

Township of Falls Authority

Board Members:

James Goodwin, Chairperson
William Beier, Vice Chairperson
Paul Hartzell, Treasurer
Lolain Striluk, Secretary
Patty Powers, Assistant Secretary-Treasurer



557 Lincoln Highway
Fairless Hills, PA 19030
Phone: 215-946-6062
Fax: 215-946-6322
After Hours: 215-945-3100
Email: info@tofa-pa.com

Wednesday, December 17, 2025

❖ Call to Order

❖ Salute to the Flag

❖ Roll Call of the TOFA Board Members

❖ Action Items

1. Solicitor's Report on the Executive Session
2. Approve the Meeting Minutes of Wednesday, November 19, 2025
3. Public Comment
4. Solicitor's Report
5. Engineer's Report
6. Operations Manager's Report
7. Business Manager's Report
8. Executive Director's Report
 - a. Proceeding with AMI – additional Propagation study requested on 10/17/2025 and waiting
 - b. In reviewing and gathering a quote for new office phone service
 - c. Renewing Credit Card Processing Service; the fee will be a minimum of \$2.95 or 2.75% of the total processed
 - d. 38 Cabot Blvd water quality complaint – sampling results: no issues found on the water quality
 - e. Proceeding and continuing with Timeclock and Payroll with Trust Point
 - f. In the process of obtaining two permits (state and dump site) to dump Vactor Truck grease for future cleaning of the TOFA wet wells
 - State permit received
 - Obtaining the dump site permit and obtaining required hauler insurance
 - g. All employees' lunch and early dismissal on 12/23/2025 – 12:30 pm tentatively @ Puss and Boots
 - h. Closing office on Friday, December 26, 2026 (staff will use their paid time off)
 - i. Wheelabrator Water Service Discussion with MMA, LBJMA, and Wheelabrator
 - Meeting was requested by Wheelabrator 12/18
 - j. Harris Flexibill Discussion Continues on current customer data and how to clean up data, process, and procedures
 - k. Approval of 2026 Proposed TOFA Rate approved (removed subsidy for 1 in and bigger meter accounts)
 - l. 2026 TOFA Budget Discussion and consideration for Board approvals
9. Review of Bill List
10. Board Comment

❖ Adjournment

Next Board Meeting (Reorganization) – Tuesday, January 6, 2026 @ 6:00 PM

2026 First Monthly Board Meeting – Wednesday, January 28, 2026, @ 7:00 PM (Executive Session starts at 6:00 PM)
An Executive Session is scheduled to take place before the public meeting, from 6:00 to 6:30 PM, with the Executive Director and the Board. Professionals will join from 6:30 to 7:00 PM.