Township of Falls Authority

Board Members:
James Goodwin, Chairperson
William Beier, Vice Chairperson
Paul Hartzell, Treasurer
Lolain Striluk, Secretary
Patty Powers, Assistant Secretary-Treasurer

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May 28, 2025 REGULAR MEETING MINUTES

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, May 28, 2025, at 7:00 P.M.

Salute to the Flag

Roll Call

James Goodwin, Chairperson, William Beier, Vice Chairperson; Paul Hartzell, Treasurer, Lolain Striluk, Secretary, and Patty Powers, Assistant Secretary/Treasurer were present. Mike Levin, Authority Solicitor, and James Bulicki, Authority Engineer were present.

Peter Kim, Executive Director, John Ryba, Operations Manager, Megan Parmer, Business Manager and Rachel Jardine, acting Recording Secretary, were present. Tammy McAnulty, Recording Secretary, was absent.

Solicitor's Report on the Executive Session

Mr. Levin reported that the Executive Session consisted of discussions regarding administrative and operational matters.

Approve Meeting Minutes for April 23, 2025 Meeting

Mr. Beier made a motion to approve the minutes for April 23, 2025. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers	Abstain
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 4-0

Public Comment

Mr. Herman Kelly stated 6 weeks ago we were out at his residence on Eldridge Road, and he is still waiting for the yard restoration. He stated that TOFA has been out, but the pit is still not filled in. Mr. Ryba stated that someone will be out tomorrow and if need be, we will hire a landscaper.

Solicitor's Report

Mr. Levin recommended Board approval for Resolution 2025-2A for the Wheelabrator price change.

Mr. Hartzel made a motion to approve resolution 2025-2A. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Mr. Levin recommended Board approval of the indemnification form for 1 Newbold Road with regards to the storm water line. He stated that there will be land development which has already been approved.

Mr. Beier made a motion to approve the indemnification form for 1 Newbold Road. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Engineer's Report

Mr. Bulicki recommended the Board approval for Payment #7 in the amount of $187,307.40 for the 2023 I/I project.

Mr. Beier made a motion to approve Payment #7 in the amount of $187,307.40. Mr. Hartzell seconded the motion.

Poll of the Board:

Ms. Powers	Yes

Ms. Striluk Yes

Mr. Hartzell Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 5-0

Mr. Bulicki recommended the Board approval for Change Order #4 in the amount of $3.35 for a contract reduction with the 2023 I/I project.

Mr. Hartzell made a motion to approve Change Order #4 in the amount of $3.35 for a contract reduction. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers Yes

Ms. Striluk Yes

Mr. Hartzell Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 5-0

Mr. Bulicki recommended Board approval to execute the T-Mobile contract which will increase their monthly payments by $200/month.

Ms. Powers made a motion to approve the T-Mobile contract. Mr. Beier seconded the motion.

Poll of the Board:

Ms. Powers Yes

Ms. Striluk Yes

Mr. Hartzell Yes

Mr. Beier Yes

Mr. Goodwin Yes

Motion Carried 5-0

Mr. Bulicki recommended Board approval of the updated commercial application which reflects an increase to $2999.00 from $1500.00 for 1 EDU.

Mr. Beier made a motion to approve the commercial application with the fee increase to $2999.00 for 1 EDU. Ms. Striluk seconded the motion.

Poll of the Board:

Ms. Powers Yes

Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Operation Manager's Report

Mr. Ryba apologized to the Board for Mr. Kelly's uncompleted lawn restoration and assured them that it will be taken care of immediately.

Mr. Ryba stated that the lining project is halfway done. He reported that Gary brought on another person to fill in for another one of our crew members that is out for medical issues.

Mr. Ryba reported that Triton Actuators quoted a cost of $35,000.00 for the necessary repairs and parts for Cabot Diesel. He noted that he is working on the cost and should have everything for the next Board meeting.

Mr. Ryba updated the Board regarding the Penn's Place Pumping Station. He stated that a temporary bypass with a portable pump is set-up, and he is reaching out to the manufacturer to troubleshoot.

Mr. Ryba reported that the new sewer camera and equipment was delivered for the Vactor truck. He noted that this camera will allow for quick inspections of the sewer mains with video taken in real time.

Mr. Ryba reported that the 2024 CCR's have been completed and uploaded to the TOFA website. He also noted that 2500-3000 mailers will be sent out as well to the non-billed customers.

Business Manager's Report

Ms. Parmer reported that cycle 3 bills have been sent out and Cycle 2 bills are due June 2nd.

Ms. Parmer reported that there are currently no customers off for nonpayment.

Ms. Parmer reported 5 customers attended the last rate meeting and the next rate meeting will be held tomorrow evening at 6:30pm.

Executive Director's Report

Mr. Kim stated that he received the okay from the state for the AMI towers. He noted that the cost should be under $60,000.

Mr. Kim reported that the 2024 financial statement has begun.

Mr. Kim stated the next public rate structuring meeting will take place tomorrow evening.

Mr. Kim reported that trucks 313 and 325 are both in the shop for repairs. He noted that the estimated cost for truck 325 is $15,000.

Mr. Kim stated that the PMAA Conference will be in September in Bethlehem. He noted that he and John would be attending as well as someone from the office.

Mr. Kim stated that he met with VJ from LBJMA regarding the Wheelabrator line and he has expressed strong interest.

Mr. Kim reported that they are working on obtaining a permit to dump the grease from the Vactor truck near the airport. He stated that we are required to have our own license to do dispose there.

Review of the Bill List

No comments.

Bills for Payment

Ms. Striluk made a motion to pay the bills in the amount of $856,610.68. Mr. Hartzel seconded the motion.

Poll of the Board:

Ms. Powers	Yes
Ms. Striluk	Yes
Mr. Hartzell	Yes
Mr. Beier	Yes
Mr. Goodwin	Yes

Motion Carried 5-0

Board Comment

Ms. Powers- No comment.

Ms. Striluk – Ms. Striluk stated everyone is doing a great job and she welcomed Ms. Powers to the Board.

Mr. Hartzell – Mr. Hartzell stated everyone is doing a great job and welcomed Ms. Powers.

Mr. Beier - Mr. Beier welcomed Ms. Powers and thanked everyone for their efforts.

Mr. Goodwin - Mr. Goodwin stated everyone is doing a great job. He also requested that if any of the Board members are unable to attend a meeting please inform Mr. Kim so we can make sure we have enough for a quorum.

Adjournment

Mr. Goodwin suggested a motion be made to adjourn the meeting at 7:22 p.m. He noted that the next Board meeting will be held on Wednesday, June 25, 2025, at 7:00 p.m. The Board was unanimously in favor.