduled for installation.

Business Manager's Report – Ms. Parmer reported that Cycle 2 bills will be sent out by next week. She added Cycle 3 past due notices went out and Cycle 1 bills are due on February 1st.

Ms. Parmer stated that there are no customers who are turned off for non-payment.

Ms. Parmer reported that the yearly private fire hydrant and sprinkler fees have been billed and sent out on January 17th and are due on February 14th.

Ms. Parmer stated that NorthPoint's annual payment of \$48,000.00 has not been received, however, they usually send it by January 30th.

Ms. Parmer asked the Board if they wanted to move forward with the Plan-it clock in system or hold off until Mr. Kim begins. The Board suggested Ms. Parmer hold off to see if Mr. Kim has a better alternative.

Ms. Parmer mentioned to the Board that she has heard from the customer Mr. Levin put a foreclosure on is requesting a payment plan. Ms. Parmer stated that \$2,000.00 has been received and she recommends approval to accept \$1,500.00 a month until the balance is paid. The Board approved the requested

payment plan.

Review of the Bill List –

Mr. Beier questioned truck 316 repairs. Mr. Ryba stated that the transmission went in truck 316. He noted that between Peruzzi and GM they were able to get the cost reduced by 50% based on the age of the truck.

Mr. Binney stated that we spent \$600.00 on windshield washer fluid. Ms. Parmer responded that there was an issue with NAPA's invoices, and that the amount is for all the past invoices.

Mr. Binney asked Mr. Ryba if we are still renting the compressor. Mr. Ryba stated that we do have the rental until the new one arrives. He noted that the rental cost is to be applied to the purchase of the new compressor. Mr. Ryba will look into the date of arrival for the new compressor.

Bills for Payment – Mr. Beier made a motion to pay the bills in the amount of \$1,683,138.24. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Haney	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Board Comment

Mr. Haney – Mr. Haney congratulated Mr. Kim.

Mr. Beier – Mr. Beier thanked everyone for their efforts. He stated that he is excited to welcome Mr. Kim but sorry to see Mr. Hartman leave.

Mr. Binney – Mr. Binney welcomed Mr. Kim.

Mr. Goodwin – Mr. Goodwin welcomed Mr. Kim.

Adjournment – Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:25 p.m. He noted that the next Board meeting will be held on Wednesday, February 28, 2024, at 7:00 p.m. The Board was unanimously in favor.

