

Township of Falls Authority

Board Members:

James Goodwin, Chairperson
William Beier, Vice Chairperson
Paul Hartzell, Treasurer
Lolain Striluk, Secretary
Patty Powers, Assistant Secretary-Treasurer



557 Lincoln Highway
Fairless Hills, PA 19030
Phone: 215-946-6062
Fax: 215-946-6322
After Hours: 215-945-3100
Email: info@tofa-pa.com

August 27, 2025 REGULAR MEETING MINUTES

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, August 27, 2025, at 7:00 P.M.

Salute to the Flag

Roll Call

James Goodwin, Chairperson, William Beier, Vice Chairperson; Paul Hartzell, Treasurer, and Lolain Striluk, Secretary, were present. Patty Powers, Assistant Secretary/Treasurer was present via telephone. Mike Levin, Authority Solicitor, was present. James Bulicki, Authority Engineer, was present via telephone. Peter Kim, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McNulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session

Mr. Levin reported that the Executive Session consisted of discussions regarding operational matters.

Approve Meeting Minutes for July 23, 2025 Meeting

Mr. Beier made a motion to approve the minutes for July 23, 2025. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Public Comment

No public comment.

Solicitor's Report

Mr. Levin stated there was no new business to discuss.

Engineer's Report

Mr. Bulicki recommended Board approval of Change Order #5 for a reduction in the amount of \$117,744.65 for 2023 I/I project.

Mr. Hartzell made a motion to approve Change Order #5 for a reduction in the amount of \$117,744.65 for the 2023 I/I project. Mr. Beier seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Operation Manager's Report

Mr. Ryba reported that on Sunday a sub-contractor for PECO hit the water line near Bristol Pike. The sub-contractor claimed the line was not properly marked. Mr. Ryba spoke with PA 1 and pictures were taken. Mr. Ryba stated that Seifert was called out to help with the repair.

Mr. Ryba reported that the Cabot Diesel capacitor blew out and a VFE drive was needed and installed Thursday.

Mr. Ryba stated that the three-year lead and cooper sampling is needed, and the sample kits will be issued to select customers.

Mr. Ryba stated that the 2025 hydrant flushing has been completed. He noted that the hydrants that need replacement are in process of being replaced.

Mr. Ryba reported that KAPPE Associated are still working on the repairs for pump #3. He noted that KAPPE found that the bearings are starting to fail on pump #2. Mr. Ryba has requested a proposal for a new dry well submersible pump to replace pump #2 which he will include for the new budget.

Mr. Ryba reported that the 2025 lining restorations should be completed this week.

Mr. Ryba stated that DEP has received all the documents for the waste hauling permit.

Business Manager's Report

Ms. Parmer reported that cycle 1 past dues went out, cycle 3 bills were sent out today and cycle 2 bills are due September 2nd.

Ms. Parmer reported that there are currently no customers off for nonpayment.

Executive Director's Report

Mr. Kim stated that the 9 AMI tower locations have been identified, and we are awaiting the prop study.

Mr. Kim stated that a new time clock vendor has been selected.

Mr. Kim stated that he and Mr. Ryba will be attending a conference 9/7-9/10.

Mr. Kim reported that he has another meeting scheduled with LBJMA on 8/28/25 to discuss Wheelabrator.

Mr. Kim reported that a meeting was held with MMA to discuss the Burgess Manor customers.

Mr. Kim reported that the summer help finishes this week, and a letter and gift card were given.

Review of the Bill List

Mr. Beier asked why the Bucks County Water & Sewer bill was so high and Ms. Parmer responded that it was for two months.

Bills for Payment

Mr. Hartzell made a motion to pay the bills in the amount of \$1,003,599.83. Mr. Beier seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Board Comment

Ms. Powers – Ms. Powers thanked Mr. Levin for the adjustment, and she wished everyone a safe holiday.

Ms. Striluk – Ms. Striluk thanked everyone for their hard work and all their efforts. She also wished everyone a great and safe Labor Day.

Mr. Hartzell – Mr. Hartzell wished everyone a good Labor Day and reminded the staff to be mindful of school starting. He also thanked everyone for their efforts.

Mr. Beier - Mr. Beier thanked everyone for their efforts. He also stated that it was a great job done with the lining project.

Mr. Goodwin – Mr. Goodwin wished everyone a safe and happy Labor Day.

Adjournment

Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:15 p.m. He noted that the next Board meeting will be held on Wednesday, September 24, 2025, at 7:00 p.m. The Board was unanimously in favor.