

Board Members:
James Goodwin, Chairperson
Paul Hartzell, Secretary
William Beier, Treasurer
Lolain Striluk, Assistant Secretary-Treasurer



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Township of Falls Authority

March 26, 2025 REGULAR MEETING MINUTES

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, March 26, 2025, at 7:00 P.M.

Salute to the Flag

Roll Call

James Goodwin, Chairperson, William Beier, Treasurer; Paul Hartzell, Secretary, and Lolain Striluk, Assistant Secretary/Treasurer were present. Mike Levin, Authority Solicitor, and James Bulicki, Authority Engineer were present.

Peter Kim, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session

Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Approve Meeting Minutes for February 26, 2025 Meeting

Mr. Beier made a motion to approve the minutes for February 26, 2025. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Public Comment

No public comment.

Solicitor's Report

Mr. Levin stated that he has no new actions for the Board.

Engineer's Report

Mr. Bulicki recommended the Board approval for Payment Certificate #5 to Vortex Services in the amount of \$25,568.20.

Mr. Hartzell made a motion to approve Payment Certificate #5 to Vortex Services in the amount of \$25,568.20.

Mr. Beier seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for Change Order #2 to Vortex Services in the amount of \$24.00.

Mr. Beier made a motion to approve Change Order #2 to Vortex Services in the amount of \$24.00. Mr. Hartzell seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended Board approval to execute the grant resolution 2025-3 for Penn Village Pumping Station.

Mr. Goodwin made a motion to approve the execution of the grant resolution 2025-3 for Penn Village Pumping Station. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
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Mr. Hartzell Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 4-0

Operation Manager's Report

Mr. Ryba reported that the TOFA staff has been working on testing the curb stops for the lining project. He stated that there may be a personnel issue with regards to the lining project, so he is working with the contractor with a back-up plan. Mr. Goodwin asked how long the project will take and Mr. Ryba responded that it will end probably mid to late June.

Mr. Ryba stated that Southern Corrosion was out and removed the tank mixer to repair the motor. He stated they will be back in a couple weeks to re-install the mixer once the repairs are completed.

Mr. Ryba reported that Trident Actuators came out because the actuator at Cabot Diesel stopped working. He noted that the valve can be opened manually if needed but the station is currently being run by Jockey pumping station until the repair is made.

Mr. Ryba stated that the parts are in for Post Road and the repair should be done next week. He noted that the TOFA staff are in the process of putting the interconnection on a bypass so the repairs can be done.

Mr. Ryba reported that RAFA Systems reached out to inform him that all 18 units are in need of a hardware upgrade. He stated that it will allow for control from remote locations as well as be more user friendly.

Mr. Ryba stated that Vortex came out and made a repair to the sewer line at the American Legion in Fallsington. He noted that the line is flowing and there has been no issue since the repair has been made. He stated that Vortex will be out tomorrow to televise the line to check on the repair.

Mr. Beier expressed concern about the stations being 25 years old. Mr. Ryba stated that he is working on a list of repairs needed and putting together a 5–10-year plan. Mr. Goodwin stated that most of the pumps have been replaced. Mr. Ryba stated that there is still some items in need of repairs.

Business Manager's Report

Ms. Parmer reported that cycle 1 bills will be sent out this week.

Ms. Parmer reported that there are currently no customers off for nonpayment.

Ms. Parmer reported that NorthPoint still has not paid which was due on 1/31/2025. She noted that there was an address change which has been updated, and she will be following up on the past due payment.

Executive Director's Report

Mr. Kim stated there was a rate restructuring meeting held on 3/20/25 which no customers attended. He stated the next meeting will be held on 4/30 and again on 5/8.

Mr. Kim stated that the 2024 audit will begin next month.

Mr. Kim reported that he is still in search of a new payroll company.

Mr. Kim is still working on gathering information for solar panels for the TOFA building.

Mr. Kim reported that the roofing contractor came out and stated that the roof has hail damage. He noted that the insurance company has the claim.

Mr. Kim stated that the 2025 truck is being outfitted.

Mr. Kim stated that the Harris data is still being cleaned up.

Review of the Bill List

No comments.

Bills for Payment

Mr. Beier made a motion to pay the bills in the amount of \$551,519.58. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Board Comment

Ms. Striluk – Ms. Striluk stated everyone is doing well working as a team.

Mr. Hartzell – Mr. Hartzell stated that everyone is doing a great job. He stated that Mr. Haney will be missed.

Mr. Beier - Mr. Beier thanked everyone for their efforts.

Mr. Goodwin - Mr. Goodwin stated that Mr. Haney resigned due to personal reasons, and we are awaiting the Township's appointment. He stated everyone is doing a great job.

Adjournment

Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:15 p.m. He noted that the next Board meeting will be held on Wednesday, April 23, 2025, at 7:00 p.m. The Board was unanimously in favor.