

Board Members:
James Goodwin, Chairperson
Paul Hartzell, Secretary
William Beier, Treasurer
Lolain Striluk, Assistant Secretary-Treasurer



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Township of Falls Authority

April 23, 2025 REGULAR MEETING MINUTES

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, April 23, 2025, at 7:00 P.M.

Salute to the Flag

Roll Call

James Goodwin, Chairperson, William Beier, Treasurer; Paul Hartzell, Secretary, and Lolain Striluk, Assistant Secretary/Treasurer were present. Mike Levin, Authority Solicitor, and James Bulicki, Authority Engineer were present.

Peter Kim, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Tammy McAnulty, Recording Secretary, were present.

Mr. Goodwin made a motion to appoint Mr. Beier as Vice Chairperson. Mr. Hartzell seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Mr. Goodwin made a motion to appoint Mr. Hartzell as Treasurer. Mr. Beier seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Mr. Goodwin made a motion to appoint Ms. Striluk as Secretary. Mr. Hartzell seconded the motion.

Poll of the Board:

Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 3-0

Solicitor's Report on the Executive Session

Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Approve Meeting Minutes for March 26, 2025 Meeting

Mr. Beier made a motion to approve the minutes for March 26, 2025. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Public Comment

No public comment.

Solicitor's Report

Mr. Levin stated he has no actions for the Board.

Engineer's Report

Mr. Bulicki recommended the Board approval for Payment #6 to Vortex in the amount of \$28,736.54 for 2023 I/I.

Mr. Beier made a motion to approve Payment #6 in the amount of \$28,736.54. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for Change Order #2 in the amount of \$25.00 for a contract reduction.

Mr. Beier made a motion to approve Change Order #2 in the amount of \$25.00 for a contract reduction. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for resolution 2025-03 to execute the Small Water and Sewer Grant resolution for the water main lining in the amount of \$423,383.75.

Mr. Beier made a motion to approve the resolution 2025-03 to execute the Small Water and Sewer Grant for the water main lining. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for resolution 2025-04 to execute the Small Water and Sewer Grant resolution for the rehabilitation of sanitary sewer mains.

Mr. Beier made a motion to approve resolution 2025-04 to execute the grant for the rehabilitation of sanitary sewer mains. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for resolution 2025-05 to execute the Small Water and Sewer Grant resolution for replacement of the existing Bargain City Pump Station.

Mr. Beier made a motion to approve resolution 2025-05 to execute the grant for replacing the existing Bargain City Pump Station. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for the water connection to 951 Old Lincoln Highway.

Mr. Beier made a motion to approve the water connection for 951 Old Lincoln Highway. Mr. Hartzell seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Mr. Bulicki recommended the Board approval for one new water connection for 306 & 308 North Oxford Valley Road.

Mr. Beier made a motion to approve one new water connection for 306 & 308 North Oxford Valley Road. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Operation Manager's Report

Mr. Ryba reported that the 2nd quarter TTHM/HAAS had been collected and sent to the lab for analysis.

Mr. Ryba stated that the 2024 reporting for Chapter 110 Water Allocation Permits had been completed and sent to PA DEP.

Mr. Ryba reported that there was a water main break on Cabot Blvd. He noted that the TOFA field staff isolated the break. He noted that the break was in a wooded area which the Township Public Works department removed 10-12 trees. He stated that Seifert was called out to make the repair due to the complexity of the break and the equipment that was needed.

Mr. Ryba reported that Triton Lining has mobilized, and the work has begun. He stated that disinfecting is taking place now and sampling should take place this weekend.

Mr. Ryba reported that Southern Corrosion was out to perform interior tank cleaning and washout at Penn Warner. He stated the tank was drained and taken offline so the work could be completed. He noted that the tank was sampled and put back into service.

Mr. Ryba reported that Triton Actuators had a hard time locating the parts needed for the repairs since most have been discontinued. He noted that he should have a quote this week.

Mr. Ryba stated that Universal Instruments came out to repair the Master Meter at the Post Road Interconnection. He noted that the station was put on bypass while the repairs were done. He stated that the new meter was installed and put back into service.

Mr. Ryba stated that RAFA Systems came out and installed new hardware on each controller in the system.

Mr. Ryba reported that KAPPE was out at Rock Run pumping station to remove the sheered drive shaft and while they were out, they performed preventative maintenance to Penn Village and Oxford Valley pumping stations. He stated that once the new shaft is ready, KAPPE will be out to install and put it back into service.

Business Manager's Report

Ms. Parmer reported that cycle 2 bills will be sent out next week. She noted that this will be the first cycle with the increase.

Ms. Parmer reported that payment has been received from NorthPoint.

Ms. Parmer reported that there are currently no customers off for nonpayment.

Ms. Parmer reported that shut-off tags will be going out to the 20 sprinkler accounts that still have not paid.

Executive Director's Report

Mr. Kim stated the next public rate structuring meeting will take place on April 30th and then again on May 8th. He stated that the lining meeting will also be held on April 30th.

Mr. Kim stated the bills with the new rates will be going out next week.

Mr. Kim stated he is waiting on estimates for the roof.

Mr. Kim noted that the lining project is underway.

Mr. Kim stated he will be attending a Conference in Hershey from May 3-7.

Mr. Kim reported that a meeting was held with MMA with the request to lower the wholesale rate. He stated that an updated resolution will be done next month for Wheelabrator to reflect an additional increase.

Mr. Kim stated that the new truck has been upfitted and is ready to be put into service.

Mr. Kim noted that the Harris data clean-up is being worked on.

Review of the Bill List

No comments.

Bills for Payment

Mr. Beier made a motion to pay the bills in the amount of \$954,027.10. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Board Comment

Ms. Striluk – Ms. Striluk commented that Peter and staff are doing a great job.

Mr. Hartzell – Mr. Hartzell stated that he is glad the lining project has begun. He also stated that everyone is doing a good job.

Mr. Beier - Mr. Beier thanked everyone for their efforts. He stated to Mr. Ryba that he is happy with the continuous sampling of the water to make sure it is safe for everyone. He also noted that he is pleased with the upgrading of the SCADA system.

Mr. Goodwin - Mr. Goodwin asked Mr. Ryba what year he started at TOFA and what his schedule was when he started. Mr. Ryba replied that he started in 2008 and worked Wednesday through Sunday, and the meter reader worked Tuesday through Saturday. Mr. Ryba stated that he believed in 2014 or 2015 the weekends were split, and he worked one weekend day and someone else worked the other. Mr. Goodwin stated that it has been a 7-day work week for all these years.

Adjournment

Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:20 p.m. He noted that the next Board meeting will be held on Wednesday, May 28, 2025, at 7:00 p.m. The Board was unanimously in favor.