

Township of Falls Authority

Board Members:

James Goodwin, Chairperson
William Beier, Vice Chairperson
Paul Hartzell, Treasurer
Lolain Striluk, Secretary
Patty Powers, Assistant Secretary-Treasurer



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January 28, 2026 REGULAR MEETING MINUTES

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, January 28, 2026, at 7:00 P.M.

Salute to the Flag

Roll Call

James Goodwin, Chairperson, Lolain Striluk, Secretary, and Patty Powers, Assistant Secretary/Treasurer were present. William Beier, Vice Chairperson and Paul Hartzell, Treasurer, were absent. Mike Levin, Authority Solicitor, and James Bulicki, Authority Engineer, were present.

Peter Kim, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Solicitor's Report on the Executive Session

Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Approve Meeting Minutes for December 17, 2025 Meeting and January 6, 2026 Reorganization Meeting

Ms. Striluk made a motion to approve the minutes for December 17, 2025, and with the correction on the January 6th reorganization meeting there was no vote made on the temporary chair. Ms. Powers seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Absent
Mr. Beier	Absent
Mr. Goodwin	Yes

Motion Carried 3-0

Public Comment

No public comment.

Solicitor's Report

Mr. Levin stated he had no new business to discuss.

Engineer's Report

Mr. Bulicki reported that the small water and sewer grant was awarded for \$229,200 for water meter replacement and \$309,000 for sewer rehabilitation.

Mr. Bulicki requested Board approval for increase budget for \$3,710.46 to accommodate PECO fees for Bargain City.

Ms. Powers made a motion to approve increasing the budget by \$3,710.46 to accommodate the PECO fees for Bargain City. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Absent
Mr. Beier	Absent
Mr. Goodwin	Yes

Motion Carried 3-0

Operation Manager's Report

Mr. Ryba stated that the first quarter TTHM/HAA5 samples were collected and dropped off for analysis.

Mr. Ryba reported that the Penns Place pumps have been repaired.

Mr. Ryba reported that the waste hauling application has been received by DELCORA, and we have also submitted an application to Wind River Environmental in Lancaster.

Mr. Ryba stated that the new discharge valve was installed at Cabot Diesel last month and this month was connected to work under automatic control. He stated that the start-up will take place tomorrow. He also noted that KAPPE will be out tomorrow to work on the leaking seal at pump #3 at New Falls Station.

Mr. Ryba commended the guys with the snow removal.

Business Manager's Report

Ms. Parmer stated that NorthPoint's annual payment of \$48,000.00 has been received.

Ms. Parmer asked the Board to reconsider allowing the field staff prescription safety glasses. She noted that one employee had made a purchase of the safety glasses in the amount of \$120.90.

Ms. Striluk made a motion to amend the agenda to include discussion of prescription safety glasses. Mr. Goodwin seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Absent
Mr. Beier	Absent
Mr. Goodwin	Yes

Motion Carried 3-0

Ms. Striluk asked Mr. Ryba if in his opinion we should offer prescription safety glasses. Mr. Ryba stated he would fare on the side of safety for the guys. Mr. Ryba stated that there was a time in the past that one of the guys had safety glasses over his prescription glasses and he did get a shard of something in his eye. Ms. Striluk asked what the cap should be. Ms. Parmer stated that the employee that asked spent \$120.90. Ms. Parmer stated that TOFA previously allowed up to \$150.00. Mr. Ryba stated that about 3-4 guys have gotten prescription safety glasses. Mr. Goodwin asked how often safety glasses are worn. Mr. Ryba said they are always used for digging and excavating.

Mr. Goodwin made a motion to approve prescription safety glasses up to \$150.00 every two years. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers	No
Ms. Striluk	Yes
Mr. Hartzell	Absent
Mr. Beier	Absent
Mr. Goodwin	Yes

Motion Carried 2-1

Executive Director's Report

Mr. Kim reported that the time clock implementation continues. He noted that the staff will need training.

Mr. Kim reported that the credit card terminals have been received, and training to follow.

Mr. Kim stated that we are still waiting for the prop study. He noted that it is delayed on the Neptune side but was promised February.

Mr. Kim reported that they are working on an additional waste dumping site for the vector truck. He stated that our current insurance does not cover what DELCORA requires so we will look to add that coverage, even if we need a separate policy. He noted that we are looking into the Lancaster site as well. Ms. Powers asked if our guys are able to clean out the wet wells. Mr. Ryba stated they will do the work we just need to have a site to dump. She asked what our timeframe is for cleaning out the wet wells. Mr. Ryba explained that they are usually done 2-3 times a year depending on the grease. Ms. Powers asked where we dumped it before and Mr. Ryba stated we used to have Franks Environmental do it, which costs about \$5000.00 each time.

Mr. Kim reported that cleanup continues with Harris/Flexibill. There is a major flaw with Invoice Cloud and Harris which requires manual reconciliation.

Review of the Bill List

Ms. Striluk asked if we already paid the Seifert bill for Trenton and Tyburn. Mr. Ryba stated we have not, it was for the last job on South Olds. and Oxford Valley Road. Ms. Powers asked Mr. Ryba if our guys could do this work. Mr. Ryba stated that we can do 90% of the breaks but not on these larger jobs for safety reasons. Mr. Goodwin asked about Bucks County Water & Sewer. Mr. Ryba stated they no longer are permitted to do this work. Mr. Goodwin stated that he believed this was all corrected for the commercial side. Mr. Levin stated that the original issues with them doing this work have been resolved. Mr. Kim stated that they did check with them last year and they told us no, but they will check with them again.

Bills for Payment

Ms. Striluk made a motion to pay the bills in the amount of \$1,376,863.87. Ms. Powers seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Absent
Mr. Beier	Absent
Mr. Goodwin	Yes

Motion Carried 3-0

Board Comment

Ms. Powers – No comment.

Ms. Striluk – No comment.

Mr. Goodwin – Mr. Goodwin thanked everyone for their hard work.

Adjournment

Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:30 p.m. He noted that the next monthly Board meeting will be held Wednesday, February 25, 2026, at 7:00 p.m. The Board was unanimously in favor.